



SUBCONTRACTOR DAILY REPORT

Updated: 10/04

SUBCONTRACTOR: _____ DATE: _____

JOB NAME: _____ DAY: _____

NO. OF MEN WORKING _____ DESCRIPTION OF WORK COMPLETED AND AREA _____

FOREMAN: _____

JOURNEYMEN: _____

APPRENTICE: _____

LABORERS: _____

OTHERS: _____

TOTAL HOURS: _____

DELIVERIES RECEIVED: _____

REPORT UNSAFE CONDITIONS: _____

REPORT ANY INJURIES: _____

DELIVERIES NEEDED: _____

PROBLEMS / INSTRUCTIONS / COMMENTS / DELAYS: _____

REPORTS ARE DUE TO CONSTRUCTION SUPERINTENDENT EACH AFTERNOON BY 5 PM

SUBCONTRACTORS REPRESENTATIVE: _____

(Signature)