



Fall Semester - 2015

Dear Professor:

Student-athletes in your course may be absent from class due to travel for athletic events. This letter is to inform you as to when such absences will occur.

Attached is the varsity sport travel schedule for _____ who is a student-athlete in your course. Please note that because travel rosters often change, the student is responsible for notifying you prior to each expected absence. Not all student-athletes travel for every competition (e.g. Swimming & Diving, Track and Field, and other individual sports). A list of traveling student-athletes is maintained in the Department of Athletics. Should you wish to consult this list, please contact us and we can assist with the verification process.

The UNC Faculty Council's Attendance policy is stated in The Undergraduate Bulletin as follows:

"Students who are members of regularly organized and authorized University activities and who may be out of town taking part in some scheduled event are to be excused during the approved period of absence. Notification of such an absence must be sent by the responsible University official to the instructor before the date(s) of the scheduled absence."

The student-athlete understands that he or she is responsible for all the work of all class meetings and must make arrangements with you to complete assignments or make-up quizzes or tests. In the event that you are unable to make arrangements for the proctoring of a make-up exam, there are several alternatives, including options provided by other departments on campus. Please contact us directly if you would like to review the alternatives or if you would like us to assist with the coordination of a make-up.

Please contact us with any questions or concerns regarding team travel or any academic matter concerning student-athletes. Thank you for your understanding with this matter.

Sincerely,

Michelle Brown, Ed.D.
Assistant Provost & Director

michellebrown@unc.edu
(919) 962-9533

COUNSELOR NAME
TITLE & SPORT

EMAIL ADDRESS
PHONE NUMBER

TEAM Travel Schedule Fall 2015

These are the dates and times for which the team has been granted excused absences from class. Student-athletes are expected to attend class and are only excused for the times listed between the departure and return times.

DEPARTURE DATE	DEPARTURE TIME	LOCATION	RETURN DAY & TIME
Thursday, August 29 th Miss all Friday classes, August 30	4:30 pm	Murfreesboro, TN	Sunday, Sept 1 –3:05pm
Thursday, September 5 th Miss all Thursday and Friday classes, September 5 and 6	7:45 am	Athens, OH	Sunday, Sept 8 –12:15am
Thursday, October 3 rd Miss all Thursday and Friday classes, October 3 & 4	8:15 am	Syracuse, NY	Sunday, Oct 6 –8:15 pm
Thursday October 17 th Miss all Friday classes, October 18	1:30 pm	Charlottesville, VA	Sunday, Oct 20 –12:45am
Thursday, October 31 st Miss all Friday classes, November 1	2:15 pm	Tallahassee, FL	Sunday, Nov 3 – 6:30pm

**ACC possible tournament dates ()
**NCAA possible tournaments dates (Dec. - T.B.A.)

If you have any questions regarding travel or class attendance, please contact Volleyball Academic Counselor NAME at 962-#### (EMAIL ADDRESS).
Thank you for your cooperation.

Team Roster

Individual names listed