

Bayou Academy Parental Excuse Note

All parental notes (no phone calls will be accepted) should include the following information. This form may be printed for your convenience.

Student's Legal Name (1st & last name) _____

Date(s) of Absence _____

Please excuse _____ for being absent on the date(s) listed above.
Student's Full Name

Please check the reason the above student was absent on the above date(s).

1. _____ Illness/injury
2. _____ Death or serious medical issue of an immediate family member
3. _____ Court Appearance
4. _____ Other reason

Explain _____

Excuses must be received within 3 days upon the student's return to school. If an excuse is not received in the required time, the absence will be considered unexcused and the student will receive a zero (0) on any missed work. Students must turn excuses in to the office before the 1st period tardy bell. **It is the student's responsibility to obtain an excuse from the school office, as well as, to ask their teacher for make-up work.**

Parent/Legal Guardian's Signature _____

Contact number _____

Date _____

mo/day/yr