

## **Oral Presentation Outline Template**

### **Introduction**

Your name(s):

Title of presentation:

Presentation type:

Presentation topic, purpose or objectives, and main idea:

### **Body**

Background information about topic or assignment:

Specific details, explanations or descriptions of topic (there may be more than three).

- Explanation and detail of example #1:
- Explanation and detail of example #2:
- Explanation and detail of example #3:

### **Closing**

Closing statement or summary about your topic or assignment:

Question requests from audience: