

January 1, 2014

To Whom It May Concern:

This letter is a request that _____ be excused from school on Friday, March 21, for a Faith Family Church event. The United Ministries will be holding a Winter Conference for Jr. High and High School students.

If you have any questions, or if you need further information, please feel free to call Youth Director Jordan Smucker at 330-305-1226.

Sincerely,

Heather Scott
Youth Assistant
The United Ministries
FaithFamilyChurch

Parent's/Guardian's Printed Name

Parent's/Guardian's Signature

Date