

# **Bylaws of the Indiana University Student Affiliates of the American Chemical Society**

## **ARTICLE I**

### **Name and Affiliation**

- Section 1. The name of this organization shall be The Indiana University Student Affiliates of the American Chemical Society and shall be commonly referred to as SAACS.

## **ARTICLE II**

### **Goals**

- Section 1. The goals of this organization shall be:
- the encouragement and advancement of chemistry in all its branches
  - the promotion of scientific interests and inquiry through its meetings, reports, papers, discussions, and publications
  - to connect Indiana University Chemistry students with faculty and industry opportunities

## **ARTICLE III**

### **Members**

- Section 1. All members of SAACS must be members in good standing with the American Chemical Society as outlined by its Bylaws as well as full-time students in good standing at Indiana University and pay all relevant dues and fees
- Section 2. Privileges of Membership
- All members whose participation meets the requirements set forth in these bylaws may speak, make motions, and vote
  - Only SAACS Student members in good standing may be elected to or retained in office
- Section 3. Local-only Membership
- A student of Indiana University
  - Pay annual local dues
  - Enjoys all rights and privileges of being a member of SAACS except for voting and holding an elected office.
- Section 4. Faculty Advisors
- Chemistry department faculty members who are interested in advancing the goals of SAACS.
  - Members of good standing with the ACS

## **ARTICLE IV**

### **Officers**

- Section 1. The elected officers of SAACS shall be president, vice-president, secretary, and treasurer.
- Section 2. Term of Office for all officers shall be for a full year beginning on May 1 and ending on April 30
- Section 3. Removal from Office
- Officers may be removed by a 2/3 majority vote
  - Officers may tender a resignation at any time to the President
- Section 4. Vacancy in Office
- In the event that the offices of vice-president, secretary, or treasurer become vacant, a new election shall be held at the next meeting of the membership to fill the vacancy
  - In the event that the office of president becomes vacant, the vice-president will assume the presidency and a new vice-president shall be elected at the next meeting of the membership

Section 5. Duties of Officers

- a. The duties of president shall include: running all meetings of the membership, acting as the spokesperson for SAACS, and supervising all other officers in the course of their duties
- b. The duties of vice-president shall include: running meetings of the membership in the absence of the president, assisting the secretary in counting ballots for elections, and assisting the president in all official duties
- c. The duties of the treasurer shall include: collecting and depositing all membership dues, maintaining all financial records for the SAACS, and informing the members of the current balance as well as the previous month's income and expenditures upon request
- d. The duties of the secretary shall include: writing and submitting a yearly report to the American Chemical Society per the national bylaws, counting ballots for elections, and keeping a record of membership in the SAACS

ARTICLE V

Nominations and Elections

Section 1. Nominations

- a. Any member may nominate another member for any elected office
- b. Nominations must be seconded and the nominee must accept the nomination

Section 2. Election

- a. All officer elections will be conducted by secret ballot at the regular April club meeting
- b. The candidate who receives a plurality of the votes shall be elected
- c. Elections for officers shall be held separately in the following order: President, Vice-President, Treasurer, Secretary

ARTICLE VI

Meetings

Section 1. Regular meetings

- a. SAACS shall hold a minimum of one meeting each month except during the months of the Indiana University Summer Recess
- b. The President is responsible for determining the time and location of the regular meetings

Section 2. Special meetings

- a. Special meetings may be called by the president with at least 72 hours advance email notice
- b. The business to be transacted at any special meeting shall be set forth in the email notification

Section 3. Quorum for any meeting is 40% of voting members including either the President or Vice-President

ARTICLE VII

Local Dues

Section 1. Annual Dues

- a. Annual local dues, if necessary, will be determined by simple majority vote of members before October 1<sup>st</sup> of each year. Dues shall then be paid to the Treasurer within three weeks of said vote
- b. Anyone wishing to join mid-year shall be required to pay the dues determined above, if any, before that individual may be considered a member.

ARTICLE VIII

Amendments

Section 1. Bylaws

- a. These bylaws may be amended with a 2/3 vote in any meeting of the membership
- b. Notice must be made of the proposed change by email at least 96 hours prior to the meeting where the vote will be taking place

ARTICLE IX  
University Policies

Section 1. University Policies

- a. Statement of University Compliance: This organization shall comply with all Indiana University regulations, and local, state, and federal laws.
- b. Anti-Hazing Policy: Hazing is strictly prohibited. Hazing shall be defined as any conduct which subjects another person, whether physically, mentally, emotionally, or psychologically, to anything that may abuse, degrade, or intimidate the person as a condition of association with a group or organization, regardless of the person's consent or lack of consent.
- c. Personal Gain Clause: This organization shall ethically raise and distribute profits from organizational functions to the organization, not individual members.
- d. Statement of Non-Discrimination: Participation in the proposed organization must be without regard to arbitrary consideration of such characteristics as age, color, disability, ethnicity, gender, marital status, national origin, race, religion, sexual orientation, or veteran status.