

Motor Vehicle Running Sheet

Vehicle base location: Vehicle Make / Model: Rego:

[illegible]

Start a new sheet each month. Submit sheets at end of each month.

Enter fuel and oil data plus details of any repairs needed or defects noted on the back of this sheet.

¹ A separate entry is required for each trip and/or driver.

² Garaging at home or near home, including to/from home for secure parking is private kms for FBT and must be shown for all vehicle types.

³ Officers signing this sheet declare they are currently and appropriately licenced for this vehicle. Penalty infringements are the responsibility of the driver signing this sheet.

Office use only

Total Private Kms:

Total Private Days:

Calculated by:

Fuel and oil purchase details

(list also details of any unusual repairs requiring expenditure)

[illegible]

Repairs required or defects noted

[illegible]