ENVELOPE PAPER CUTTING TEMPLATE

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For full instructions, please watch the video tutorial here: https://youtu.be/bVMAfKEo8Pw

- Print the envelope pattern on any paper you'd like to use, I recommend 120 GSM white paper. Cut the envelope template out first and recycle any scrap pieces of paper. Please note that the final product is not suitable for mailing unless you put it inside another envelope. This is meant to be handled by hand.
- I included a black and white version of the template. The black one is more suitable for practice as the black lines will be visible inside the envelope. The grey version is better if you will use this envelope to put a card or an invitation in and give it to someone. Since grey is a lighter colour than black, it won't be as visible and it gives you room for some errors.
- Use a sharp craft knife or a scalpel to cut out the pattern that will be on the front of the envelope. Remove all white parts inside the black/grey frame. Again, for more details, please take a look at the video where all steps are accompanied by an image.
- Once the design has been cut out, score along all four dashed lines with an empty ballpoint pen or a bone folder. Fold the outer flaps in and fold over the back part of the template. For a crisp finish, burnish all folds with a bone folder. Flip it over and you'll see the design on the front.
- Tip: the papercut part is extremely fragile so be careful when handling the envelope. It is highly recommended to put a piece of acetate on the back of the design (inside the envelope). That will help keep all smart details in place. For extra security, you can add a few tiny drops of glue behind the papercut and stick some parts to the acetate.

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