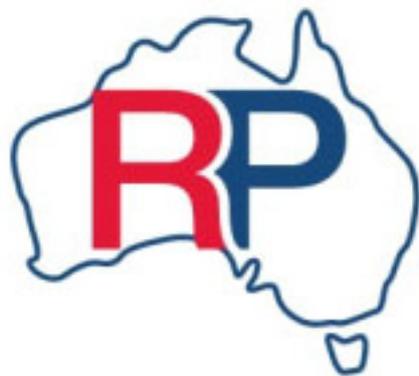


# Tenancy Application Form



*Realty Partners*

Residential | Commercial / Industrial | Rural & Business Agents

## Realty Partners

[www.realtypartners.com.au](http://www.realtypartners.com.au)

### Mayfield

262 Maitland Rd

T 02 4949 2333

F 02 4967 6992

### Wallsend

109 Nelson St

T 02 4950 0011

F 02 4950 0447

### East Maitland

14/121 High St

T 02 4933 0755

F 02 4934 7733

### New Lambton

1/18 Alma Rd

T 02 4961 0411

F 02 4969 7800

## APPLICATION CHECKLIST

Please tick what is attached to your application:

- Drivers licence
- Medicare card - passport
- Employed - 4 recent pay slips
- Unemployed - bank statement and centrelink statement
- Self employed - recent tax return / BAS statement
- Owner - rates notice
- Rental ledger

Prior living arrangement, please attach 3 of the following:

- Electricity
- Gas
- Foxtel
- Car registration
- Phone account
- Bank statement
- Voting enrolment
- Private health
- Car finance accounts

## UTILITY CONNECTIONS

This is a FREE service that connects all your utilities and other services. Direct Connect can help arrange for the connection or provision of the following utilities and other services:

- |             |                   |
|-------------|-------------------|
| Electricity | Cleaners          |
| Gas         | Insurance         |
| Phone       | Removalist        |
| Internet    | Truck or van hire |
| Pay TV      |                   |



- Please tick this box if you would like Direct Connect to contact you in relation to any of the above utilities and other services.



We guarantee that when you connect with one of our market leading electricity and gas suppliers, your services will be connected on the day you move in. Please refer to Direct Connect's Terms & Conditions for further information.

Once Direct Connect has received this application Direct Connect will call you to confirm your details. Direct Connect will make all reasonable efforts to contact you within 24 hours of the nearest working day on receipt of this application to confirm your information and explain the details of the services offered. Direct Connect is a one stop connection service. Direct Connect's services are free. However, the relevant service providers may charge you a standard connection fee as well as ongoing service charges.

DECLARATION AND EXECUTION: By signing this application, you:

1. Acknowledge and accept Direct Connect's Terms and Conditions (which are included with this application).
2. Invite Direct Connect to contact you by any means (including by telephone or SMS even if the Customer's telephone number is on the Do Not Call Register) in order to provide Direct Connect's services to you, to enter into negotiations with you relating to the supply of relevant services as an agent for the service providers, and to market or promote any of the services listed above. This consent will continue for a period of 1 year from the date the Customer enters into the Agreement
3. Consent to Direct Connect using the information provided by you in this application to arrange for the nominated services, including by providing that information to service providers for this purpose. Where service providers are engaged by you, they may use this information to connect, supply and charge you for their services.
4. Authorise Direct Connect to obtain the National Metering Identifier and / or the Meter Installation Reference Number for the premises you are moving to.
5. Agree that, except to the extent provided in the Terms and Conditions, Direct Connect has no responsibility to you for the connection or supply (or the failure to connect or supply) any of the services.
6. Acknowledge that Direct Connect may receive a fee from service providers, part of which may be paid to the real estate agent or to another person, and that you are not entitled to any part of any such fee.

By signing this application form, I warrant that I am authorised to make this application and to provide the invitations, consents, acknowledgements, authorisations and other undertakings set out in this application on behalf of all applicants listed on this application.

Signature

Date

PO Box 1519, Box Hill, Victoria 3128. P: 1300 664 715 F:1300 664 185. [www.directconnect.com.au](http://www.directconnect.com.au)

## DECLARATION

Please read carefully & initial next to each statement below

- I am satisfied with the condition of the property
- I am financially able to meet the commitments under the Residential Tenancy Agreement
- I have not been evicted from any previous property for breach of agreement
- I have read the privacy statement and agree for my application to be checked through TICA
- I understand the landlord/agent does not have to provide a reason if my application was unsuccessful
- Rent will be kept 1 week in advance at all times

Signature

Date

## APPLICANT'S CURRENT DETAILS

Please give us your details

Mr  Ms  Miss  Mrs  Other

Surname

Given name/s

Driver's licence

Driver's licence expiry date

Driver's licence state

Date of birth

Registration number

Please provide your contact details

Home phone no.

Mobile phone no.

Work phone no.

Fax no.

Email address

## NEED TO GET CONNECTED?

Direct Connect offers a free, no obligation service, that will make your move easier by organising connections to a range of services for your new home.



Tick the box on the following page and Direct Connect will contact you.

Proposed property:

Rent per week for proposed property \$

Proposed lease term (months please tick)  6  9  12 Proposed commencement date

How many tenants will occupy the property  Adults  Children Ages

Are you a smoker  Yes  No

Pets  Yes  No Breeds

**I have personally inspected the property** (please sign)

**EMPLOYMENT HISTORY**

**Please provide your employment details**  
(if unemployed, previous employer)

What is your occupation

What is the nature of your employment?  
(FULL TIME/PART TIME/CASUAL)

Employer's name (inc. accountant if self employed or institution if student)

Employer's address

Postcode

Contact  Phone no.

Length of employment  Years  Months Net income

Years  Months \$

**Please provide your previous employment details**

Occupation

Employer's name

Length of employment  Years  Months Net income

Years  Months \$

**CONTACTS / REFERENCES**

**Please provide a contact in case of emergency**

Surname  Given name/s

Relationship to you  Phone no.

**Please provide 2 personal references (not related to you)**

1. Surname  Given name/s

Relationship to you  Phone no.

2. Surname  Given name/s

Relationship to you  Phone no.

**CURRENT APPLICANT ADDRESS**

What is your current address

Postcode

Are you the:  Owner /  Tenant (please circle)

How long have you lived at your current address  Years  Months

Why are you leaving this address

Landlord / Agents name

Landlord/ Agents phone no.  Weekly rent paid

\$

**PREVIOUS APPLICANT ADDRESS**

What was your previous residential address?

Postcode

How long did you live at your previous address  Years  Months

Why did you leave this address

Landlord / Agents name

Landlord/ Agents phone no.  Weekly rent paid

\$

**NEXT OF KIN**

Surname  Given name/s

Relationship to you  Phone no.

Address

Rental Reference Check

**In accordance with the Privacy Act, I/we the undersigned authorise the recipient of this fax to give information to Realty Partners, regarding my/our history.**

I/we understand this information will be used to assess my/our application

Applicants name

Property applied for

Postcode

Current rental property address

Postcode

Period of tenancy

**From**

 Day  Month  Year

Rent paid per week

 \$

**To**

 Day  Month  Year

Company managing the rental property

Contact Agent name

Phone No. of Agent / Private owner

Fax No. of Agent / Private owner

Signature of applicant

Date

**PLEASE FILL IN THE ABOVE INFORMATION AND RETURN WITH YOUR APPLICATION**

Our office will fax this to your Agent and request a reference from them. **Please do not complete lower section**

Dear Agent,

Please complete and return with a tenant ledger to Realty Partners  
Thank you

Name and position of person filling this form out from the above agency

How long at the property?

How much did they pay?

Was the tenant cooperative to deal with?

Did they pay rent on time? If not please specify problems.

Were there any general inspections? Yes / No

Were lawns & gardens kept in good order?

Did they have pets? Yes / No If yes please state the kind

Are the tenant/s considerate of neighbours?

Were any notices to remedy breach issued? If yes please provide details

Do you know why they left the property?

Have you taken this tenant to Tribunal?

Would you rent to them again? Yes / No

Signature of Agent

Date