



## **PK Models Application**

(3-6 years)

Congratulations on joining PK Models & School.

For new models, we offer a package to kickstart them in the modeling industry, and ensure PK represent only the best models to put forwards to our clients. This includes an 8 week course of modeling lessons at PK Model School. The model classes are open to all, and help build confidence, poise, and musicality through catwalk based lessons. The course will also include a lesson in photographic modeling. Our models will learn what is expected from them in a choreographed fashion show, whilst building confidence and practicing their posing and performance skills. Not only are these skills essential for a young model, but the classes also offer a great hobby to make friends and also provide great grounding for the years ahead.

Also included is a photographic session with our in house photographer Jules Moul. The images are used on our website where clients will be able to view and search for models. As updates may be required twice yearly due to children changing so regularly, the sessions are kept very reasonable for the benefit of all our models, to ensure all are represented with the same standard professional portfolio. Without opting for a photographic session we will not be able to offer website representation on PK Models & School website, your representation will be on the books only.

If your child enjoys the course with us, we do invite all to continue their training with PK Model School. For those who continue their training with PK Model School lessons are £3.20 per half hour class, and ongoing students have the opportunity to showcase themselves in 2 professional shows per year, held at The Athena, and any requested test shoots / charity events. It's a great way to further their confidence and continue in a rewarding hobby.

Please ensure to be patient with your agent, our job is to put our models forwards to suitable clients/ brands. Not every model will achieve success straight away, and although we cannot guarantee a definite success in the industry, you have taken the right step in signing up to a model agency where they will have the opportunity of being seen by our clients which presently include, Next, George, DMC Creative, Primark and many more.

The stages of modeling from your agents point of view. First stage may include a client choosing straight off the website themselves, or putting forwards their specification where all models who match will be put forwards. Secondly, the client will choose a selection to meet at a casting, which is an audition type scenario, which parents are responsible for attending. From a casting the models are chosen for the booking. We also work regularly with local companies who require live fit models to try on clothes to ensure they are being made correctly.

Please return the PK Models Application Form and Contact Form, including signed T&C's and fee to secure your child's place in our agency, class and photographic session. Fee's are explained on the PK Models Application Form.

We look forward to welcoming you to our Agency.

Kind Regards

The Team @ PK Models & School

**pkmodelagency.co.uk**

PK Models & School Limited  
26 Talbot Lane,  
Leicester,  
LE1 4LR

TEL: 0116 2622540

EMAIL: [info@pkmodelagency.co.uk](mailto:info@pkmodelagency.co.uk)

REG: 7508835

VAT: 316 1896 51



**PK Models Contact Form**

(please include 2 x passport photos and a copy of birth certificate for under 16's)

**Models Full Name:** .....

**Models Date Of Birth:** .....

**Name For Website (if different):** .....

**Parent/Guardian Name:** .....

**Address:** .....

.....

**Post Code:** .....

**Mobile Number:** .....

**Home Tel:** .....

**Email Address:** .....

**Model Measurements (please don't return empty)**

**Height:** ..... **CM**

**Chest:** ..... **CM**

**Waist:** ..... **CM**

**Hips:** ..... **CM**

**Clothes Size:** .....

**Shoe Size:** .....

**Hair Colour:** .....

**Eye Colour:** .....

**Specialities, please list (eg. dancer, singer, gymnast..)**

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## PK Models Application Form

Models full name.....

Course	Start & Finish Date	Class time	Cost	Please tick
8 weeks 3-6yrs	Saturday 7th February- Saturday 28th March	9-9:30am	£40	

### Photographic Session

Session	Date	Time	Cost	Please Tick
Web Portfolio Incl. 4 x digital images	Sunday 22nd February	20 min slot TBC	£30	
Web Portfolio Incl. 1 x A4 print of 4 images	Sunday 22nd February	20 min slot TBC	£35	
Passport Photos x4 (x2 for agency to keep)	as above	n/a	£5	

Please return all forms with the non refundable £40 course fee and the cost of your photographic session (which ever chosen) to secure your child's place (payable by cash or cheque to 'PK Models & School').

If the dates above are full on receipt of your application you will be allocated the next available date. After the 8 week course and your child wishes to continue they will join another class at a later time or a Friday evening 4pm...which ever suits you best.

A confirmation letter will be sent via email in receipt of this application.

Parents Name: .....

Signed: .....

Date: .....

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## Web Portfolio

Website portfolios are shot at our studio in Leicester. This portfolio is individual sessions shot in a studio on a white backdrop. This includes a 20 minute slot and 4 images either emailed digitally or as an A4 print, chosen by the agency. These images are then used to represent your child via the agency and website on their profile.

### Price

Web Portfolio + Digital Images: £30

Web Portfolio + A4 Print: £35



## Junior Portfolio

This options is available but we advise to have this choice at a later date when the children are more experienced...if interested please get in touch.

Junior portfolio and model experience day. This portfolio is a group day which benefits from shooting real working shots including lifestyle, group images and kids fashion. Combining studio, sets and outdoor locations (weather permitting). We offer all day sessions with 12 spaces. This includes 7 edited web images on a disc, chosen by the agency. These images are then used to represent your child via the agency and website on their profile.

### Price

£65

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# PK MODELS & SCHOOL

## Terms & Conditions

*(January 2014)*

[www.pkmodelagency.co.uk](http://www.pkmodelagency.co.uk)

PK Models & School, 26 Talbot Lane  
Leicester, LE1 4LR

Tel: (0116) 2622540  
Email: [info@pkmodelagency.co.uk](mailto:info@pkmodelagency.co.uk)

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## PK MODELS & SCHOOL

### Terms & Conditions

- 2.5 The Agency will represent models via website representation providing they obtain a website portfolio. (please see section **4.3** and **4.4**)
- 3. PK School** (3years +)
- 3.1 PK School is open all year with the exception of Easter, October half term and Christmas.
- 3.2 Enrolling into the school requires payment in block: of 12 week terms. . Dates are supplied in the quarterly newsletter. Missed classes are to be paid for excluding closures as stated in **3.1**
- 3.3 Enrolling into PK Model School the model is contracted for work with website representation on PK Model Agency (minimum 6 months).
- 3.4 Cancelling enrollment (leaving the school) with no written or verbal communication will result in the agency terminating the models representation. Models cancelling enrollment with verbal or written acknowledgment will remain contracted on the books for a minimum of 6 months from date of leaving.
- 3.5 2 weeks Holiday allowance is issued per year (January - December). On initial enrollment year 2 weeks applies to those enrolled between Jan-June, those enrolled after June will receive 1 week only.
- 4. Website**
- 4.1 For website representation, our page is open to the public with the models full name visible unless otherwise agreed. Age will be displayed on profile as years and months eg. 2 yrs 2 mths.
- 4.2 Models enrolled into 'PK School' or as a baby enrollment receive website representation included.
- 4.3 Website portfolio's are compulsory for website representation and provided with our in house photographer for a nominal fee. Rates available upon request.
- 4.4 Website Portfolio's must be updated (at models cost) if the appearance of the model should change. Failure to update images may result in the Agency terminating website representation if the true image of a Model is not being shown (please see **1.4**)

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- 5. Bookings**
- 5.1 Verbal communication with the model will be made on all assignments to include job specification and fee. Written confirmation will be sent prior to assignment.
- 5.2 Any complaints will have to be investigated and appropriate action taken at the time.
- 5.3 The agency will not be held responsible for a models behaviour or conduct during an assignment. Therefore will not be held liable for any costs, expenditures or losses suffered as a consequence.
- 5.4 Invoices should be sent via email or post to the agency within 7 days of a bookings completion.
- 5.5 Models should expect a 3 month window from date of booking to receiving monies.
- 5.6 Reimbursement for loss or damage to clients property caused by the model will be deducted from the models fee prior to payment.
- 6. Rates**
- 6.1 Minimum rates payable on child photographic work unless otherwise agreed are:  
£20 per hour  
£60 per half day (4 hours)  
£80 per full day (8 hours)
- 6.2 Minimum rates payable on fashion modelling:  
£50 per day  
£10 per hour (rehearsals and fittings)  
£40 per day (rehearsals and fittings)
- 6.3 Travel expenses and parking will be paid where applicable, providing receipts are provided.

## PK MODELS & SCHOOL

### Terms & Conditions

Please sign and return in agreement \*  
(parent/guardian if under 16)

Child's name: ..... (if under 16)

Signed: .....

Print name: .....

Dated: .....

\* Please return by either

email [info@pkmodelagency.co.uk](mailto:info@pkmodelagency.co.uk)

post: PK Models & School, 26 Talbot Lane, Leic, LE1 4LR

## PK MODELS & SCHOOL

### Terms & Conditions

#### A. Definition

Model: Any individual to whom the agency provides services to include photographic, fittings, catwalk and filming. For children under 16 "model" refers to the parent/guardian who is to act on the models behalf.

#### 1. Model

- 1.1 Models hired to work on our agency are contracted to work on a self employed basis.
- 1.2 Models are contracted on a non exclusive basis and free to join agencies outside of a 10 mile radius.
- 1.3 Direct contact with the client is strictly forbidden and will result in immediate termination and possible legal action.
- 1.4 Any change to the models appearance or size must be updated with the agency via either a "measurement update" form, required by specific dates based on age groups, or new images (please see **4.3**)
- 1.5 Failure to complete by the deadline, unless otherwise agreed, may result in website representation terminated until next update (which takes place every 3 months) or may result in terminating representation in full.

#### 2. Agency

- 2.1 The agency undertakes to act on the models behalf regarding the organising of client bookings.
- 2.2 The agency is authorised to accept monies from the client/hirer on behalf of the model.
- 2.3 Agency fees are charged direct to the client and not taken from the models rate as commission.
- 2.4 Models 0-3 years are offered a contract which lasts until they turn 3 years of age. No termination period is required from the model for terminating within this period. A breach of these terms will void section 2.4 and result in immediate termination.