

**1-11-16 Board Minutes**

**Steamboat Lake Water & Sanitation District Regular Board Meeting**

January 11, 2016

Meeting called to order at 6:11pm at the North Routt Fire Station #2 by

Jim Finegan.

**Members present:**

1. Bob Hulton 2. Dave Entwistle

3. Jim Finegan 4. \_\_\_\_\_

**Members absent:**

1. Kathleen Titus 2. Jim Hillman

**Others present:**

1. Greg Murray 2. Leelee Wright

3. Lanny Mack 4. Tim Wright

5. Amy Kenyon 6. Doug Kenyon

7. Jackie Johnson 8. \_\_\_\_\_

**Approval of Agenda:**

**Approval of Minutes from December 14, 2015**

Jim F. motion to approve as distributed; Bob second motion carried.

**Open Issues:**

1. Defects in Petition – It was asked of the Board by the petitioners in attendance that the deadline to submit petitions to opt out of the District be extended from February 1<sup>st</sup>, 2016 to March 1, 2016. Discussion followed, resolution: Jackie will pose the question to legal counsel, Rich Tremaine, and advise the Board on Rich's response. If Rich finds no issues with the proposed date change the Board agrees to extend the deadline. Motion by Jim F. to propose extension to Rich and get back to the petitioners by posting the decision on the website. Dave seconds, motion carried.

2. Updates from Jackie – A) quarterly newsletter was not included in January billing, how do we want to handle future newsletters? Suggestions include: change to annual newsletter, designate board member to draft and Jackie put reminder on the prior month's board meeting agenda, rework the form, and other suggestions. This will be put on the March agenda for Jim F. to draft the newsletter. Further discussion tabled until next meeting for everyone to discuss. B) Boundary change form and transparency forms to be filed in January. Waiting on response from Scott Colby's office regarding Mill Levy and Tax Revenue information to complete and file Transparency with Special District Association. Waiting on response about boundary map ID# from Walter Magill of 4 Points survey. When this information is received, Jackie will fill in appropriate forms and submit electronically and copy the Board members on correspondence. Update at next meeting as well. C) 2016 Election details – Jackie will research current member's terms and other details and email those to the board. Further discussion and details are tabled for additional discussion at February board meeting. Mr. Lanny Mack posed a question on term limits; Jackie will research this matter with attorney Rich Tremaine and inform the Board of the results of the conversation at the February board meeting. D) Regarding handling the Petitions for Exclusion, Jackie will work closely with KT Law staff in order to keep costs to the District and petitioners as low as possible. All petitions and associated information and documentation submitted at Board meetings and to KT Law will be submitted, filed and stored at KT Law offices in Steamboat Springs for privacy and safety sake. Jackie will work on all issues related to this process at the offices of KT Law. E) It was brought up that some of the wording on the January water billing was incorrect. Jackie will follow up with Elliott Ludy and report findings at February meeting. Also, the topic of redistributing some duties from Scott Colby's office to the administrative assistant position was mentioned and tabled for February's meeting.

**Next Meeting:** Monday, February 8, 2016 at North Routt Fire Station #2

**Meeting adjourned at** 7:18pm **by** Jim Finegan

**Minutes recorded by Jackie Johnson**

**Approval of Minutes from January 11, 2016:**

At the February 8, 2016 regular meeting Dave motioned to approve minutes as written, Jim F. second unanimous approval, motion carried.