

**SENIOR FINANCE MANAGER**  
**Financial Services - Midwest**

To apply send resume to Kim Adler at [kim@corporatcollaborations.com](mailto:kim@corporatcollaborations.com)  
Compensation: \$120 - \$135K

The Senior Finance Manager will lead the internal planning, forecasting and reporting process at the corporate level.

**RESPONSIBILITIES:**

- Lead the planning & forecasting process.
  - Lead the planning process including 5-year Strategic Growth Plan, Operating Plan, Capital Plan & Work-force Plan.
  - Develop and drive comprehensive business plan recommendations, based on analysis of complex data, emerging trends and experience.
  - Establish appropriate timelines for the planning process. Drive finance personnel to meet time commitments.
  - Consolidate the submissions from the divisions. Ensure that the consolidated results meet business and/or investor expectations. Communicate adjustments as needed.
  - Troubleshoot plan assumptions. Identify problem areas and risks in product mix, loss trends, interest income and operating expenses. Summarize and communicate.
  - Drive the current forecast process, working with VP of Finance peer groups and Business Unit leaders. Consolidate the submissions from the divisions.
  - Make & Drive Improvements to both the forecast & plan processes.
- Financial Controls
  - Refine the process for real time updates on financial results. Through constant communication with divisions, keep a clear understanding of business performance for the quarter. Lead the development of risk/opportunity analysis and drive the conclusion of actions to close an income short fall.
  - Develop and implement a process to monitor results during the closing process. Ensure that divisions are meeting all financial commitments. Constructively challenge those organizations that are missing commitments to take action.
- Financial Reporting & Analysis
  - Lead the production of the monthly executive reporting process.
  - Develop internal management reporting of strategic operational metrics.
  - Financial modeling to meet business requirements and for M&A activities.
  - Trend analysis of key financial drivers.
  - Projects, tasks and ad-hoc projects as assigned by the Senior Vice President of Financial Planning & Analysis.
- Leadership
  - Establish, foster and maintain working relationships with peers and management within the company.
  - Specifically maintain close working relationship with Financial Systems group to ensure FP&A team has all necessary systems and tools needed to facilitate the financial planning & analysis responsibilities.
- Manage staff to ensure department advances the ability to excel in the Financial Services Industry
  - Recruit new talent when necessary from inside and outside.
  - Ensure proper orientation – formal and informal – for all new employees.
  - Identify challenging work assignments, mentoring and education programs to give employees exposure to proactive problem solving throughout the company.
  - Ensure ongoing two-way timely and clear performance feedback to maintain healthy, proactive work relationships.

**SUPERVISORY RESPONSIBILITIES:**

- Two direct reports with heavy management responsibility of financial reporting team.
- Responsible for providing employees timely, candid and constructive performance feedback; developing employees to their fullest potential and provide challenging opportunities that enhance employee career growth; developing the appropriate talent pool to ensure adequate bench strength and succession planning; recognizing and rewarding employees accomplishments.

## **REQUIREMENTS**

- Undergraduate degree in Finance or business related field. MBA or equivalent experience preferred.
- Minimum of five to seven years experience in a corporate environment with a strong financial planning process. Ability to display a positive business presence and sound business acumen with management. Strong analytical and presentation skills required.
- Expert with MS-Windows and other related PC applications. Possess the desire and ability to learn automated data analysis tools and techniques.
- This position requires excellent analytical, verbal and written communication skills. These skills are needed to interact with personnel ranging from clerical staff to more senior management. Must also be able to work within a team environment and maintain professional composure in a dynamic work environment that often requires management/completion of multiple tasks. Demonstrate sound judgment as well as apply logical/critical thought processes.