

FINANCIAL ADMINISTRATION | **FINANCE PROFILE** | STRATEGIC FISCAL PLANNING

Strategic-focused and results-driven finance professional determined to leverage 15+ years leading Operational Finance & Accounting, Business Development and Systems Implementation in contributing to the bottom line for a mid-sized company.

- **Recognized for streamlining operations** through the implementation of Lean Accounting Practices and Programs. Achieve company objectives by designing various financials spanning operational and management reports.
- **Proven success financially managing million-dollar product lines** and executing Proactive Financial Control Over Operations. Long track record creating and applying innovative cost-saving strategies. Accomplish deadlines within high pressure environments. **Superior managerial and coaching skills** with success developing and leading the utmost performance of staff. Adjust to diverse working environments at all organizational levels.
- **Strategically established and enforced effectual cash management/cash flow procedures**, earning recognition for improving productivity as current Vice President of Finance for Karndean International, LLC.
- **Accomplished 36 day reduction in DSO** from 2010 to 2014.

PROFESSIONAL EXPERIENCE

COMPANY ONE, City, ST (2010–Present)

VICE PRESIDENT OF FINANCE/FINANCE DIRECTOR

Brought on board with full accountability for the complete financial control of a privately held British company manufacturer and distributor of LVT flooring, consistently reporting to CEO.

In charge of multiple operations including finance, budget, human resources, information technology, banking, credit & collection, sales tax and payroll. Collaborate with colleagues and address customer needs/interests.

Performance Highlights:

- **Negotiated triple increase in bank line** and 350 basis point reduction in interest rate.
- **Implemented first-ever budget process and procedures** currently standard for all Karndean companies. Also implemented original company audit.
- **Created Human Resources Department from ground up** and am influential in documenting, executing, enforcing and addressing first ever company policies and procedures.
- **Recognized for reducing DSO** (Day Sales Outstanding) from 65 days in 2010 to 29 days for 2014.
- **Instrumental in improving work efficiency** as result of establishing and implementing efficient cash management/cash flow procedures.

COMPANY TWO, City, ST (2007-2010)

SENIOR OPERATIONAL CONTROLLER

Directed daily financial operations/activities of company. Communicated all financial results to Senior Management, Audit Committee and Operational Management of two manufacturing facilities.

CORE COMPETENCIES:

- * Financial & Accounting Operations
- * Forecast/Operational Accounting
- * Internal Auditing
- * Cost Accounting Training & Supervision
- * Cash Management/Cash Flow Procedures
- * Budget Process & Procedures
- * Tier I ERP Systems (SAP & Oracle)
- * Product Line Financial Analysis
- * Computer Assisted Automation
- * Implementation of Lean Accounting Practices & Programs
- * Acquisition Analysis
- * Credit & Collection
- * Account Receivables & Payables
- * Standard Cost
- * Sales Tax & Payroll
- * SEC Reporting
- * Banking

Professional Experience (Freightcar America) Continued

Oversaw monthly financial cycle, credit, receivables/payables, standard cost, payroll and SEC reporting. Analyzed and executed financial accounting policies/procedures on consistent basis.

Ensured compliance with Sarbanes-Oxley (SOX). Managed financial/SOX internal and external audits. Trained, developed and supervised daily activities of finance professionals and support staff.

Performance Highlights:

- **Enhanced the overall output of personnel** through the superior training and supervision of multiple finance professionals and support staff.

COMPANY THREE, City, ST (2004—2007)

DIVISION CONTROLLER

Managed all aspects of financial activity for established company. Delivered financial results to Senior Management of Parent Company (Technitrol) and to Operational Management of three manufacturing facilities.

Directed monthly financial cycle, payroll, receivables/payables, credit and standard cost. Evaluated/executed financial accounting policies/procedures. Maintained adherence to Sarbanes-Oxley (SOX) and oversaw financial and SOX internal/external audits. Developed, supervised, mentored and monitored the performance of multiple finance professionals and support staff.

Performance Highlights:

- **Maintained a productive working environment by leveraging strong time management**, organizational and analytical skills with consistency achieving all deadlines while maximizing results.

COMPANY FOUR, City, ST (2003-2004)

CONTROLLER

Oversaw firm's financial vision, strategic financial planning and HR Planning consistently contributing to the bottom line. Accountability for all banking/investment/tax reporting activities.

Managed 401K. Established and led multiple finance functions and daily financial/HR operations. Trained, developed and supervised daily activities of support personnel and finance staff.

Performance Highlights:

- **Accountable for the extensive growth of company within one year of employment** as result of applying excellence in strategic financial planning, fiscal forethought, customer service and team-leadership.

Additional Experience Includes:

CONTROLLER/VICE PRESIDENT OF FINANCE for NAME OF COMPANY, City, ST

SENIOR MANAGER, PLANNING * CONTROLLER: PITTSBURGH FACTORY * MANAGER OF RETAIL FINANCE * MANAGER OF FINANCIAL PROJECTS/SYSTEMS MANAGER OF FINANCIAL ACCOUNTING * SENIOR FINANCIAL ACCOUNTANT

FINANCIAL ACCOUNTANT for NAME OF COMPANY, City, ST

EDUCATION & CREDENTIALS

MASTERS OF INFORMATION SCIENCE; University Name, City, ST

MASTERS OF BUSINESS ADMINISTRATION; University Name, City, ST

BACHELOR OF SCIENCE (B.S.) DEGREE IN ACCOUNTING; University Name, City, ST

PROFESSIONAL AFFILIATIONS:

Pennsylvania Institute of Certified Public Accountants

American Institute of Certified Public Accountants

The Pennsylvania State Alumni Association