

REQUEST FOR PROPOSAL

The Town of Easton Public Works Department will be accepting sealed proposals for the cleaning of town storm drain basins. Contract will run for approximately a two year period beginning in February of 2014 and continue until the end of April of 2016.

The Town of Easton reserves the right to reject any and all bids and to accept the proposal, which in its sole opinion, is in the best interest of the Town of Easton.

Sealed Bids will be received by the Town of Easton, Easton, Maryland at their office located at 14 S. Harrison Street until 10:00 a.m. Tuesday, December 2, 2014. Proposals must be submitted in a sealed envelope marked as "Public Works Storm Drain Cleaning Bid".

Scope of Work:

- 1 Contractor will supply one vacuum truck for the purpose of cleaning storm drain basins in the Town of Easton.
- 2 Contractor shall supply one employee to operate vacuum truck and assist Town of Easton crew with operations.
- 3 Work shall be for an 80 hour/2 week period each year, to run consecutive, weather permitting.
- 4 Operations will begin on or near beginning of March of each year, weather permitting.
- 5 Daily operation will begin at 7:00 AM and end at 3:00 PM each day, weather permitting.
- 6 May clean up to 450 basins annually.
- 7 Contractor shall dump debris at Public Works facility, located at 9030 Bryan Drive, Easton, MD.
- 8 Contractor will supply Jet Truck, if needed, to finish out remaining hours and/or remaining annual cost if such is available.

Additional:

- (1) Trucks must be DOT approved and subject to inspection by town staff. Drivers must be DOT qualified.
- (2) Contractor must be bonded and insured and proof of insurance must accompany bid. The successful bidder will be required to name the Town of Easton as an additional named insured on liability policies in a minimum amount of \$2,000,000.00 for purpose of this contract during the term of contract.
- (3) The Town of Easton will incur no claims or responsibility for damage to contractors vehicles or others property by contractor. The successful bidder must execute a "Hold Harmless" agreement with the Town of Easton including indemnification of the Town for purposes of this contract.

BID:

Name of Contractor _____

Price per hour for truck and one employee \$ _____

Price per hour multiplied by 80 hours \$ _____

CONTRACTOR SIGNATURE

DATE

MAYOR

DATE

TOWN MANAGER

DATE

TOWN ATTORNEY

DATE

Robert F. Karge
Town Manager

Michael J. Dickerson
Superintendent of
Public Works