

## Appendix 3

### Work and Financial Plan

(Adopted from CHED Memorandum Order 33 Series 2016)

Lead HEI	
Project Title	
Duration	
Contact Person/Designation	
Contact Number	
Total Amount Requested	

<b>I. Work Plan for the Project</b> <i>(Provide additional sheets if necessary)</i>		
Activity	Output	Date

*\*Work plan should include plans to cascade best practices to other Philippine HEIs*

<b>II. Line Budget Item</b> <i>(Provide additional sheets if necessary)</i>		
Items/Particulars	Counterpart Support/Equity	Amount

**Submitted by:**

\_\_\_\_\_

(Signature over printed name of project  
Lead/Lead HEI point person)

**Review and Endorsed by:**

\_\_\_\_\_

(Signature over printed name of HEI Lead)

**Date:**

**Date:**