

## EVENT PLANNER AGREEMENT

THIS AGREEMENT (hereinafter referred to as the "Agreement") is made as of the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ between \_\_\_\_\_, located at \_\_\_\_\_, (hereinafter referred to as the "Company") and \_\_\_\_\_, located at \_\_\_\_\_, (hereinafter referred to as the "Event Planner") at times referred to as "The Parties".

### RECITALS

**WHEREAS**, the Company is organizing a \_\_\_\_\_ (the "Event") to be held on or about the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, in \_\_\_\_\_ (City), \_\_\_\_\_ (State).

Company seeks to hire the Event Planner as the principal planner of the Event and to provide Company \_\_\_\_\_ (insert a general description of services to be provided by the Event Planner).

**NOW THEREFORE** in consideration of the mutual covenants and agreements contained herein, the receipt and adequacy of which is hereby acknowledged, the Company and the Event Planner agree as follows: