

FIU Beverage Donation Request Form

Pepsi-Cola Beverage Donations

Date _____

Department ID #: _____

Department Name: _____

Contact Person: _____

Phone: _____

E-mail: _____

Request: # of cases _____ (max 5 cases)

Event: _____

Date of event: _____

Delivery location: _____

Provide a brief description of event.

How is this event university related? Who is expected to attend?

What is the estimated number of participants for this event? _____

Is there an admission fee for this event? _____

Please indicate number of cases of product you desire: (max 5 cases)

											

mangomez@fiu.edu

1. **REQUEST MUST BE SUBMITTED 2 WEEKS PRIOR TO FIU EVENT.** E-mail this form to npele004@fiu.edu or fax it to: (305) 348 2832. For more information call (305) 348 2187
2. Maximum of (**5 case**) per request.
3. Maximum of (**1**) request per department ID, per semester.
4. Products listed are available while supplies last.
5. All events must take place on FIU campus and requests must be made from an FIU student organization or University department.

Note: Deliveries will typically be made on Tuesdays and Fridays. Driver will call the contact person above upon delivery.
I agree to the above terms and conditions.

Sign: _____

Date: _____

FIU Business Services Use Only:

Date reviewed: _____

Reviewed by: _____

Request: approved _____ denied _____

Explanation: _____