



## Meeting Room Equipment & Services Price List

Prices Subject to Change

<b>Projection Packages</b>	<b>Registered Student Organizations (RSO)</b>	<b>UW Depts, Gov/State &amp; Union Members</b>	<b>Non-UW Organizations</b>
<b>A/V Projection Package – Varsity Hall or Marquee Theater</b> Includes data projector, screen, audio, projector cart, extension cord, power strip and A/V support	\$0.00	\$150.00	\$250.00
<b>A/V Projection Package – All Other Meeting Rooms</b> Includes data projector, screen, audio, projector cart, extension cord, power strip and A/V support	\$0.00	\$85.50	\$200.00
<b>Screen &amp; Support</b> Includes screen, projector cart and A/V support	\$0.00	\$25.00	\$50.00

<b>Audio</b>	<b>Registered Student Organizations (RSO)</b>	<b>UW Depts, Gov/State &amp; Union Members</b>	<b>Non-UW Organizations</b>
<b>Handheld Microphone</b> First one, includes cord	\$0.00	\$0.00	\$0.00
<b>Handheld Microphone</b> Each additional, includes cord	\$2.50	\$7.50	\$15.00
<b>Handheld Microphone</b> (wireless)	\$12.50	\$37.50	\$60.00
<b>Lapel Microphone</b> (wireless)	\$12.50	\$37.50	\$60.00
<b>Press Box</b> ("Mult Box")	\$12.50	\$37.50	\$50.00
<b>Amplification of outside equipment</b> (each item)	\$0.00	\$11.25	\$20.00
<b>In Room Music</b>	\$0.00	\$0.00	\$5.00
<b>Boom Box</b> (CD/AM/FM)	\$0.00	\$15.00	\$20.00



## Meeting Room Equipment & Services Price List (continued)

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<b>Video</b>	<b>Registered Student Organizations (RSO)</b>	<b>UW Depts, Gov/State &amp; Union Members</b>	<b>Non-UW Organizations</b>
<b>BluRay DVD Player</b>	\$5.00	\$15.00	\$30.00
<b>70" LCD TV</b> Includes BluRay DVD player	\$25.00	\$75.00	\$125.00

<b>Computer/Data/Phones</b>	<b>Registered Student Organizations (RSO)</b>	<b>UW Depts, Gov/State &amp; Union Members</b>	<b>Non-UW Organizations</b>
<b>Laptop Computer – PC or MAC</b> Includes wireless remote control	\$25.00	\$75.00	\$100.00
<b>Wireless Slide Advancer</b>	\$3.75	\$11.25	\$15.00
<b>Phone Line</b> Per line per day	\$11.25	\$33.75	\$45.00
<b>Conference Phone</b> Does not include phone line	\$7.50	\$22.50	\$30.00

<b>Pianos</b>	<b>Registered Student Organizations (RSO)</b>	<b>UW Depts, Gov/State &amp; Union Members</b>	<b>Non-UW Organizations</b>
<b>Baby Grand Piano</b> Available in limited rooms only	\$18.75	\$56.25	\$75.00
<b>Piano Tuning</b>	\$125.00	\$125.00	\$125.00

<b>Sound Systems</b> Subject to availability and approval	<b>Registered Student Organizations (RSO)</b>	<b>UW Depts, Gov/State &amp; Union Members</b>	<b>Non-UW Organizations</b>
<b>Portable Sound System</b> SLT labor rates are additional	\$75.00	\$225.00	\$300.00
<b>Band Concert Sound System</b> <i>For large concert venues</i> SLT labor rates are additional	\$75.00	\$225.00	\$300.00
<b>Outdoor Lecture Sound System</b>	\$18.75	\$56.25	\$75.00



## Meeting Room Equipment & Services Price List (continued)

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<b>Lighting</b> Subject to availability and approval	<b>Registered Student Organizations (RSO)</b>	<b>UW Depts, Gov/State &amp; Union Members</b>	<b>Non-UW Organizations</b>
<b>Great Hall Theatrical Lights</b> SLT labor costs are additional	\$12.50	\$37.50	\$50.00
<b>Varsity Hall Theatrical Lighting – Basic</b> Up to six theatrical lighting fixtures SLT labor costs are additional	\$66.75	\$200.25	\$267.00
<b>Varsity Hall Theatrical Lighting – Advanced</b> Up to 12 theatrical lighting fixtures SLT labor costs are additional	\$100.00	\$300.00	\$400.00
<b>DJ Dance Lighting System</b> SLT labor costs are additional	\$18.75	\$56.25	\$75.00
<b>Band Concert Lighting System</b>	\$75.00	\$225.00	\$300.00
<b>Gobo</b> Standard or user-provided size b	\$25.00	\$75.00	\$100.00
<b>Gobo</b> Custom – requires 3 weeks' notice to order	\$75.00	\$150.00	\$200.00
<b>Uplighting – Basic</b> Up to six uplights	\$50.00	\$150.00	\$200.00
<b>Uplighting – Elegant</b> Up to twelve uplights	\$87.50	\$262.50	\$350.00



<b>Miscellaneous Equipment &amp; Services</b>	<b>Registered Student Organizations (RSO)</b>	<b>UW Depts, Gov/State &amp; Union Members</b>	<b>Non-UW Organizations</b>
<b>Banner Hung in Event Room</b>	\$12.50	\$37.50	\$50.00
<b>Extension Cord</b>	\$0.00	\$2.00	\$5.00
<b>Laser Pointer - Green</b> (high-powered)	\$5.00	\$10.00	\$15.00
<b>Power Strip</b>	\$1.00	\$3.00	\$5.00
<b>Security Core/Lock</b> Per door, one time fee - NOT daily	\$18.75	\$56.25	\$75.00
<b>Stage Sections</b> 6'X8', 18" or 24" high, includes stage skirting	\$8.75	\$26.25	\$35.00
<b>Pipe &amp; Drape</b> (per 10 foot section)	\$10.00	\$30.00	\$40.00

<b>Display Aids</b>	<b>Registered Student Organizations (RSO)</b>	<b>UW Depts, Gov/State &amp; Union Members</b>	<b>Non-UW Organizations</b>
<b>Flip Chart</b> Includes 1 pad of paper and 2 markers	\$3.75	\$11.25	\$15.00
<b>Poster/Display boards</b> 4'x6' double-sided (Memorial Union), 4'x4' double-sided (Union South)	\$7.50	\$22.50	\$30.00
<b>Whiteboard</b> Includes 2 markers	\$0.00	\$3.75	\$5.00

<b>Tablecloths and Overlays</b>	<b>Registered Student Organizations (RSO)</b>	<b>UW Depts, Gov/State &amp; Union Members</b>	<b>Non-UW Organizations</b>
<b>White Tablecloth</b>	\$5.00	\$5.00	\$5.00
<b>Black Overlay – First</b>	\$0.00	\$0.00	\$0.00
<b>Black Overlay – Each Additional</b>	\$15.00	\$15.00	\$15.00



<b>Labor Charges</b>	<b>Registered Student Organizations (RSO)</b>	<b>UW Depts, Gov/State &amp; Union Members</b>	<b>Non-UW Organizations</b>
<b>AV Technician - Full Time</b> Per person, per hour	\$18.00	\$22.50	\$30.00
<b>AV Technician - Part-time</b> Per person, per hour	\$12.00	\$15.00	\$20.00
<b>Sound &amp; Lighting Technician - SLT</b> Per person, per hour	\$12.00	\$15.00	\$20.00
<b>Event Staff</b> Per person, per hour	\$12.00	\$15.00	\$20.00
<b>Security Guard</b> Per person, per hour, 4 hour minimum per guard	\$18.50	\$18.50	\$18.50
<b>Police</b> Per officer, per hour, 2 officers minimum	\$60.00	\$60.00	\$60.00
<b>Early Open/ Late Close Fee (per hour)</b>	\$50.00	\$50.00	\$50.00

<b>Off Premise Poster Boards</b> Must be pre-approved	<b>Registered Student Organizations (RSO)</b>	<b>UW Depts, Gov/State &amp; Union Members</b>	<b>Non-UW Organizations</b>
<b>Off Premise Poster Boards</b> \$500 minimum order applies Any damaged or lost poster board will result in a \$500 replacement fee.	\$50.00	\$50.00	\$50.00

## Additional Notes

1. Requests submitted within 10 business days of event cannot be guaranteed and may incur additional costs.
2. Basic A/V support includes up to one hour of set up, troubleshooting, assistance and customer instruction. It does not include a dedicated A/V technician.
3. For SLT labor, there is a minimum of one hour set & one hour strike. The Union reserves the right to set minimum staffing levels required for all events and any labor depends on availability of staff technicians to operate equipment.