

## **PLAGIARISM: STANDARD WARNING LETTER TO STUDENTS**

Dear (insert name of student)

(Insert name of unit/assignment)

This letter records that on (insert date) (insert name of lecturer) discussed with you the nature of plagiarism and the system of referencing used in the Faculty of (insert name of faculty).

A copy of this letter will be retained on a Register while you are still enrolled or intermitted in any course and may be accessed by the Chief Examiner (or nominee) in any other faculty in which you are studying.

Should you be charged in the future with cheating under the University's Discipline Statute, a copy of this letter would be produced in evidence.

Yours sincerely,

(Insert name and title of Chief Examiner or nominee)

CC:  
AD(T) of Managing Faculty  
Custodian of the plagiarism register