



## NOTICE FOR INVITING EXPRESSION OF INTEREST (EOI) / SOR FOR BAJA SAEINDIA 2022

Date of Release: 20-12-2021

Ref No. : BSI2022 / SOR / 2021-22 / Toilet Repair & Maintenance

Last date of submitting Quotes: **31-12-2021**

### **PREFACE TO VENDORS:**

SAE INDIA's most popular event in student community "BAJA SAEINDIA" has begun with the next edition to be held in 2022. As the event is growing year on year, there has been a lot of interest shown by new engineering colleges. This year we have got 216 registrations including eBAJA, which highest till today. Due to certain limitations with respect to the event management, we conduct Virtual BAJA, a preliminary design round to filter out 181 (mBAJA&eBAJA) teams out of these 216 teams, who will fabricate their buggy and come to participate in the main event in early 2022 at NATRIP, Pithampur & Bangalore.

With an intention to streamline the event management, the Organizing Committee of BAJA SAEINDIA is inviting quote from all the eligible vendors /supplier / dealers / bidders (referred to as the "Vendor") to supply, install or provide the required services to enable us with smooth conduct of the event. All the vendors are requested to follow the guidelines and adhere to the terms and conditions of this document.

### **TENDER DETAILS:**

- 1) QUOTATION FOR SUPPLY OF GOODS AND SERVICES** a) The vendor agrees to supply, install and maintain the goods and services as mentioned in the Specification of Requirements (SOR) hereby attached with this letter as **"ANNEXURE – A - SOR"**.  
b) Vendor shall note that the SOR contains, but is not limited to, all the goods and services required to conduct the specific event. Vendor shall include all the required items so as to provide the mentioned goods and services in the SOR.  
c) The quote should include all the details and product description (if applicable) of the goods intended for supply. No items in the quote should be ambiguous or uncertain.  
d) Bid should be prepared in the attached format as per ANNEXURE A – SOR.
  
- 2) PRICE BASIS AND TAXATION** a) All the quote should contain fair pricing considering that BAJA SAEINDIA is a Non-Profit Organization,  
b) All the currency values to be in Indian Rupees ( ₹ ).



- c) The rates quoted should contain distinct Unit Rate, Quantity, Total Basic Value, Discount per Item, Total Discount, Taxes as applicable and Total Bid Value.
- d) By participating in the Bid, it is understood that the vendors are to the terms and condition of supply put here forth in this document.

- 3) QUALITY POLICY**
- a) The quality of the goods and services offered should be of utmost quality as per industrial practices and should be compromised for any reason.
  - b) All the goods will be accepted only if they are found to be of desirable quality standards and specifications as per the requirement mentioned in the specific BOQ ( refer ANNEXURE 1)
  - c) The warranty of goods will hold true for the said period of 1 year or more, as applicable and same needs to be attested by the supplier.

- 4) PAYMENT TERM:**
- a) As per the standards set by the BAJA Organizing Committee, the standard terms of payment will be :

- Advance of Basic price if required be @25%
- Second payment of Basic Price on supply of materials/completion of service 50%(advance 25% Plus in this stage another 50% making a total of 75% of dues)
- Final payment of Basic Price on successful completion& certification of supply/work.
- However the GST portion will be paid only UPON showing of proof of Vendor's GST portal /remittance for effecting this portion
- TDS will have to be deducted as per prevailing rate at the time of Invoicing.

**5) DELIVERY TERMS :**

All the goods /services to be delivered on site as per decision, Delivery period / dates have been mentioned in the Annexure – A.

**6) SUBMISSION OF QUOTES [QUOTATION]**

- i) PRICE QUOTE - Duly filled priced quote using **ANNEXURE A –BOQ FOR BAJA SAEINDIA 2018**

- ii) SUPPORTING DOCUMENTS (Product Catalogues, Company background/experience, etc.)

- b) Quotes to be addressed in the name of “SAEINDIA, Chennai, T.N.”

- c) The above documents to be duly filled, attested and couriered to the below office address;

**Mr. Praveen Satsangi**  
Flat no. 310 High Street Apartment  
Omaxe City II Mangliya Indore Bypass Road  
Indore-453771. Madhya Pradesh.  
Mob. 8602817114

- d) All columns are needed to fill by estimated amount of figure in BOQ bidding otherwise bid will



disqualified.

- e) All details are given in the BOQ but if any doubt or issue regarding the BOQ so you can contact respective person contact details are given in the point 7.
- f) Full and final decision will be taken by OC and Core committee of the BAJA SAEINDIA for selection of vendor.
- g) Event management company will not bid for any other BOQ.

#### **7) GRIEVANCE RESOLUTION**

- a) Any grievances or clarifications required by the vendors will be resolved by the below appointed Organizing Committee Member:

**Mr. Praveen Satsangi**

BAJA SAEINDIA SECRETARIAT – Asst. Manager Accounts

Email: [accounts-indore@saeindia.org](mailto:accounts-indore@saeindia.org) Mob 8602817114

**Mr. Sagar Bendre**

OC Member- BAJA SAEINDIA 2022

Email:- [sagar.bendre@natrip.in](mailto:sagar.bendre@natrip.in) , Mob:- 7489139496

- b) Vendors are requested to get all their doubts clarified before submitting their quote to BAJA SAEINDIA.

#### **8) BAJA ORGANIZING COMMITTEE DISCRETION:**

- a) The decision of selecting, processing and finalizing a vendor lies at the sole discretion of BAJA SAEINDIA,
- b) BAJA Organizing Committee may visit the Vendor's manufacturing premises to verify the competence of a vendor to supply the goods.
- c) Any decision taken by the BAJA Organizing Committee will be final and binding on all the vendors.
- d) BAJA Organizing Committee has rights to apply penalty in case of any discrepancy in services/goods.

***With this notification, we would like to invite proposals for supply of goods and services from interested vendors / suppliers /dealers / organization to the attached ANNEXURE A: SOR.***

#### **9) VENDOR QUALIFICATION:**

- a) Vendor should have a professional experience of the task quoted.
- b) Vendor should resolve all ambiguities / queries before quoting.
- c) Vendor should have all concerned tax identification details.



- e) Vendor should have outdoor service experience of sports event like BAJA.
- f) Vendor should have experienced manpower.
- g) Execution of work of atleast double the bill of quantity/amount.
- h) GST number
- i) last 3 years Balance sheet
- j) Atleast 3 years of Work experience.

## Annexure – A

### Toilet Repair & Maintenance

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Last date of submitting Quotes: 31-12-2021

#### MAINTENANCE/ROOFING WORK OF OLD TOILETS FOR BAJA 2022 EVENT AT NATRAX PITHAMPUR (M.P.)

S.NO.	DESCRIPTION OF ITEMS	UNIT	QUANTITY	RATE (IN INR.) IN FIGURE	RATE (IN INR) IN WORDS	AMOUNT (IN INR)	Remark
1	Cleaning of toilet and walls tiles, replacement of damage parts of sanitary & Plumbing items, testing of toilets, cleaning of water tank, drainage line etc complete, Frontside tiles fixing /repairing, Repairing /replacement of fuse CFL, MCB's and replacement	Nos	3				



	of damage wiring Etc complete of Gents Toilet,Ladies Toilet & VIP toilet)						
2	Providing & fixing Mirror 1.5x2 ft.	Nos	2				
3	Cleaning of septic tank incl removal of sludge and shifting from site etc complete of Main toilets	Job	3				
4	Providing and fixing of colour coated roofing sheet National/Jindal of Gents toilets including pipe structure and supporting brickwork and plaster (roofing area measured for payment)	Sqm	75				
5	Transportation of PVC Water tank from NATRAX office to BAJA 2021 site incl. piping , installation of tank, & necessary arrangement of tapes, and stack after complition on event desired location etc complete	Job	7				
6	Fixing of available Urinel's in existing Gents toilet incl. necessary fittings & Nails etc And removal & stacking after completion of events complete	Nos	8				
7	Insider/Outside white washing of existing toilets	Nos	3				



8	Inside/outside white washing of existing VIP rooms as required location	Nos	1				
9	Door frames and ventilator painting with enamel paint in all toilets and VIP room	Job	1				
10	Providing and fixing of curtains in existing ladies toilets incl. necessary fittings complete and removal and stack after completion of Events	Job	1				
11	Fixing of PVC water Tank incl. necessary fittings fixtures incl. removal of tanks after function & stack in proper place complete in Toilets	Nos	7				
12	Providing & Fixing of MS jali in temporary toilets for water tanks incl. After event removal & placing in Site Office of size 4ftx4ft as per sketch	Nos	3				
13	Dismantling of existing wall closer of Toilets main door & VIP rooms and constructed after completion of event.	Nos	5				
14	Providing & fixing of Urinel in toilets	Nos	6				
15	Top covering of the open ladies Toilets with GI sheets and one in	Job	1				



	temprory including necessary fittings complete.						
16	15 mm cement plaster on the rough side of single or half brick wall of mix						
17	a) 1:6(1cement:6fine sand)	Job	1				
18	Supplying & stacking, spreading at site 6-10mm coarse agreegate around periphery of toilet , pathways of water tank, kitchen out side area etc.	cum	10				
19	Providing and fixing of 4nos WC PVC Flush Tank in Gents & Ladies toilets	Nos	4				
20	Labour charges for fixing of Sprinkler system incl. transportaion & cleaning of Water wade	Job	1				
21	Plumber for maintenance of toilets during event for 8 hours working	Nos	5				
22	Helper for Plumber during event for 8 hours working	Nos	5				
	<b>TOTAL AMOUNT (IN INR)</b>						

Taxes, if applicable ( in Rs. )	
Total Value	



Vendor Name	
Vendor Address	
Contact Person Name	
Mobile No.	
Stamp and Signature of Authorized person	