



Student Paper in APA Style: Sample Title Page

Author Name

Second Author Name (if applicable)

Saint Joseph College, West Hartford, CT

Author note

Students should leave this off. If you are preparing to submit a manuscript for publication, see pages 24 and 25 of the manual for specific content guidelines.

## Instructions

### Font and spacing

The entire title page, as well as the rest of the paper, should be double-spaced in size 12, Times New Roman font. The title of your paper should appear centered horizontally in the upper half of the title page and be up to 12 words in length. The title should accurately represent the content as briefly as possible. Your name and the name of the college are the only other items required with the title, but your instructor may ask you to include other information such as course number or date.

### Header

The paper's header can be created using the "Insert" tab in Microsoft Word 2007 or the "View" menu in Word 2003 and earlier. On the title page, the words "Running head" introduce a summary of your title in all capital letters and no more than 50 characters including punctuation and spaces. The page number stands alone as a numeral on the same line as the running head, at the right margin. Use the "Page number" command under "Insert" in Microsoft Word so that page numbers will be sequenced automatically.

Use the "Different first page" feature (in the "Header and Footer" commands) in Microsoft Word so that the words "Running head" appear only on the title page. The summarized title and page number (see header on this page) should appear on every page of the document including the reference page and any supplemental material.

### About the author note

The publication manual shows an Author Note as an optional item on the title page. It appears in the lower half of the page and contains information about the authors, their institutional affiliations, or how the article was written. It is not needed for student papers unless an instructor asks for it.

### If this page differs from your APA Manual

Although the first printing of the sixth edition of the *Publication Manual of the American Psychological Association* (APA) contained formatting errors in the sample paper, this document follows the corrected second printing of the manual. The APA's corrected sample papers are available at <http://supp.apa.org/style/PM6E-Corrected-Sample-Papers.pdf>.