

## On-Campus Job List

Employer	Work Location	Peak Recruiting Time for FALL JOBS	Peak Recruiting Time for SPRING JOBS	Peak Recruiting Time for SUMMER JOBS	How to Apply	Notes
<b>Accessibility Resources and Services</b>	<a href="#">SASB North</a>	<b>July-Early August</b> 2-5 student workers needed depending on turnover	<b>November-December</b> only as needed	<b>April-May</b> only as needed	Apply in person or email <a href="mailto:accessibility@unc.edu">accessibility@unc.edu</a>	Freshmen and Sophomores preferred, reliable, can respect and adhere to the confidentiality that goes with this job.
<b>Alpine Bagel</b>	<a href="#">Graham Student Union, Thurston-Bowles Building</a>	<b>August</b>	<b>January</b>	<b>N/A</b>	Apply in person or email resume to <a href="mailto:alpine@unc.edu">alpine@unc.edu</a> attn.: Mary Jackson	Available 12-20 hours a week. Mornings and nights between 7:30am-12am.
<b>Campus Recreation</b>	<a href="#">Student Recreation Center</a>	<b>March</b> 100 positions including operation ambassadors, sports officials, climbing wall monitors, and office assistants	<b>October</b> 75 positions including operation ambassadors, sports officials, climbing wall monitors, and office assistants	<b>N/A</b>	Must attend an interest meeting in order to apply. Check the <a href="#">Campus Rec website</a> for upcoming dates in March and October.	Looking for all kinds of students.
<b>Carolina Club</b>	<a href="#">Alumni Building</a>	<b>August</b> 40 total part-time wait staff positions available, both a la carte and banquet service. Occasionally, part-time front desk/receptionist positions available. Largest number of positions available at this time	<b>January</b> The number of positions will depend on how many employees remain from the fall	<b>May-June</b> Fewer employees needed for the summer but several positions available for those willing to work through the summer and into the fall and spring semesters	Apply in person in the lobby of the Carolina Club (bottom floor of the Alumni Bldg.)	Looking for personable students with outgoing personalities. Freshmen and Sophomores ideal. Offer a very flexible schedule averaging 15-20 hours per week.

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<b>Carolina Dining Services</b>	<b>Location Varies:</b> <a href="#">Rams Head</a> , <a href="#">Lenoir</a> , <a href="#">Wendy's</a> , <a href="#">Starbucks</a>	<b>July-August</b> 20 positions	<b>December-January</b> 10-15 positions	<b>N/A</b>	<a href="#">Carolina Dining Website</a>	Looking for students who are reliable and outgoing. Customer service skills needed but experience is not!
<b>Carolina Performing Arts</b>	<a href="#">Memorial Hall</a>	<b>August</b>	<b>January</b>	<b>N/A</b>	<a href="#">Carolina Performing Arts Website</a>	Looking for students with excellent customer service skills. No experience necessary.
<b>Carolina Snack Unit</b>	<b>Location Varies:</b> <a href="#">Campus Y</a> , <a href="#">FedEx Building</a> , <a href="#">Genomics Building</a> , <a href="#">Law School</a> , <a href="#">Rams Head</a> , <a href="#">School of Public Health</a>	<b>July-August</b>	<b>December-January</b>	<b>N/A</b>	<a href="#">Carolina Dining Website</a>	Looking for reliable, outgoing and friendly students who have great customer service skills. No experience necessary!
<b>Carolina Survey Research Lab</b>	<a href="#">730 Martin Luther King Jr Blvd.</a>	<b>Rolling Basis</b> Number of available positions depends on current projects	<b>Rolling Basis</b> Number of available positions depends on current projects	<b>Rolling Basis</b> Number of available positions depends on current projects	Email Erica Atkins <a href="mailto:Elatkins@email.unc.edu">Elatkins@email.unc.edu</a> to learn about upcoming projects. Current positions can be found in <a href="#">Careerline</a> or the <a href="#">HR temp website</a> .	Looking for students who are personable and professional with great attention to detail. (TIP: When filling out an application, pay attention to grammar and punctuation to show attention to detail!!)

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<b>Carolina Union</b>	<a href="#">FPG Student Union</a>	<b>May-August peak</b> 60-80 hires. Ongoing hiring throughout the year but peaks during dates above. Must attend a four day training prior to the start of class. Must be able to work FallFest.	<b>September-November peak</b> 10-15 hires. Ongoing hiring but spring hiring peaks during dates above.	<b>By May</b> Limited available jobs as most are filled by previous hires.	Fill out an application <a href="#">online</a> and submit resume and cover letter. Rank order interest areas. Operations and House and Tech hire the most. Marketing and Design fills up quickly and requires a portfolio.	Looking for students with strong customer service skills, professional, attention to detail, teamwork, takes initiative.
<b>Classroom Hotline</b>	<a href="#">Peabody Hall</a>	<b>Rolling Basis</b>	<b>Rolling Basis</b>	<b>Rolling Basis</b>	Apply online; <a href="#">Classroom Hotline website</a>	Looking for enthusiastic, courteous and knowledgeable students who enjoy working with people and technology.
<b>Finley Golf Course</b>	<a href="#">194 Finley Golf Course Rd.</a>	<b>N/A</b>	<b>March-May</b>	<b>N/A</b>	Call 919-962-1396 or email Adrian at <a href="mailto:beros-adrian@aramark.com">beros-adrian@aramark.com</a> to get an application	Golf course food and beverage part-time positions inside the clubhouse restaurant and bar, and beverage cart operations.
<b>Friend's Café</b>	<a href="#">Health Sciences Library</a>	<b>Rolling Basis</b>	<b>Rolling Basis</b>	<b>Rolling Basis</b>	Apply <a href="#">online</a> or in person	None
<b>Global Cup Café</b>	<a href="#">FedEx Global Education Center</a>	<b>Rolling Basis</b>	<b>Rolling Basis</b>	<b>Rolling Basis</b>	Apply <a href="#">online</a> or in person	None
<b>Housing</b>	Varies	<b>October-December</b> 150-200 Residence Advisors positions. Start in August and work through school year. Receive monthly stipend along with reduced housing, single room and \$200 on One Card	<b>N/A</b>	<b>N/A</b>	Apply <a href="#">online</a>	Must have and maintain a minimum 2.5 gpa, no active sanctions, strong communication and leadership skills, critical thinking. No second employment allowed.

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<b>Housing</b>	Varies	<b>April, August &amp; September</b> Office Assistant positions	<b>December-January</b> Office Assistant positions	<b>N/A</b>	Apply <a href="#">online</a>	Looking for students with strong communication, customer service and organizational skills. Must maintain a minimum 2.0 gpa.
<b>Housing</b>	Varies	<b>May-August</b> Customer Service Reps & Conference Assistants	<b>N/A</b>	<b>February-March</b> Summer Conference jobs	Apply for customer service rep job <a href="#">online</a> Apply for conference assistant job <a href="#">online</a>	Looking for students with strong communication, customer service, and organizational skills.
<b>IT Help Desk</b>	<a href="#">Undergraduate Library</a> and <a href="#">SASB South</a>	<b>Rolling Basis</b> (Interviews March-August) face-to-face tech support to students, faculty and staff	<b>January</b>	<b>N/A</b>	Apply <a href="#">online</a>	Customer service number one! Good communication, listening and problem solving skills. Tech savvy a plus but not required.
<b>Learning Center</b>	N/A	<b>Anytime</b> Become a self-employed tutor! Although the Learning Center does NOT employ you, they will provide the means to advertise your tutoring services	<b>Anytime</b> Become a self-employed tutor! Although the Learning Center does NOT employ you, they will provide the means to advertise your tutoring services	<b>Anytime</b> Become a self-employed tutor! Although the Learning Center does NOT employ you, they will provide the means to advertise your tutoring services	Post your tutoring service on the Tutors for Hire board found <a href="#">here</a>	Follow the link to fill out the form to be listed on the Tutors for Hire jobs board. Please note that you will be working for yourself, setting your own pay and hours.

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<p><b>Morehead Planetarium</b></p>	<p><a href="#">Morehead Planetarium</a></p>	<p><b>August</b> Science Stage and Full Dome Theater Student Assistants needed. Volunteer opportunities also available</p>	<p><b>N/A</b> Volunteer opportunities only</p>	<p><b>January-March</b> Hires 25 summer camp counselors</p>	<p>Send resume and a brief cover letter to <a href="#">Carly Apple</a> to inquire about any of the fall work opportunities. Visit the <a href="#">website</a> to apply for the summer camp counselor positions.</p>	<p><u>Science Stage:</u> Must have science background and can present. <u>Fulldome Theater:</u> Must have at least taken Asto 101. <u>Summer Camp:</u> Must like kids, a science background is nice but not required, previous YMCA counselors are sought after.</p>
<p><b>New Student &amp; Carolina Parent Program</b></p>	<p><a href="#">SASB South</a></p>	<p><b>October-December</b> 70 student leader year-long positions (starts in January ends in December) ranging from Orientation Leaders, T link Mentors, and tar Heel Beginnings Board Co-Chairs</p>	<p><b>October-December</b> 70 student leader year-long positions (starts in January ends in December) ranging from Orientation Leaders, T link Mentors, and tar Heel Beginnings Board Co-Chairs</p>	<p><b>October-December</b> 70 student leader year-long positions (starts in January ends in December) ranging from Orientation Leaders, T link Mentors, and tar Heel Beginnings Board Co-Chairs</p>	<p>Apply <a href="#">online</a></p>	<p>Flexible, good communication, team players, and maintains a minimum 2.5 gpa.</p>
<p><b>Phonathon</b></p>	<p><a href="#">206 West Franklin St.</a></p>	<p><b>August</b></p>	<p><b>January</b></p>	<p><b>May</b></p>	<p>Apply <a href="#">online</a></p>	<p>Strong oral and written skills, confident, not afraid to hear "no", Has drive to achieve goals and a strong tie to the university. Interested in non-profit and doing something good for the university.</p>

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<b>Playmakers Repertory Company</b>	<a href="#">Center for Dramatic Art</a>	<b>August-Early September</b> 5-15 positions depending on who returns from previous year. Works evening and weekends as front of the house (customer service, concessions). More days as box office	<b>Early December</b> Fewer opportunities	<b>N/A</b>	Student may apply by emailing <a href="#">Julie Lucier</a>	Evening and weekend availability a must. Strong communication, polite, articulate and professional. Must adhere by business professional dress code.
<b>Public Safety</b>	<a href="#">Public Safety Building</a>	<b>August</b> Typically fills positions at the part-time job expo held during the week of welcome	<b>Rolling Basis</b>	<b>N/A</b>	Apply online in the temporary section for SPA staff of the <a href="#">HR website</a> as positions become available.	3.0 minimum gpa, works overnights and weekends, focused, detail oriented, customer service friendly, self-governing, common sense. Has grooming standards.
<b>Resnet</b>	Varies	<b>September-December</b>	<b>N/A</b>	<b>N/A</b>	Apply <a href="#">online</a>	Strong customer service skills a must. Tech knowledge is a plus but students will be trained.
<b>SafeWalk</b>	<a href="#">Graham Student Union</a>	<b>August</b> 5-15 positions depending on who returns from previous year. Works 11pm-3am, 8 hours a week expected. Job entail partnering with another to walk students, staff or faculty where they want	<b>January</b> Fewer positions available. Check online	<b>N/A</b>	Apply <a href="#">online</a>	Must be able to ride a bike, make people feel comfortable, personable, polite, a night person.

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<b>Student Stores</b>	<a href="#">UNC Student Stores</a>	<b>April-July</b> 100's of positions typically filled by August	<b>October-November</b> Number of positions available vary depending on turnover from fall	<b>By May</b> Limited available jobs as most are filled by previous hires	Apply in person or contact individual departmental hiring managers. Department lists and contacts can be found <a href="#">here</a> .	Dependable, professional, strong customer service skills.
<b>Tar Heel Athletic Hospitality</b>	<a href="#">Football</a> and <a href="#">Basketball</a> Stadiums	<b>May-August</b> 70+ jobs ranging from game day greeters, suite attendants, captains that oversee areas, and floaters.	N/A	N/A	Apply <a href="#">online</a> or email resume to <a href="mailto:thahstaff@gmail.com">mailto:thahstaff@gmail.com</a>	Looking for outgoing, dependable students who can take initiative and not feel overwhelmed in an environment with a lot going on and many people.
<b>UNC Faculty Physicians</b>	<a href="#">400 Eastowne Dr.</a>	<b>May-August peak</b>	<b>December-January peak</b>	<b>Rolling Basis</b>	All open positions will be posted on <a href="#">Careerolina</a> .	Looking for students with strong communication skills, detail oriented, professional manners and dress, math skills a plus. Pre-med students encouraged to apply. Must adhere to strict HIPA privacy guidelines.

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<p><b>University Library</b></p>	<p><a href="#">Varies</a></p>	<p><b>Rolling Basis</b> (100's of positions)</p>	<p><b>Rolling Basis</b> (Number of positions available will vary)</p>	<p><b>Rolling Basis</b></p>	<p>Each department within the University's Library System does its own hiring. Refer to the <a href="#">library website</a> for a list of departments and application. Print several copies of the application and drop them off at all libraries of interest.</p>	<p>Hires all students with all types of personalities. Must be reliable and responsible. TIP: The departments that hire the most students include the circulation desk in Davis and the Undergraduate Library.</p>
<p><b>HR Temporary Employment Website</b></p>	<p>N/A</p>	<p><b>Anytime</b></p>	<p><b>Anytime</b></p>	<p><b>Anytime</b></p>	<p><a href="http://hr.unc.edu/careers-at-carolina/temporary-employment/">http://hr.unc.edu/careers-at-carolina/temporary-employment/</a></p>	<p>Several on-campus jobs are posted on HR's temporary employment website. Search under SPA (staff) for the best results. Pay close attention to qualifications as many of the jobs posted here require a degree and are not appropriate for current students.</p>
<p><b>University Temporary Services</b></p>	<p>N/A</p>	<p><b>Anytime</b></p>	<p><b>Anytime</b></p>	<p><b>Anytime</b></p>	<p><a href="https://jobs.ncsu.edu/">https://jobs.ncsu.edu/</a></p>	<p>Don't get thrown off by our neighbor's website! Temp Services is a joint effort between UNC and NC State. Click on "Temporary" and browse through the jobs that clearly state "at UNC Chapel Hill" in the job title.</p>