



Monterey Peninsula College
Enterprise Systems Software Procurement Project
Proposed Timeline and Tasks
Rev: 11/19/2015

Date: Time	Task	Team
Jan 2016	<ul style="list-style-type: none">Project Organizational and Planning Meeting	Harold George, SIG MPC-Leadership Team
Jan 2016	<ul style="list-style-type: none">RFP Evaluation Review Meeting	Harold George, SIG MCP Steering Committee
Feb 2016	<ul style="list-style-type: none">RFP Document Released to Vendors	Harold George, SIG
Feb 2016	<ul style="list-style-type: none">Evaluation Team Script Orientation and Review Meetings	Harold George, SIG MCP Evaluation Teams
Feb 2016	<ul style="list-style-type: none">Evaluation Team Script Orientation and Review Meetings (1 1/2hrs each)	Harold George, SIG MCP Evaluation Teams
Mar 2016	<ul style="list-style-type: none">Vendor Response to RFP Due	Harold George, SIG
Mar 2016	<ul style="list-style-type: none">Review of Vendor RFP Responses and selection of vendors for onsite Demos	Harold George, SIG MPC Steering Committee
Mar 2016	<ul style="list-style-type: none">Demonstration Scripts finalized	Harold George, SIG MPC Evaluation Teams
Mar 2016	<ul style="list-style-type: none">Demonstration Scripts sent to Vendors	Harold George, SIG
April 2016	<ul style="list-style-type: none">Functional Vendor Demonstration #1	All MCP Teams
April 2016	<ul style="list-style-type: none">Reporting and Technical Demonstration #1	IR/Reporting Team – Technical Team
May 2016	<ul style="list-style-type: none">Request for Pricing Proposal sent to Vendors	Harold George SIG
May 2016	<ul style="list-style-type: none">Request for Pricing Proposals due back from Vendors	Harold George SIG



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May 2016	<ul style="list-style-type: none">Evaluation Team Debrief Meetings -Vendor Selection Voting on Functionality (1 to 1 ½ hours each)	MCP Evaluation Teams Harold George SIG
May 2016	<ul style="list-style-type: none">Steering Committee Meeting to review Functional Team Evaluation & Voting and Summary Pricing. (1 1/2 hour meeting)	MCP AIS Steering Committee Harold George SIG
May 2016	<ul style="list-style-type: none">Prepare and request Best and Final Pricing from Vendor Finalists (Determined by Steering Committee)	Harold George SIG
June 2016	<ul style="list-style-type: none">Vendor Selection and Pricing Review Meeting with Steering Committee	PCC Steering Committee Harold George, SIG
June 2016	<ul style="list-style-type: none">Finalize Contracts with Preferred Vendor	PCC Steering Committee Harold George, SIG (Remote)
July 2016	<ul style="list-style-type: none">Vendor Selection presented to the BOT	Board Meeting



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Projected Implementation Timeline for new ERP goal off of current FA software by June 2017

Date: Time	Task	Team
July 2016	<ul style="list-style-type: none">Start Implementation of new ERP	
Feb 2018	<ul style="list-style-type: none">Target go live for Financial Aid 2018-2019 Financial Aid Year	
July 2017	<ul style="list-style-type: none">Target go live for Finance system 2017-2018 Fiscal Year	
April/May 2018	<ul style="list-style-type: none">Target Pre-registration for Fall 2018 Term	
August 2018	<ul style="list-style-type: none">Student Systems Registration and Billing Live for Fall 2018 Term	
January 2018	<ul style="list-style-type: none">HR/Payroll System Live for 2018 Fiscal Year	
Dec 2018	<ul style="list-style-type: none">Degree Audit System Live for Student to and SEP available for Students	