

## CURRICULUM VITAE

### DOUGLAS DYKSTRA

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### EDUCATION:

- M.Ed. University of Hawai'i at Manoa, 1975  
Major: Secondary Education - Comm College Curriculum & Instruction
- M.A. Kent State University, 1972  
Major: History - United States Diplomatic History
- B.A. Thiel College, 1970  
Major: History

### RELEVANT PROFESSIONAL EXPERIENCE:

1. Employer: Windward Community College  
Title: **Chancellor**  
Dates Employed: July 2009 to the present
2. Employer: Hawai'i Community College  
Title: **Vice Chancellor for Academic Affairs**  
Dates Employed: October 2004 to June 2009
3. Employer: Leeward Community College  
Title: **Acting Interim Dean of Instruction**  
Dates Employed: September 2000 to June 2004
4. Employer: Leeward Community College  
Title: **Assistant Dean of Instruction**  
Dates Employed: January 1999 to August 2000
3. Employer: Leeward Community College  
Title: **Interim Assistant Dean → Assistant Dean for Academic Support**  
Dates Employed: September 1997 to December 1998
4. Employer: Leeward Community College  
Title: **Acting Assistant Dean of Instruction**  
Dates Employed: August 1995-July 1996
5. Employer: Leeward Community College  
Title: **Acting Curriculum Specialist/Grant Writer (Associate Professor, '96)**  
Dates Employed: January 1995-August 1995 & Aug. 1996-Sept. 1997

6. Employer: Leeward Community College  
Title: **Adjunct Faculty→Instructor→Assistant Professor of History**  
Dates Employed: 1975-1994
7. Employer: Kapi'olani, Honolulu & Windward Community Colleges  
Title: Lecturer in History (adjunct faculty)  
Dates Employed: Kapi'olani C.C.: 1975, 1979-80 & 1982  
Honolulu C.C.: 1983  
Windward C.C.: 1980 (temporary half time instructor)
8. Employer: College of Continuing Education and Community Services,  
University of Hawai'i at Manoa.  
Title: Lecturer in History (adjunct faculty)  
Dates Employed: 7/85 to 9/85 and 4/88 to 9/88

### **HONORS, AWARDS & FUNDED PROPOSALS:**

1. **Royal Order of Kamehameha:** inducted 2009.
2. **Hawai'i Community College: 'A 'ali'i Award** recipient for 2008-09 for exemplary service to the college.
3. **Hawai'i Community Foundation: Hawaii Island Meth Initiative funded for \$28,150** for a one year period during the 2007-08 academic year to provide workforce training of substance abuse counselors in Kaua'i County. I was the Principal Investigator supervising the grant writer and personally completing the memorandum of agreement with Kaua'i Community College. The purpose of the project is to increase the number of Certified Substance Abuse Counselors (CSAC) by offering education and training opportunities utilizing Hawai'i Community College curricula to meet the requirements for CSAC certification and to fulfill workforce needs in Kaua'i County.
4. **United States Department of Housing and Urban Development/ Alaska Native/Native Hawaiian Institutions Assisting Communities Program** for **\$400,000** over a two-year period beginning 10/01/01. I supervised the grant writer and principal investigator and took extensive responsibility for collaborative structuring of the program and final editing of the proposal for the Wai'anae Telecommunications Institute for Economic Development. The project leveraged the resources of community partners at Wai'anae High School, 'Olelo Community Television, the Wai'anae Coast Telecommunications Hui, and the Hawai'i Technology and Trade Association to develop and install a school-community based Telecommunications Institute for residents and businesses residing and operating along the Wai'anae Coast of O'ahu. The project was enhanced by a partnership agreement with 'Olelo Community Television to provide an additional \$100,000 of equipment for the operation.

5. **United States Department of Education Title III Native Hawaiian Serving Institutions Program** award # P031N990013/01 for **\$1.8 million** over a five year period beginning 10/01/99. I was the campus coordinator, chief writer and designer of this successful proposal for Leeward Community College. The plan consisted of three activities, all coordinated to the goal of improving the college's ability to identify, enroll, retain and graduate the at-risk student. A major intended outcome was to increase the proportion of Hawaiian students matriculating and graduating at the college.
6. **Campus Compact: Making a Civic Investment Proposal;** I was the chief writer and designer for the Leeward Community College portion of this 2000-2002 project funded for **\$80,000**. The college collaborated with two other campuses from the University of Hawai'i system in this service-learning project. The goal of the project is to develop partnerships with three economically disadvantaged communities on O'ahu for a sustainable computing, Internet and web-page design program emphasizing youth skills development.
7. **Council for International Exchange of Scholars: Fulbright Scholar-in-Residence Proposal;** I was the chief writer and designer of this 1998-99 proposal that provided **\$27,350** supplemented by college funds for Dr. M. Rosario Cruz Lucero, University of the Philippines-Diliman to develop a certificate program in Philippine Studies for the college.
8. **National Endowment for the Humanities Focus Grant;** I was the chief writer and designer in 1997-98 for an **NEH Focus Grant** for **\$25,000** to develop a nine-credit humanities based learning community course entitled "The Fundamental Values of the Good Community". Leeward Community College students joined with baccalaureate level students at the University of Hawai'i at West O'ahu in this inter-institutional learning community. This project originated from two earlier proposals that I designed and wrote including an **Educational Improvement Fund** proposal for **\$18,000** in 1996 to provide curriculum development support for the learning community. In 1995-96 the project began as linked classes at LCC supported by the nationwide project entitled *Exploring America's Communities*, sponsored by the American Association of Community Colleges. I was the chief writer and designer of the LCC contribution to this project.
9. **Benton Foundation Arts On-line Project;** I was the chief writer for this 1997 proposal that provides **\$35,000** for the College to train arts organizations and artists in web-page design. The project was renewed for **\$35,000** in 1998 and renewed again for **\$15,000** in 1999. This field of interest originated with projects in support of distance education and the arts including a 1997 **Distance Learning Fund** project for **\$8,000** that I wrote to support the production of Asian Art CD-ROM's. In 1994-95, I was the chief writer for an **Educational Improvement Fund** grant of **\$3,400** to support videotaped Asian Art history modules to be used in a televised World Religions class.

10. **Carl Perkins Vocational Education Act:** I supervised the grant writer, edited and strategized to secure a **\$99,039** grant from the Perkins funded Native Hawaiian Vocational Education project in fiscal year 2001-2002. In 1999-2000, I was the chief writer of three small **Tech Prep** projects and one **School to Work** project funded for a total of **\$22,000**. In 1998-99, I provided administrative coordination of the LCC campus proposal to the **Perkins Special Populations** program to fund five programs at **\$119,734**. Finally, I was the chief writer of an extensively re-written funding renewal request for fiscal year 1995-96. It provided **\$39,371** for Leeward Community College and **\$203,629** for three other colleges of the University of Hawai'i System for **Tech Prep** projects.
11. **Campus Compact:** I was chief writer and designer for a service learning consortium grant for **\$5,000** in 1997-98 to establish LCC as an active service learning campus in Hawai'i. I was the chief writer and designer for a grant from Campus Compact to support an *Oceanographic Data Home Page* service learning project for **\$4,000** that has since been used as a best practices example by Brown University in its *Making a Civic Investment* request for proposals in 1999-2000.
12. **Fellowship to the 1993 Chinese Culture and Civilization Institute** sponsored by the Asian Studies Development Program at the East-West Center in Honolulu.
13. **Elected Chair of Arts & Humanities Division**, Leeward Community College, 1991 & 1993..
14. **"Outstanding Instructor, 1991"**: awarded by the Leeward Community College chapter of Phi Theta Kappa International Scholastic Honorary Fraternity.
15. **Education Professions Development Act Fellowship:** awarded at the University of Hawai'i at Manoa, 1975.
16. **Graduate Assistantship** in History: awarded at Kent State University, 1971.
17. **President of the Thiel College chapter of Phi Alpha Theta**, History Honorary Fraternity, 1969-70.

#### COLLEGE AND UNIVERSITY SERVICE:

1. **Northern Marianas College, consultant, January 2008.** I worked with the administrative team of the college for one week on the program review/budgeting/strategic planning nexus. Under my direction the team completed a first draft proposal for its next strategic plan including four goals, 23 priority initiatives each with a listing of data sources required, outcomes statements and resource requirements.

2. **National Endowment for the Humanities Self-Study Visitation Team, November 2007.** I, along with an NEH program officer and one other visiting team member reviewed the self study and visited the Hawai'i Council for the Humanities to complete a validation report in a style reminiscent of college accreditation reviews.
3. **Board of Directors for *Islands of Opportunity Alliance*, 2007-present.** This program is funded by the Louis Stokes Alliance for Minority Participation, a National Science Foundation program providing support for the initiation and/or expansion of existing recruitment and retention activities to promote and engage underrepresented students pursuing STEM bachelor degrees.
4. **Statewide EPSCoR Steering Committee for EPSCoR Hawai'i, 2006-present.** The Experimental Program to Stimulate Competitive Research is a National Science Foundation program providing the University of Hawai'i system with seed money to bolster its competitiveness for NSF funded grant programs.
5. **UHCC-DOE Coordinating Council, 2006-2008.** This task force seeks to promote cooperation between the community colleges and the Hawai'i State Department of Education in the provision of adult remedial education services.
6. **Running Start Task Force, 2002-2008.** This task force brings community college administrators together with the Hawai'i State Department of Education to oversee the implementation of the Running Start dual credit program.
7. **University of Hawai'i System wide General Education Project Coordinating Committee, 1994-96.** The committee organized three system wide conferences to review the General Education program in March 1995, September 1996 & October 1996. I was the chair of the "Questions Sub-committee" that produced the leading questions used by discussion group leaders for the breakout sessions.
8. **Curriculum Committee, Leeward C.C. 1986-91 & 1994-95; chairperson of committee, 1988-91.** The Committee reviewed an average of fifty course proposals each semester. The University System was attempting to promote a higher degree of curricular uniformity and individual campuses were required to make substantial modifications to their curricula, particularly in the vocational fields. Significant achievements of my chairmanship included a revision of all of the Curriculum Committee proposal forms and the completion of a prototype experimental course review process as well as substantially simplifying and streamlining the entire curriculum review process.
9. **University of Hawai'i Professional Assembly Ad Hoc Committee on Faculty Housing, 1992-94.** I presented faculty input to the administration concerning its plans for a University system faculty housing project. I was one of four representatives of the Community Colleges on this committee.
10. **Faculty Senate, Leeward C.C. 1988-92; Vice-Chair of Senate, 1990-91.**

11. **World Civilizations Articulation Standing Committee**, University of Hawai‘i system wide committee, 1990-95. A two semester historical survey of the major world civilizations from ancient through modern times is a requirement of all Arts and Sciences students at the University of Hawai‘i. I was selected to represent my campus on the inaugural articulation committee for the World Civilizations courses to ensure content quality-assurance and transferability from all of the campuses in the system for these general education courses. Moreover, the committee reviewed sample course outlines to determine transferability of the World Civilizations courses from all of the constituent campuses within the University of Hawai‘i system.
12. **World Civilizations Program Coordinating Council, University of Hawai‘i, Community Colleges System**, 1988-90. Each of the community colleges sent one representative to establish a common set of instructional goals for the World Civilizations course sequence. This ensures the smooth articulation of course credit throughout the University System. I was selected as the representative of Leeward Community College and I subsequently represented my College in the articulation discussions with representatives of the main campus of the University.
13. **Truman Scholarship Selection Committee**, Leeward C.C. 1986-90;  
**Chair of Committee**, 1987-90.

#### **PUBLICATIONS & RESEARCH:**

- “Historical Overview of Puerto Rico and the Recruitment of Laborers Bound for Hawai‘i,” published in Hawai‘i’s Plantation Village: The Puerto Rican House, La Casita, a brochure supported by a grant from the Hawai‘i Council for the Humanities, 2001, D. Dykstra, Principal Humanities Scholar.
- “Historical Overview of the Chinese in Hawai‘i”, published in Hawai‘i’s Plantation Village: Chinese Cookhouse and Society Building, a brochure supported by a grant from the Hawai‘i Council for the Humanities, 2000, D. Dykstra, Principal Humanities Scholar.
- “Home Cosmography”, published in The Pearl City Local History Project: A Humanities Learning Guide supported by a grant from the Hawai‘i Council for the Humanities, 1994, D. Dykstra, Principal Humanities Scholar.
- “Forward Progress: The Progressive Era Reforming Impulse and the Transformation of College Football”, published by Pleiades: The Journal of the University of Hawai‘i Community Colleges, 1988.
- Master of Arts thesis in American Diplomatic History (unpublished): “The Richard Rush Ministry to Great Britain, 1818-1825”.

#### **COMMUNITY SERVICE:**

- **Kailua Chamber of Commerce**, 2011 to present. I serve as a member of the Board of Directors of the Chamber.
- **Board of Directors, Hawai'i Council for the Humanities**, 2010 to present. I serve on the Executive Committee, am Chair of the Proposal Review Committee as well as serving on the History Day Advisory Group.
- **Kaneohe Business Group**, 2009 to present.
- **Citizen's Advisory Board to the State Hospital**, 2009 to present. I serve on the board in support of the State Hospital in Kane'ohe.
- **Board of Directors Kanoelehua Industrial Area Association**, 2008 to 2009. I am a member of the Education Committee working with the membership to provide intensive workshops designed to help the small business owner to develop competencies in key fields to improve prospects of business success.
- **Chair Organizing Committee** to develop ancillary activities (themed luncheon/lecturer series & catered film festival series) in support of the *Smithsonian Museum on Main Street* exhibit entitled: *Key Ingredients: America by Food* a joint project with the Lyman Museum in collaboration with Hawaii Community College and supported by the *Hawaii Council for the Humanities*, November 1, 2008-January 31 2009.
- **Board of Directors for Pu'ueo Community Association, Hilo, 2007-present.** I drafted the first Mission Statement and first set of Bylaws along with mini grant proposals for the Association.
- **Advisory Board for Argosy University:** I served on the board of community and professional advisors for the development of Education programs at Argosy's Honolulu campus. 2002-2003 & 2007-present.
- **Board of Directors for Hawai'i's Plantation Village** an outdoor history museum in Waipahu, Hawai'i, January 2000 to the present & elected **President of Board**, January 30, 2001.
- **Principal Humanities Scholar, The Chinese Society and Cookhouse brochure** publication project for Hawai'i's Plantation Village funded by a grant from the Hawai'i Council for the Humanities, November 1999-March 2000.
- **Delegate to 1998 Democratic Party of Hawai'i State Convention**-member of the Rules Committee.
- **Board of Directors** for State of Hawai'i Chapter of the National Council for History Education, 1997-1998.
- **Pearl City High School Cultural Heritage Learning Center Humanities Scholar-Adviser**, 1992-1995. The Director of the Learning Center and I collaborated to write a grant proposal for \$9,500 to support a joint oral history project funded by the Hawai'i Council for the Humanities in 1993. I was the Principal Humanities Scholar for the project, which produced Where Pearls Flourished: MO'OLELO O MANANA, Sheila Nonaka Ellis, ed., using documents, oral history transcripts and photographs gathered by the project participants. The project received recognition with an Award of Merit from the 51st Annual Awards Program of the *American Association for State and Local History*. It was one of twenty-seven selected from a field of 163 nationwide applicants.
- **Hawai'i History Day Committee**, 1991-2003. I have been both a judge and an organizer of the Leeward and Central O'ahu District finals of History Day since the

event first began in Hawai‘i. I also have been a scholar-adviser available to discuss the competition with high school classes preparing to participate. High schools in the district have repeatedly called upon me to provide both technical and interpretive advice to develop projects in accord with the theme of that particular year’s competition.

**PROFESSIONAL ORGANIZATIONS:**

- Member North American Society for Sport History
- Member Hawai‘i Vocational Association
- Member National Council for History Education
- Member Hawai‘i Business Educators Association
- Member Pacific Post-secondary Education Council