

Date

Rank and Full Name

Street Address

City, State Zip Code

Service Provider's Name

Street Address

City, State Zip Code

RE: **Rank and Full Name's** Cellular Telephone Service Contract - **Account #**

Dear **Sir or Ma'am**:

Pursuant to the Servicemembers' Civil Relief Act ("SCRA") 50 U.S.C. App. Section 535a, this letter is my formal written notice to **Terminate or Suspend** the cellular telephone service contract for the above referenced account.

I am currently serving on active duty with the **Branch of Armed Forces**. I received orders to deploy in support of **Operation Name** for 90 days or longer. The SCRA states a servicemember may terminate a telephone service contracts upon written or electronic notice and providing a copy of military orders. This letter serves as my written notice to **Terminate or Suspend** my service contract as of **Date**.

Under the SCRA, a servicemember may retain his or her telephone number under the contract. A telephone number shall be retained if a servicemember, who relocates for a period of three years or less, re-subscribes to the service within 90 days from the last day of the period of relocation. Furthermore, the SCRA prohibits any early termination charges or penalties.

Please find the copy of **My Orders to Deploy / PCS / Letter from CO**.

If you have any questions or concerns, you may contact me at the above address, or my commanding officer's address on the attached letter.

Respectfully Submitted,

Rank and Full Name

Attachment(s):

Orders to Deploy / PCS

Commanding Officer's Letter