

Excursion Risk Assessment		Facility:		Date of Assessment:	
Date of excursion MM-DD-YY	<input type="checkbox"/> Routine Excursion	<input type="checkbox"/> Special Excursion*	Age Group(s) <input type="checkbox"/> Infants <input type="checkbox"/> Toddlers <input type="checkbox"/> Preschoolers <input type="checkbox"/> School-Age		
Time of Departure from Facility			Time returning to Facility		
Location of excursion			Mode of Transportation		
Proposed Activities during excursion					
Potential hazards:		Hazards can be minimized by:		Natural or other hazard exists	
				<input type="checkbox"/>	
				<input type="checkbox"/>	
Number of children on excursion:	<input type="text"/> Infants <input type="text"/> Toddlers <input type="text"/> Preschoolers <input type="text"/> School Age	<input type="text"/> Number of staff <input type="text"/> Number of adults		Where hazards exist, enhanced ratios and Special Excursion Consent form are required	
Possible hazards may include: <ul style="list-style-type: none"> <li>- Crossing busy intersections or walking along busy streets</li> <li>- Use of public transportation</li> <li>- Areas with open bodies of water – lakes, pools (including wading), fountains</li> <li>- Events with a large number of people</li> </ul> Other considerations include: <ul style="list-style-type: none"> <li>- List of additional necessary supplies</li> <li>- Unique needs of children participating</li> <li>- Experience of children and/or staff attending</li> <li>- Preparation of children/staff/volunteers for activity (safety discussions, etc.)</li> <li>- Volunteer orientation (roles, responsibilities)</li> </ul>		<i>*Weather can also be a factor to consider when completing a risk assessment, extreme heat or cold should be considered and extra precautions noted</i>  <div> <div>Completed by</div> <div>Date</div> </div> <div> <div>Reviewed by (Centre Director)</div> <div>Date</div> </div> <div> <div><input type="checkbox"/> Approved</div> <div><input type="checkbox"/> Not Approved</div> </div> <div> <div>( Board Member)</div> <div>Date</div> </div>			

\*Special Excursion Consent form required