



MANAGEMENT REVIEW MEETING AGENDA
(To be included in GM/MD meetings)

1. Previous minutes (actions outstanding)
2. Analysis and trends of Customer complaints
3. Analysis of audit results
4. Analysis of client feedback/surveys
5. Supplier performance
6. Evaluation of objectives and results achieved
7. Required changes to the quality management system
8. Review of the quality policy
9. Possible preventive actions & feedback on previous preventive measures
10. Resource requirements
11. Training requirements
- 12. Execution of cross audits**
- 13. Corrective and preventive action programmes**
- 14. Document Control**
- 15. Record Control**
16. New matters