

## Facilities Management Division

### Timesheet - Project Management & Design Section

**Name** .....

Office Use Only

Payroll Name/Number						Wk No.	Total Hrs

[illegible]

NON-CHARGEABLE JOB NUMBERS			Total Hours	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sickness	**00031	Staff Signature  .....	Notes								
Training	**00032										
Holidays	**00033										
Non Chargeable Time	**00034	Date  .....									
FMD support activities	**00044										
Central University Support	**00035										
Work on Closed WRF Numbers	**00036										
Estimate/Feasibility Free Hour	**00800										
Active Task	**00037										
Draughting Task	**00038	Authorised By  .....									
Core Task	**00039										