

Service Quotation

(1a) RATE OF CHARGES : STANDARD CARTON SIZE : 17" x 13.5" x 11"

(1a) MONTHLY OR PART THEREOF STORAGE CHARGE : HK\$ 7.0 / Ctn

(2) NEW CARTON CHARGES : (Include Return)

NEW FILE-CARTON MATERIALS & DELIVERY CHARGES : HK\$ 20.00 / Ctn Min HK\$400.00 / Job
Include Store Four Seasons's carton and bar code label

(3) RETRIEVAL CHARGES : (Per Request)

a. Express Service (within 4 hours)

Fax/Tel/Email request received by 0900 hours and 1200 from Mon to Sat,
delivery will be before 13:00 hours and 16:00 hours on same day respectively

i. Inclusive 5 Cartons/Job : HK\$ 350.00
Each Additional Carton : HK\$ 30.00

b. Regular Service (24 Hour Notice)

request by 17:00 hours on a working day, delivery by 18:00 hours on the next working day

i. Inclusive 5 cartons / job : HK\$180.00
Each additional carton : HK\$15.00

c. Permanent Removal

Handling Charge : HK\$ 15.00 / Ctn
Transportation : HK\$ 15.00 / Ctn
Minimum charge : HK\$ 300.00 / Job

(4) COLLECTION CHARGES : (Per Request)

i. Inclusive 5 Cartons/Job : HK\$ 180.00
Each Additional Carton : HK\$ 15.00

(5) DESTRUCTION AND DISPOSAL CHARGES

i. Inhouse Destruction Charge : HK\$ 20.00 / Ctn Min HK\$ 400.00 / Job

(6) CONTRACT PERIOD : ONE YEAR

(7) Additional Conditions

i. Min. Storage Charge \$300 Per Month

***** Pls sign and fax to Store Four Seasons if above quote is accepted *****