

## Development Project Timeline

9/30/12 – 9/29/14

### Kansas MIECHV Program

#### Objectives & Activities

|  | Responsible Staff  | Year 1 |     |     |     | Year 2 |     |     |     |
|--|--|--------|-----|-----|-----|--------|-----|-----|-----|
| <b>Goal 1: Deliver a coordinated, integrated system of evidence-based home visiting programs with high model fidelity and quality to families with pregnant women and children (0-5) in at-risk communities.</b> |  | Q 1    | Q 2 | Q 3 | Q 4 | Q 1    | Q 2 | Q 3 | Q 4 |
| Local programs recruit, hire, and train staff (home visiting and centralized intake systems)   | Local programs/agencies                                    | X      | X   | X   | X   |        |     |     |     |
| New home visitors enroll families and build caseloads  | Local programs   |        | X   | X   | X   | X      | X   | X   | X   |
| Local MIECHV teams meet  | HV Program Manager & Facilitator, local teams              | X      | X   | X   | X   | X      | X   | X   | X   |
| Design strategic plans and agreements for coordinated, centralized intake systems  | HV Program Manager, Facilitator, local teams               | X      | X   | X   |     |        |     |     |     |
| Refine procedures for coordinated, centralized intake systems  | HV Program Manager, local teams                            |        |     | X   | X   | X      | X   |     |     |
| Implement coordinated, centralized intake system in Labette and Cherokee counties  | HV Program Manager, local team                             |        |     | X   | X   | X      | X   |     |     |
| Local programs submit mid-year progress report   | HV Program Manager, programs/agencies                      |        |     | X   |     |        |     | X   |     |
| Bi-state collaboration meetings and planning between KS and MO MIECHV programs, Children's Mercy Hospital, and local service providers   | HV Program Manager, facilitator, Children's Mercy Hospital | X      | X   |     |     |        |     |     |     |
| <b>Goal 2: Effectively engage and retain underserved, hard-to-reach populations in home visiting services.</b>   |  | Q 1    | Q 2 | Q 3 | Q 4 | Q 1    | Q 2 | Q 3 | Q 4 |
| Confirm training plan and schedule for mental health and substance use topics  | HV Program Manager and various trainers/contractors        | X      |     |     |     |        |     |     |     |
| Training is provided to program staff regarding mental health and substance use  | Various trainers/contractors                               |        | X   |     | X   |        | X   |     |     |
| Establish contacts and plan for enhancing linkages with substance use and mental health treatment providers  | HV Program Manager and local/state partners                | X      | X   | X   |     |        |     |     |     |
| Training and support for HV and centralized screening/referral system on cultural responsiveness, interpretation services, diverse staff recruitment strategies  | Various trainers/consultants                               |        | X   |     | X   |        | X   |     |     |
| Develop social marketing and media communication strategies for outreach   | HV Program Manager, Various consultants & partners         |        |     | X   | X   | X      |     |     |     |
| Cohort 1 Motivational Interviewing training  | MI trainer   |        | X   | X   |     |        |     |     |     |
| Cohort 2 Motivational Interviewing training  | MI trainer   |        |     |     |     | X      | X   |     |     |

|  |  |               |            |            |            |               |            |            |            |
|--|--|---------------|------------|------------|------------|---------------|------------|------------|------------|
| Moving Beyond Depression (MBD) Training  | Every Child Succeeds contractors         | X             | X          |            |            |               |            |            |            |
| Mental health therapists are hired and implement MBD   | Family Conservancy contractor            |               |            | X          | X          | X             | X          | X          | X          |
| Contract for mental health consultation services for home visitors, implement reflective practice and reflective supervision groups                      | Local contractors                        | X             | X          | X          | X          | X             | X          | X          | X          |
| <b>Goal 3: Foster state infrastructure and sustainability of a coordinated, integrated system of quality home visiting services in Kansas.</b>           | <b>Responsible Staff</b>                 | <b>Year 1</b> |            |            |            | <b>Year 2</b> |            |            |            |
|  |  | <b>Q 1</b>    | <b>Q 2</b> | <b>Q 3</b> | <b>Q 4</b> | <b>Q 1</b>    | <b>Q 2</b> | <b>Q 3</b> | <b>Q 4</b> |
| Strategic planning and internal alignment of MIECHV with Title V programs in KDHE  | HV Program Manager and other MCH staff   | X             | X          | X          | X          |               |            |            |            |
| Coordinate MIECHV planning with early childhood partners through existing meeting infrastructure, including KECCS, ECILT, Children's Cabinet, ECAC, KELC | HV Program Manager and state partners    | X             | X          | X          | X          | X             | X          | X          | X          |
| Coordinate and plan a training and professional development system with Kansas Head Start Assoc, KECCS, ECAC,  | HV Program Manager and state partners    | X             | X          | X          | X          | X             | X          | X          | X          |
| Convene State Home Visiting Task Force and use existing quarterly early childhood forums to network with HV providers across state and local communities | HV Program Manager and KECCS Coordinator | X             | X          | X          | X          | X             | X          | X          | X          |
| Strategic planning with State HV Workgroup, Home Visiting Task Force on sustainability, funding, decision making   | HV Program Manager and Facilitator       | X             | X          | X          | X          | X             | X          | X          | X          |
| Utilize MIECHV program evaluation data to inform decision making at State and local level  | HV Program Manager and state partners    |               |            |            | X          |               |            |            | X          |
| <b>MIECHV Data System Development</b>  |  |               |            |            |            |               |            |            |            |
| Work with agencies/programs to identify or create data elements and format for quarterly data exports to REDCap  | KU Institute – Data Systems Team         | X             | X          | X          | X          | X             | X          | X          | X          |
| Maintain REDCap Survey Database and import data for programs/agencies  | KU Institute – Data Systems Team         | X             | X          | X          | X          | X             | X          | X          | X          |
| Conduct data system training for administrative staff and staff responsible for direct data collection to ensure continued data quality                  | KU Institute – Data Systems Team         |               | X          |            | X          |               | X          |            |            |
| Build new modules to support evaluation activities and CQI needs   | KU Institute – Data Systems Team         |               | X          |            | X          |               | X          |            |            |
| Provide quarterly or annual data exports to support CQI and Evaluation teams   | KU Institute – Data Systems Team         | X             | X          | X          | X          | X             | X          | X          | X          |
| <b>MIECHV Evaluation</b>   |  |               |            |            |            |               |            |            |            |
| Refine and finalize evaluation plan with State and Local stakeholder input   | KU Institute – Evaluation Team           | X             |            |            |            |               |            |            |            |
| Obtain IRB approval for evaluation plan  | KU Institute – Eval Team                 | X             |            |            |            |               |            |            |            |
| Revise program consent forms and develop evaluation consent forms  | KU Institute – Eval Team                 | X             |            |            |            |               |            |            |            |
| Coordinate with state and local program staff on implementation and evaluation planning for new development activities                                   | KU Institute – Eval Team                 | X             | X          |            |            | X             | X          |            |            |

|   |                                  |   |   |   |   |   |   |   |   |
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| Work with program staff to identify and implement any new data collection requirements                          | KU Institute – Eval Team         |   | X | X | X |   |   |   |   |
| Collect pre-post training data in alignment w training schedule   | KU Institute – Eval Team         |   | X |   |   | X |   |   |   |
| Collect quarterly data as identified in evaluation plan   | KU Institute – Eval Team         | X | X | X | X | X | X | X | X |
| Collect biannual data as identified in evaluation plan  | KU Institute – Eval Team         |   |   | X |   |   |   | X |   |
| Collect annual data as identified in evaluation plan  | KU Institute – Eval Team         |   |   |   | X |   |   |   | X |
| Data analysis   | KU Institute – Eval Team         |   |   |   | X |   |   | X |   |
| Preparation of Year 1 Evaluation Report   | KU Institute – Eval Team         |   |   |   | X |   |   |   |   |
| Preparation of Year 2 Evaluation Report   | KU Institute – Eval Team         |   |   |   |   |   |   |   | X |
| Preparation of presentations and publications of findings to disseminate program progress and impact            | KU Institute – Eval Team         |   |   |   |   | X | X | X | X |
| <b>MIECHV CQI</b>   |                                  |   |   |   |   |   |   |   |   |
| Develop and finalize CQI plan, priorities, and procedures   | KU Juniper Gardens – CQI Team    | X | X |   |   |   |   |   |   |
| Consult with Data Systems and Evaluation Team on data planning and CQI needs                                    | KU Juniper Gardens – CQI Team    |   | X | X |   |   |   |   |   |
| Analyze CQI data from REDCap for reports  | KU Juniper Gardens – CQI Team    |   |   | X | X | X | X | X | X |
| Develop and maintain CQI report formats and establish CQI reporting process for state and local programs        | KU Juniper Gardens – CQI Team    |   | X | X | X | X | X | X | X |
| Assist programs in interpreting CQI reports and developing QI plans based on data                               | KU Juniper Gardens – CQI Team    |   | X |   | X |   | X |   | X |
| Assist State in developing comprehensive cross-program CQI strategies   | KU Juniper Gardens – CQI Team    | X | X | X | X | X | X | X | X |
| <b>MIECHV Federal Reporting, CQI and Evaluation Reporting</b>   |                                  |   |   |   |   |   |   |   |   |
| Build and maintain/update syntax for constructing benchmark indicators, CQI indicators, and evaluation outcomes | KU Institute – Data Systems Team | X |   | X |   | X |   | X |   |
| Develop federal benchmark reports for system entry  | KU Institute – Data Systems Team | X |   |   |   | X |   |   |   |
| Assist evaluation team in exporting necessary evaluation data from REDCap for data analysis and reporting       | KU Institute – Data Systems Team |   |   |   | X |   |   | X |   |
| Assist CQI team in exporting necessary CQI data from REDCap for CQI analysis and reporting                      | KU Institute – Data Systems Team | X | X | X | X | X | X | X | X |