



Parks Canada's National Historic Sites
Cost-Sharing Program

PROJECT TIMELINE 2014-2015*

Please provide your project timeline, including all activity start and end dates using the chart provided. Make sure to list expected results and expected dates of achievement.

NAME OF NATIONAL HISTORIC SITE:

Prepared by:

DURATION OF PROJECT:

START DATE (ENTIRE PROJECT): DD-MM-YYYY

END DATE (ENTIRE PROJECT) : DD-MM-YYYY

SAMPLE

ACTIVITY (indicate starting month and ending month)	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15
Masonry												
Painting												
Windows												

YOUR PROJECT

ACTIVITY (indicate starting month and ending month)	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15
(please add lines as needed)												

*Please note: All activities must take place between April 1, 2014 and March 31, 2015. Any costs incurred outside of these dates will not be reimbursed.

NAME OF NHS:
PROJECT TITLE:
PREPARED BY:

CATEGORY 1 - PREPARATORY ASSISTANCE PROJECT BUDGET

Funding Overview

Proposed and Secured Private and Public Sources of funding for the project; please list all sources of funding for the proposed project. For further information, refer to Section 5.2 in the Program Guidelines. The total requested amount that appears on this form must be the same amount that appears on the Funding Application Form. Please ensure that the amounts, in cash and in-kind, are identical to the amounts indicated in the attached letters of support.

Anticipated Funding Sources / Revenue		Non-Secured / Proposed Funding (\$)	Secured Funding (\$) <i>attach proof</i>	In-kind (\$) <i>Max. 25% of costs</i>	COMMENTS
Applicant's Contribution	<i>Please specify</i>				
Government / Public Sector Support	Federal	Parks Canada (<i>requested</i>)	N/A	N/A	
		<i>Please specify</i>			
	Province/ Territory	<i>Please specify</i>			
		<i>Please specify</i>			
	Municipal / Local authority				
Private Sector Support	<i>Please specify</i>				
Other	<i>Please specify</i>				
SUB-TOTAL		\$ -	\$ -	\$ -	

TOTAL REVENUES (proposed + secured + in-kind)	\$ -
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Project Funding Shortfall (if applicable)
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*Expenses should include taxes (minus GST/HST Rebate) and contingencies. Please ensure to include, where appropriate, contingency fees for construction materials and planned services under individual expenditure categories.

ELIGIBLE PROFESSIONAL AND TECHNICAL SERVICES FEES

Cost Type	Eligible Costs (\$)	In-Kind Costs (\$)	Total Costs (\$)	COMMENTS
Archaeology			\$ -	
Architecture			\$ -	
Engineering			\$ -	
Environmental Assessment			\$ -	
Fire safety plans			\$ -	
Historical research			\$ -	
Interpretative plans			\$ -	
Legal services			\$ -	
Preparation of a CIS			\$ -	
Technical drawings/photography			\$ -	
Other (specify)			\$ -	
SUB-TOTAL	\$ -	\$ -	\$ -	

	Eligible Costs (\$)	In-Kind Costs (\$)	Total Project Costs (\$)
TOTAL Preparatory assistance	\$ -	\$ -	\$ -



NAME OF NHS:
PROJECT TITLE:
PREPARED BY:

CATEGORY 2 - CONSERVATION PROJECT BUDGET

Funding Overview

Proposed and Secured Private and Public Sources of funding for the project: please list all sources of funding for the proposed project. For further information, refer to Section 5.3 in the Program Guidelines. The total requested amount that appears on this form must be the same amount that appears on the Funding Application Form. Please ensure that the amounts, in cash and in-kind, are identical to the amounts indicated in the attached letters of support.

Anticipated Funding Sources / Revenue		Non-Secured / Proposed Funding (\$)	Secured Funding (\$) <i>attach proof</i>	In-kind (\$) <i>Max. 25% of costs</i>	COMMENTS
Applicant's Contribution	<i>Please specify</i>				
Government / Public Sector Support	Federal	Parks Canada (requested) <i>Please specify</i>	N/A	N/A	
	Province/ Territory	<i>Please specify</i>			
	Municipal / Local authority	<i>Please specify</i>			
Private Sector Support	<i>Please specify</i>				
Other	<i>Please specify</i>				
SUB-TOTAL		\$ -	\$ -	\$ -	

TOTAL REVENUES (proposed + secured + in-kind)	\$ -
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Project Funding Shortfall (if applicable)	
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Estimate of Project Costs

Please provide a budget breakdown for the proposed project using indicative or class C estimates (prepared within the last 12 months) for all costs using the Project Budget Form for the appropriate project proposal category. Include expenses to be covered by your organization, by Parks Canada and by other funding sources. *Expenses should include taxes (minus GST/HST Rebate) and contingencies. Please ensure to include, where appropriate, contingency fees for construction materials and planned services under individual expenditure categories.

COST TYPE		ELIGIBLE COSTS	IN-KIND COSTS	TOTAL COSTS	COMMENTS (identify the detailed project description block number, whenever possible)
ELIGIBLE COSTS RELATED TO THE HISTORIC SITE					
Professional services fees	Archaeology			\$ -	
	Architecture			\$ -	
	Engineering			\$ -	
	Heritage conservation specialist			\$ -	
	Project management			\$ -	
	Site surveying			\$ -	
	Environmental Assessment			\$ -	
	Conservation planning			\$ -	
	Condition assessment			\$ -	
	Historical research			\$ -	
Legal services			\$ -		
Payments	Financing and feasibility fees			\$ -	
Permits	(please list permits)			\$ -	
	SUB-TOTAL	\$ -	\$ -	\$ -	
ELIGIBLE CONSTRUCTION COSTS (MATERIALS AND LABOUR) (includes related shipping & transportation, taxes less applicable credits)					
Related work	Equipment including scaffolding			\$ -	
	Selective demolition, removal or dismantling of a part of the site that is specifically required for the planned conservation work			\$ -	
	Testing (paint, masonry, mortar)			\$ -	
Foundation	Foundation walls			\$ -	
	Underpinning/Shoring			\$ -	
	Drainage			\$ -	
Structural components			\$ -		
Envelope	Exterior cladding (identify type)			\$ -	
	Roofing			\$ -	
	Flashing; attic/roof vents			\$ -	
	Elements such as turrets, pinnacles, lanterns, spires, roof fences (please specify)			\$ -	
	Chimneys			\$ -	
	Entrances, porches and balconies			\$ -	
Doors and windows	Doors and storefronts			\$ -	
	Windows			\$ -	
	Storm windows; shutters			\$ -	
	Stained glass			\$ -	
Insulation			\$ -		

Interior components	Flooring			\$	-
	Walls			\$	-
	Ceilings			\$	-
	Painting			\$	-
	Stairways (including emergency exits and fire escapes)			\$	-
	Moldings and millwork			\$	-
	Interior signage attached to the building			\$	-
Site work	Built-in fixtures			\$	-
	Walkways and pavements			\$	-
	Signage attached to the building			\$	-
Accessibility	Landscaping costs if related to character-defining elements of the site, such as historic fences and gates			\$	-
	Communication/security systems			\$	-
Mechanical and electrical systems	Plumbing systems			\$	-
	Sanitary fixtures			\$	-
	Sewer and septic systems			\$	-
	Component of existing heating system			\$	-
	Component of existing air conditioning or ventilation system			\$	-
Mechanical and electrical systems	Interior lighting			\$	-
	Exterior lighting attached to the building			\$	-
Fire safety	Fire detection and suppression systems			\$	-
Project close-out	Operating and Maintenance manual (including record drawings)			\$	-
	Final site and building clean-up			\$	-
SUB TOTAL		\$	-	\$	-
ELIGIBLE OVERHEAD EXPENSES					
Project (or corporate) overhead expenses allocated to the rehabilitation project up to 10% of total eligible project costs					
SUB TOTAL		\$	-	\$	-
OTHER					
To be discussed with the Program Office prior to submission of application, add lines as necessary					
SUB TOTAL		\$	-	\$	-
		ELIGIBLE COSTS	IN-KIND COSTS	TOTAL PROJECT COSTS	
TOTAL Conservation Project		\$	-	\$	-