



## Contract Compliance Services

### MONTHLY PROJECT SUMMARY REPORT

<b>Prime Contractor Name:</b>	Mortenson Construction		
<b>Project Number:</b>	68920		
<b>Project Description:</b>	MCTC - Workforce Program Renovation		
<b>Month/Year Reported:</b>	June 2013	<b>Final Report Proj.</b>	October 2013
<b>Project End Date:</b>	September 2013	<b>Revised End Date</b>	

**Part I: Total Hours (include ALL hours for both prime and subcontractors)**

	This Month	Project to Date
<b>Total Hours:</b>	6934	54,992

**Part II: Minority and Female Hours (include ALL hours for both prime and subcontractors)**

	This Month	% of Total this Month	Project to Date	% of Total to Date
<b>II (A) Minority Hours:</b>	775.50	11%	9514.00	17%
<b>II (B) Female Hours:</b>	221.00	3.19%	3375.00	6.14%

**Report Details**

<b>Completed by:</b>	Sara Weidman		
<b>Phone Number:</b>	763.287.5928	<b>Additional Information:</b>	
<b>Date Completed:</b>	July 10, 2013		

For MDHR-monitored projects, the prime contractor will file this summary report and monthly utilization data for its own hours plus all hours worked by subcontractors. **Reports are due the tenth of the month following each month of work.** Complete all fields. If a subcontractor's report is late, you may add it to the following month's report.

Send this completed form and all accompanying monthly utilization reports via email to [compliance.mdhr@state.mn.us](mailto:compliance.mdhr@state.mn.us), fax to 651-296-9042, or mail to Compliance Services, Minnesota Department of Human Rights, Freeman Building, 625 Robert Street North, Saint Paul MN 55155. For assistance with the report, call us at 651-296-5663 (TTY 651-296-1283/ Toll Free 800-657-3704). This form is available in alternative formats upon request.