Microsoft® Business Solutions

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Project Management and Accounting Sample Reports

Release 6.0

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Project Controller Sample Reports

This section includes information about the most common Project Controller reports. Samples of each report are also included.

- *Project Profile*
- *Tasks Report*
- *Project Task Summary*
- *Project AR Aging & Recap Report*
- *Project Profitability Report*
- *Project Billing Analysis*
- *Project Task Analysis*
- *Project Transactions*
- *Project Cost Analysis*
- *Revenue & Billing Status*
- *Billing Worksheet by Task & Project*
- *Budget vs. Actual Amounts & Units*
- *Project GL Account Distribution*

Project Profile (PA.010.00) Report

Crystal Report name

pa010.rpt

Possible Sort/Select Options

Project ID
Customer ID
GL Subaccount
Project Account Category

Data Entry Screen

Project Maintenance (PA.PRJ.00)
Budget Maintenance (PA.BSM.00)

Use the Project Profile (PA.010.00) report to view significant data from the Project Master table. The tasks for the project and their budgets appear in the lower portion of the report.

The account categories whose budgets are presented must have the Budgeted switch set to Yes in Acct Category Maintenance (PA.ACC.00). The sort number assigned to the account category determines the relative order in which the account categories appear.

Report Formats

- NA

Project Profile (PA.010.00) Report

Date: Monday, February 21, 2005
Time: 3:29:18PM
User: SYSADMIN

Contoso, Ltd

Project Profile

(pjproj.project = 'CO123000')

Page: 1 of 1
Report: PA010.rpt
Company: 0060

	Active Project		Active Task					
Project	**CO-123000 Business Re-engineering**							
Start Date	8/31/1998	Pjt Manager	E01239	Don Hall-Consult	Status Flags	PC:	Active	
End Date	8/31/1999	Business Mgr	E01261	Stuart Munson-PM				
Contract	CO123	Customer	C315	The Phone Company	AP: Active	AR:	Active	GL: Active
PO Number		Currency			PO: Active	LB:	Active	IN: Active
Contract Type	TM Time & Materials	Alloc Method	TM	Time & Materials				
Balance Forward	Yes	Rate Table Id	TM	Time & Materials Rates				
at Year End		Labor Account	4050					
Company Id	0060	GL Subaccount	CO00-0000-0000 Consulting Division					
Project Type	AWARDED	Business Line	CONSULT					
Location		Line of Business						

Original Budget Task	Task Description	BILLED Original Budget	COMPUTER Original Budget	ACT VALUE Original Budget	FEE Original Budget	LABOR-ENG Original Budget	LABOR-MAINT Original Budget	LABOR-PROD Original Budget	Other Original Budget	Net Amount	Expense Units
0000000	Default for system posting	10,000	1,875	25,000	1,750	40,000	87.500	13,500	0	-152,875	925
AD00001	Accounting	15,000	10,000	25,000	2,000	25,000	65.000	15,000	-1,800	-128,200	945
AD00002	Administrative Tasks	12,000	1,500	22,500	2,500	37,500	63.500	11,000	-1,000	-124,500	965
AD00003	Travel Time	8,000	0	7,500	500	2,000	1.000	13,500	-9,500	-15,000	985
CO00201	General Consulting	10,000	1,875	37,500	1,750	26,800	75.000	10,000	-37,500	-86,175	1,425
DO00101	Documentation	10,000	1,875	25,000	1,750	98,000	8.900	8,000	-493	-126,282	985
DO00102	Status Reports	20,000	1,875	37,500	2,000	35,000	66.000	15,000	-4,625	-133,250	985
PM00401	Project Management	17,500	5,800	22,500	3,000	43,500	48.500	18,000	-7,500	-125,800	1,025
PM00402	On Site Meetings	10,000	3,000	2,500	500	2,000	1.000	13,500	-7,500	-22,000	1,025
PM00403	In Office Meetings	10,000	1,875	8,500	2,750	36,500	76.000	5,838	2,078	-132,291	1,025
Total CO-123000	Business Re-engineering	122,500	29,675	213,500	18,500	346,300	492,400	123,338	-67,840	-1,046,373	10,290

Records Printed: 127

Tasks (PA.020.00) Report

Crystal Report name

pa020.rpt

Possible Sort/Select Options

Project ID
Task ID
Customer
General Ledger Account
General Ledger Sub Account

Data Entry Screen

Project Maintenance (PA.PRJ.00)

The Tasks Report (PA.020.00) produces a listing of tasks for each project. Task information shown includes task ID, description, start and end dates, status, and General Ledger sub account.

Report Formats

- NA

Tasks (PA.020.00) Report

Date: Monday, February 21, 2005
Time: 12:52:11PM
User: SYSADMIN

Contoso, Ltd

Tasks Report

(pjproj.project = 'CO123000')

Page: 1 of 1
Report: PA020.rpt
Company: 0060

Task	Task Description	Contract Type	Manager	Start Date	End Date	Tax Geo. Codes	Status	GL Subaccount
		Active Project		Active Task				
Project: CO-123000	Business Re-engineering	Active						
0000000	Default for system posti	TM		8/31/1998	8/31/1999		Active	
AD00001	Accounting	TM		8/31/1998	8/31/1999		Active	
AD00002	Administrative Tasks	TM		8/31/1998	8/31/1999		Active	
AD00003	Travel Time	TM		8/31/1998	8/31/1999		Active	
CO00201	General Consulting	TM		8/31/1998	8/31/1999		Active	
DO00101	Documentation	TM		8/31/1998	8/31/1999		Active	
DO00102	Status Reports	TM		8/31/1998	8/31/1999		Active	
PM00401	Project Management	TM		8/31/1998	8/31/1999		Active	
PM00402	On Site Meetings	TM		8/31/1998	8/31/1999		Active	
PM00403	In Office Meetings	TM		8/31/1998	8/31/1999		Active	

Records Printed: 10

Project Task Summary (PA.100.00) Report

Crystal Report name

pa100.rpt

Possible Sort/Select Options

Project ID
Task ID

Data Entry Screen

Flexible Report Column Maintenance (PA.RPC.00)
Time & Expense for Projects Timecard entry (TM.TCE.00)
Project Timesheet Entry (PA.PTE.00)

The Project Task Summary (PA.100.00) report can be used for a variety of purposes depending on the column definitions. The example presents a comparison of current and project-to-date labor expenditures (both amount and units) against the EAC (estimated at completion) amount for the same labor account categories. It also compares the total amount billable against the amount billed, calculating the unbilled balance as the variance. The columns for this report are defined using Flexible Report Column Maintenance (PA.RPC.00).

Report Formats

- 0 Project Task Summary
- 0 Project Task Summary (Curr)

Project Task Summary (PA.100.00) Report

Date: Tuesday, February 22, 2005
Time: 2:45:35PM
User: SYSADMIN

Contoso, Ltd

Project Task Summary

(pjactsum.project in ('CO123000','CO123001'))

Period Ending 02-2000

Page: 1 of 1
Report: PA100.rpt
Company: 0060

Project Description / Task Description	Current Hours	Current Cost	PTD Hours	PTD Cost	Curr Budget	Variance	Billable	Billed-to-	Unbilled
CO-123000 Business Re-engineering									
AD00001 Accounting	31.00	788.00	31.00	788.00	700.00	-88.00	2,000.00	0.00	2,000.00
CO00201 General Consulting	64.00	1,245.44	64.00	1,245.44	60,000.00	58,754.56	102,500.00	0.00	102,500.00
DO00101 Documentation	0.00	0.00	0.00	0.00	3,000.00	3,000.00	0.00	0.00	0.00
PM00401 Project Management	14.00	788.00	14.00	788.00	5,000.00	4,212.00	12,500.00	0.00	12,500.00
PM00402 On Site Meetings	19.00	788.00	19.00	788.00	5,000.00	4,212.00	12,500.00	0.00	12,500.00
CO-123000 Business Re-engineering	128.00	3,609.44	128.00	3,609.44	73,700.00	70,090.56	129,500.00	0.00	129,500.00
CO-123001 Business Turnaround Consulting									
AD00001 Accounting	24.00	742.08	24.00	742.08	0.00	-742.08	0.00	0.00	0.00
AD00002 Administrative Tasks	40.00	1,236.80	40.00	1,236.80	0.00	-1,236.80	0.00	0.00	0.00
DO00101 Documentation	40.00	1,236.80	40.00	1,236.80	0.00	-1,236.80	0.00	0.00	0.00
PM00403 In Office Meetings	12.00	1,236.80	12.00	1,236.80	0.00	-1,236.80	0.00	0.00	0.00
CO-123001 Business Turnaround Consulting	116.00	4,452.48	116.00	4,452.48	0.00	-4,452.48	0.00	0.00	0.00
*** GRAND TOTAL	244.00	8,061.92	244.00	8,061.92	73,700.00	65,638.08	129,500.00	0.00	129,500.00

Records Printed: 111

Project AR Aging (PA.110.00) Report

Crystal Report name

pa110.rpt

Possible Sort/Select Options

GL Subaccount
Project Manager
Customer ID
Project ID
Invoice Number

Use the Project AR Aging Report (PA.110.00) to view aged receivables by subaccount, project manager, customer, project, and invoice. Any retained amounts also appear on the report.
The Project AR Aging Recap Report (PA.110.00) report presents the aged receivables with the invoice detail suppressed.

Data Entry Screen

Flexible Report Column Maintenance (PA.RPC.00)

Report Formats

- Project AR Aging Report
- Project AR Aging Recap Report
- Project AR Aging Graph

Project AR Aging (PA.110.00) Report

Date: Monday, February 21, 2005
Time: 4:45:39PM
User: SYSADMIN

Contoso, Ltd
Project AR Aging Recap Report

Page: 1 of 1
Report: PA110.rpt
Company: 0060

Home GL Subaccount: CO00-0000-0000 - Consulting Division
Project Manager: E01239 - Don Hall-Consult
Period Ending: 12-1999 Aged on 2/18/2000

Customer Name	Project and Description	Total	Current	31-60	61-90	91 +	Retention Amt
C300 School of Fine Art							
	CO-123001 Business Turnaround Consulting	1,400.00	400.00	0.00	1,000.00	0.00	0.00
	** Total Customer	1,400.00	400.00	0.00	1,000.00	0.00	0.00
C315 The Phone Company							
	CO-123000 Business Re-engineering	7,625.00	5,000.00	0.00	2,625.00	0.00	0.00
	** Total Customer	7,625.00	5,000.00	0.00	2,625.00	0.00	0.00
CT0100 Denise Smith							
	CO-123001 Business Turnaround Consulting	2,992.54	0.00	0.00	2,992.54	0.00	0.00
	** Total Customer	2,992.54	0.00	0.00	2,992.54	0.00	0.00
CT0130 Jeff Price							
	CO-123001 Business Turnaround Consulting	7,332.48	0.00	7,332.48	0.00	0.00	0.00
	** Total Customer	7,332.48	0.00	7,332.48	0.00	0.00	0.00
CT0132 Eric Rothenberg							
	CO-123001 Business Turnaround Consulting	5,000.00	5,000.00	0.00	0.00	0.00	0.00
	CO-123002 Sales & Marketing Consulting	106,639.79	0.00	0.00	106,639.79	0.00	0.00
	** Total Customer	111,639.79	5,000.00	0.00	106,639.79	0.00	0.00
	*** Total Project Manager	130,989.81	10,400.00	7,332.48	113,257.33	0.00	0.00
	*** Total Subaccount	130,989.81	10,400.00	7,332.48	113,257.33	0.00	0.00
	GRAND TOTAL	130,989.81	10,400.00	7,332.48	113,257.33	0.00	0.00

Records Printed:10

Project Profitability Report (PA.120.00)

Crystal Report name

PA120.rpt

Possible Sort/Select Options

Project
Manager
Customer
Subaccount

Data Entry Screen

Project Charge Entry (PA.CHG.00)
Invoice and Adjustment Maintenance (BI.BAM.00)

The Project Profitability Report (PA.120.00) presents a summary of revenue, expense, and margin data for month-to-date, year-to-date, and project-to-date periods by subaccount, project manager, customer, and project. The account categories that are reported in each column are formatted in Flexible Report Column Maintenance (PA.RPC.00).

Report Formats

- n/a

Project Profitability Report (PA.120.00)

Date: Friday, February 25, 2005
Time: 9:50:08AM
User: SYSADMIN

Contoso, Ltd

Project Profitability Report

(pjproj.project in ('WO0713D','WO0713E'))

Page: 1 of 1
Report: PA120.rpt
Company: 0060

SubAccount 0000-0000-0000 Default test
Project Manager
Period Ending 12-1999

Customer Project	Description	Curr Period Rev	Current Costs	Margin	YTD Revenue	YTD Costs	Margin	PTD Revenue	PTD Costs	Margin
WO-0713D	Materials	200,000.00	0.00	200,000.00	200,000.00	110,200.00	89,800.00	200,000.00	110,200.00	89,800.00
WO-0713E	Materials	45,000.00	0.00	45,000.00	45,000.00	89,800.00	-44,800.00	45,000.00	89,800.00	-44,800.00
*	Total Customer	245,000.00	0.00	245,000.00	245,000.00	200,000.00	45,000.00	245,000.00	200,000.00	45,000.00
**	Total Manager	245,000.00	0.00	245,000.00	245,000.00	200,000.00	45,000.00	245,000.00	200,000.00	45,000.00
***	Total Subaccount	245,000.00	0.00	245,000.00	245,000.00	200,000.00	45,000.00	245,000.00	200,000.00	45,000.00
****	GRAND TOTAL	245,000.00	0.00	245,000.00	245,000.00	200,000.00	45,000.00	245,000.00	200,000.00	45,000.00

Records Printed: 12

Project Billing Analysis (PA.130.00)

Crystal Report name

PA130.rpt

Possible Sort/Select Options

Employee
Manager
Project
Subaccount

Data Entry Screen

n/a

Use the Project Billing Analysis (PA.130.00) report to view the unbilled balance of each task of a project and to compare the amount billed against the maximum billable amount. The account categories for each column are defined in Flexible Report Column Maintenance (PA.RPC.00).

Report Formats

- n/a

Project Billing Analysis (PA.130.00)

Date: Tuesday, February 08, 2005
Time: 10:54:44AM
User: SYSADMIN

Contoso, Ltd

Project Billing Analysis

Page: 3 of 27
Report: PA130.rpt
Company: 0060

SubAccount: CO-000-00-00-00-0 Consulting Division
Project Manager: E01239 Don Hall-Consult
Period Ending: 01-1998

Project Description / Task Description	Contract Type	PTD Bill Labor	PTD Bill Expen	PTD Fee Base	Billing Max/Cap	Billable	Billed To Date	Unbilled Balance
CO-123000 Business Re-engineering								
AD-00001- Accounting	TM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AD-00002- Administrative Tasks	TM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AD-00003- Travel Time	TM	0.00	4,692.40	0.00	0.00	4,692.40	3,982.47	709.93
CO-00201- General Consulting	TM	5,166.51	5,250.00	0.00	0.00	10,416.51	5,187.50	5,229.01
DO-00101- Documentation	TM	735.63	0.00	0.00	0.00	735.63	0.00	735.63
DO-00102- Status Reports	TM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PM-00401- Project Management	TM	259.96	635.95	0.00	0.00	895.91	1,000.00	-104.09
PM-00402- On Site Meetings	TM	282.56	0.00	0.00	0.00	282.56	1,000.00	-717.44
PM-00403- In Office Meetings	TM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CO-123000 Business Re-engineering						17,023.01	11,169.97	5,853.04

Project Task Analysis (PA.140.00)

Crystal Report name

PA140.rpt

Possible Sort/Select Options

Employee
Manager
Project

Data Entry Screen

Project Maintenance
(PA.PRJ.00

The Project Task Analysis (PA.140.00) report can serve a variety of purposes depending on how the columns are defined. The example shows labor hours, labor amount, and travel amount for month-to-date (MTD) and project-to-date (PTD) periods. The account categories being reported are defined in Flexible Report Column Maintenance (PA.RPC.00). The MTD and PTD periods, as well as the committed, total, period-to-date EAC, and variance columns are predefined in the report layout.

Report Formats

- N/A

Project Task Analysis (PA.140.00)

Date: Friday, February 11, 2005
Time: 11:35:07AM
User: SYSADMIN

Contoso, Ltd

Project Task Analysis

Page: 3 of 28
Report: PA140.rpt
Company: 0060

GL Subaccount: CO-000-00-00-00-0 Consulting Division
Project Manager: E01239 Don Hall-Consult
Period Ending: 01-1998

Project Description / Task Description	Curr Labor Hour	Curr Labor Cost	Curr Travel Cos	PTD Labor Hour	PTD Labor Cost	PTD Travel Cos	Commitment	Total	Curr Budget	Variance
CO-123000 Business Re-engineering										
00-00000- Default for system posting	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AD-00001- Accounting	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	700.00	700.00
AD-00002- Administrative Tasks	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00
AD-00003- Travel Time	0.00	0.00	1,312.83	0.00	0.00	4,692.40	0.00	4,692.40	23,000.00	18,307.60
CO-00201- General Consulting	86.00	7,214.76	0.00	180.00	10,416.51	0.00	30,365.04	40,781.55	25,000.00	-15,781.55
DO-00101- Documentation	15.00	512.55	0.00	21.00	735.63	0.00	0.00	735.63	3,000.00	2,264.37
DO-00102- Status Reports	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	3,000.00
PM-00401- Project Management	0.00	0.00	635.95	8.00	259.96	635.95	0.00	895.91	5,000.00	4,104.09
PM-00402- On Site Meetings	0.00	0.00	0.00	8.00	282.56	0.00	0.00	282.56	5,000.00	4,717.44
PM-00403- In Office Meetings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	5,000.00
* Total Project	103.00	7,727.33	1,948.78	217.00	11,694.66	5,328.35	30,365.04	47,388.05	70,700.00	23,311.95

Project Transactions (PA.150.00) Report

Crystal Report name

pa150.rpt

Possible Sort/Select Options

Project ID
Task ID
Account Category
GL SubAccount

Data Entry Screen

Project Charge Entry
(PA.CHG.00)

Use the Project Transactions (PA.150.00) report to produce a listing of the project transaction records by project for a selected period, including the amount and hours or units for each transaction. The report sums the totals for each project and inserts a page break at each new project. The data is sorted in the following order:

- Company
- GL Subaccount
- Project Manager Name
- Project ID
- Task ID
- Account Category Sort Number
- Transaction Date.

Report Formats

- NA

Project Transactions (PA.150.00) Report

Date: Monday, February 21, 2005
Time: 4:58:15PM
User: SYSADMIN

Contoso, Ltd

Project Transactions

Page: 1 of 1
Report: PA150.rpt
Company: 0060

(pjproj.project = 'CO123000') AND (pjpent.pjt_entity in ('AD00001','AD00003'))

GL Subaccount	CO00-0000-0000	Consulting Division
Project Manager	E01239	Don Hall-Consult
Project	CO-123000	Business Re-engineering
Period	12-1999 Thru 12-1999	

Task Description / Account Category	Employee	Vendor	Company	Transaction date	Source	Comment	Hours	Amount
AD00001 Accounting								
BILLED	Kim Abercombie-Super E01181		0060	12/1/1999	CHRG		25.00	200.00
* Total BILLED							25.00	200.00
REV-EXP RECOVERY			0060	12/16/1999	BI	C315 The Phone Company	100.00	2,500.00
* Total REV-EXP RECOVERY							100.00	2,500.00
UNBILLED EXP REV			0060	12/16/1999	BI	C315 The Phone Company	-100.00	-2,500.00
* Total UNBILLED EXP REV							-100.00	-2,500.00
** Task AD00001 Net								-200.00
AD00003 Travel Time								
UNBILLED REV			0060	12/9/1999	BI	C315 The Phone Company	-2.50	-125.00
* Total UNBILLED REV							-2.50	-125.00
** Task AD00003 Net								-125.00
*** Project CO-123000 Revenue								-125.00
*** Project CO-123000 Expense							25.00	200.00
*** Project CO-123000 Net								-325.00
*** Total Subaccount Net CO00-0000-0000								-325.00

Records Printed: 4

Project Cost Analysis (PA.160.00)

Crystal Report name

PA160.rpt
PA160f.rpt

Possible Sort/Select Options

Project
Project Entity

Data Entry Screen

n/a

The Detailed Project Cost Analysis (PA.160.00) reports provide detailed cost information for charges associated with a project. Only account categories defined as expenses appear on the report. The detail line is at the account category level for each task with subtotals by task and project. The estimate at completion (EAC) and either original budget or forecast-at-completion (FAC) amounts are displayed on the detail line along with month-to-date and project-to-date actual costs. Percent complete figures, both reported and computed, also appear.

The report is sorted first by project ID, then by task ID, then by account category. A page break occurs with a change in project.

Report Formats

- Estimated Project Cost Analysis
- Forecasted Project Cost Analysis

Project Cost Analysis (PA.160.00)

Date: Friday, February 25, 2005
Time: 10:06:36AM
User: SYSADMIN

Contoso, Ltd

Estimated Pjt Cost Analysis

Page: 1 of 1
Report: PA160.rpt
Company: 0060

(pjproj.project = 'EN123000') AND (pjptdsum.pjt_entity in ('AD00001','AD00002','AD00003'))

Project	EN-123000	Earthquake Retrofit Bldg 350
Project Manager	E01198	Max Benson-PM
Customer	C315	The Phone Company
Period	12-1999	

Task Description	Account Category	Original Budget Amount	EAC Amount	% Complete Rep	% Complete Comp	MTD Cost	PTD Cost	Current Variance	Projected Variance	Estimate Cost to Complete
AD00001 Accounting	LABOR	2,500.00	2,500.00			0.00	0.00	375.00	2,500.00	2,500.00
AD00001 Accounting	MATERIALS	0.00	0.00			500.00	500.00	-500.00	-3,333.33	-500.00
* Total Task		2,500.00	2,500.00	0	20	500.00	500.00	-125.00	-833.33	2,000.00
AD00002 Administrative Tasks	LABOR	2,500.00	2,500.00			0.00	0.00	375.00	2,500.00	2,500.00
AD00002 Administrative Tasks	MATERIALS	0.00	0.00			600.00	600.00	-600.00	-4,000.00	-600.00
* Total Task		2,500.00	2,500.00	0	24	600.00	600.00	-225.00	-1,500.00	1,900.00
AD00003 Travel Time	ADJUST-EXPENSE	0.00	0.00			1,000.00	1,000.00	-1,000.00	-6,666.67	-1,000.00
AD00003 Travel Time	LABOR	7,500.00	7,500.00			0.00	0.00	1,125.00	7,500.00	7,500.00
* Total Task		7,500.00	7,500.00	0	13	1,000.00	1,000.00	125.00	833.33	6,500.00
** Total Project		12,500.00	12,500.00	15	17	2,100.00	2,100.00	-225.00	-1,500.00	10,400.00
*** GRAND TOTAL		12,500.00	12,500.00			2,100.00	2,100.00	-225.00	-1,500.00	10,400.00

Records Printed: 11

Revenue & Billing Status Report (PA.180.00)

Crystal Report name

PA180.rpt

Possible Sort/Select Options

Subaccount
Manager
Contract Type and Project

Data Entry Screen

n/a

The Revenue & Billing Status Rpt (PA.180.00) displays a summary of the billing status and revenue by project. Information displayed includes project ID and description, contract type, revenue recognition method, project status, contract value, revenue-to-date, billed-to-date, unbilled, retained amount (if applicable), work in process, revenue backlog and billing backlog amounts. Totals are shown by project manager.

Report Formats

- n/a

Revenue & Billing Status Report (PA.180.00)

Date: Tuesday, February 08, 2005
Time: 11:15:23AM
User: SYSADMIN

Contoso, Ltd

Revenue & Billing Status Rpt

Page: 1 of 18
Report: PA180.rpt
Company: 0060

GL Subaccount: CO-000-00-00-00-0 Consulting Division
Project Manager: E01239 Don Hall-Consult

Project	Description	Contract Type	Rev. Meth	Stat	Contract Value	Revenue to Date	Billed to Date	Unbilled	Cust Retentions	Work in Process	Revenue Backlog	Billing
CO-123002	Sales & Marketing Consulting	FP	PC	A	126,500.00	0.00	0.00	0.00	0.00	0.00	126,500.00	126,500.00
CO-123000	Business Re-engineering	TM		A	126,500.00	33,785.45	11,169.97	22,615.48	0.00	22,615.48	92,714.55	115,330.03
*	Total Project Manager				253,000.00	33,785.45	11,169.97	22,615.48	0.00	22,615.48	219,214.55	241,830.03

Billing Worksheet by Task/Project (PA.190.00) Report

Crystal Report name

pa190.rpt

Possible Sort/Select Options

Project ID
Task ID
Customer ID

Data Entry Screen

Flexible Billings Invoice and Adjustment Maintenance (BI.BAM.00)
Project Charge Entry (PA.CHG.00)

The Billing Worksheets (PA.190.00) reports are turnaround documents designed to assist in determining what to bill for the current period. Two versions of the report are available. The Billing Worksheet by Project (PA.190.00) report presents a project-level summary of charges preceding the current fiscal period, current charges, prior billed amounts, and a calculated unbilled balance owed by the customer. The columns to the right of the report are intended as workspace to note adjustments or comments as desired.

The account categories that appear on this report are those set up in the Revenue Setup tab of Project Controller Setup (PA.SET.00).

The Billing Worksheet by Task (PA.190.00) report presents the same data at the task level (where appropriate) as the Billing Worksheet by Project (PA.190.00) report.

Report Formats

- Billing Worksheet by Task
- Billing Worksheet by Project