

Cleaning Agreement

This agreement is drawn between _____ (Hereinafter referred to as resident) and **Balfour Beatty Communities** (Hereinafter referred to as contractor).

The resident living in quarters # _____, has agreed to pay the contractor for cleaning services to be provided upon terminating the above mentioned housing unit. The payment must be received in full by *money order, cashiers check, Visa or MasterCard* in the amount of \$ _____ (a pre-determined cost) due to size as noted below prior to final inspection.

Once the agreement has been made and all monies have been paid, the soldiers' final inspection will reflect approval in the cleaning category. It is still the resident's responsibility to pay additional fee for cleaning of carpet and repair any damage caused by negligence or misuse and return the exact number of keys issued for the quarters. All repairs must be completed prior to final inspection or charges for repair may be assessed to your account. Maintenance will only accept work orders prior to 10 days before your scheduled move out date for minor maintenance. Any damages must be repaired or paid for by resident. Also, a superficial clean (per the attached memo) is required.

If all items listed in the clearing standards (excluding cleaning), not specifically stated in the minimum cleaning requirements list have been fulfilled, then the resident will be cleared from housing on the date of final inspection and the contractor will bring in the cleaning subcontractor to clean the quarters after it is vacated.

Cleaning prices are as follows:

\$75.00 for full clean (carpet not included)

\$ 25.00 for carpet cleaning (Resident will also perform self-clean)

I have read, understand and accept the terms and conditions of this agreement.

Resident's Signature	_____	Date	_____
Resident Specialist's Signature	_____	Date	_____

Minimum Cleaning Requirements For Out Processing

1. Remove all trash, food and personal belongings (if items are left in the home, removal fee will apply \$20-\$300 depending on items).
2. Lightly wipe down all appliances (excessive cleaning charges may apply at \$50 per appliance if heavy debris is not removed prior to inspection).
3. Sweep, vacuum and wet mop (\$25 fee or more depending on area if not complete).
4. Have all carpets professionally cleaned; pet owners must include pet neutralization (if pet odor is still present at time of final inspection, carpet replacement charges will be assessed. Must provide receipt). OR, pay the additional cleaning fee for carpet to be cleaned.
5. Remove all markings from walls and ceilings (\$10 fee or more depending on means used to cover area).
6. Clean front and back yards of extraneous material i.e. garbage, unwanted personal items and animal feces (\$25 or more depending on items remaining on property).
7. Remove all trash from the exterior of the home.
8. Clean exterior doorways, porches, patios, of spider webs, debris etc. (\$25 fee or more charged for any soils not removed prior to inspection).
9. Clean & sweep your shed & garage (\$25 fee or more if not clean).
10. If there is visible rodent activity in your home, pest control charges will be assessed. (\$50 fee).
11. If any the above-mentioned actions are not taken by the time of your final inspection, additional charges may be assessed.
12. *For those residents who are relocating to another home on post; you will be given only one appointment to clear your previous address. If you fail or do not show up we will automatically clear your home and assess all necessary charges to your account. NO EXCEPTIONS & NO RE-SCHEDULING! If the above-mentioned actions are not taken by the time of final inspection, additional cleaning charges may be assessed*

Address	Home Phone Number	Duty Phone Number
Resident's Signature	_____	Date _____
Resident Specialist's Signature	_____	Date _____