

FIRE SAFETY RISK ASSESSMENT FOR SMALL TO MEDIUM SIZED PREMISES

Address	
Telephone number:	
Used As:	
Date of assessment:	
Name of assessor:	
Details of assessor:	
Review Frequency:	

Statement of Policy				
Statement:				
Signed:		Print Name:		Date:
Management Systems				

Note: Use of this template does not automatically imply compliance with the law. It is the quality and accuracy of the information supplied that is important.

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Property Description	
Occupancy	Size:
Times premises in use:	Building Footprint: (metres) X
Max number at work at any time:	Number of floors:
Max number of people: (employees and others)	Number of stairs:
Fire Safety Systems	
Fire Warning System:	
Escape Lighting	
Other Fire Safety Systems (e.g. sprinklers)	

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How a Fire Could Start
People Affected by Fire
Staff Training

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Escape Routes
Fire Alarm
Fire Extinguishers
Fire Action

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Fire Information
Summary of Significant Findings
Action Plan

Review Date	Comments

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Sketch Plan of Premises (Not to scale)

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