BarclayAnderson
IT RECRUITMENT

TIME SHEET FOR <u>DAILY</u> PAID CONSULTANTS

Consultant Name:	
Client:	
Week Commencing (Monday):	

	Start Time	End Time	Less Breaks	Days Worked*
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				
Sunday				

Total for week in <u>DAYS</u>

* (1, 0.5 or nil days worked)

<u>Consultant</u>: I certify that the above is an accurate record of my chargeable hours. (*All authorised timesheets should reach Barclay Anderson Ltd by mid-day on 5th of the month to ensure inclusion on monthly pay-run).*	**Client:** Signed authorisation is acceptance of Barclay Anderson Ltd's terms of business and confirmation that all work carried out by the named consultant is of an acceptable standard.

Consultant's Signature:		Date:	

Client Signature:		Date:	

Print Name (Client):	