

Computer Repair Work Order Form

Teacher _____ School _____

Date _____ Computer # _____

Service Tag# _____

Model # _____ Dell _____

Serial # _____

Computer Problem: (Brief description of problem)

For School TC Use ONLY (Teachers do not fill this out)

Technology Fax# 879-2737

Date Faxed to Tech Department _____

Brief description of what is wrong with computer and what you tried.

Computer Fixed By: _____

Date Sent Back to School: _____

Memory _____ Processor _____

Hard Drive Space _____ Windows _____