

# Classroom Jobs List



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# Classroom Jobs- 30 students

## Morning Jobs

- Lunch cart roller- Morning roll cart down/bring it back after recess
- Lunch choice checker- Tally up all lunch choices/check money envelope
- Lunch choice chart carrier- Once all organized/carry down to lunchroom
- Attendance checker- Once lunch choice chart checked- write down absent students
- Attendance carrier- Once written/take down attendance to hotline
- Homework check in- abc order sorter/name highlighter
- Homework check in- name call off/check mark
- Homework check in- write out who is missing what assignment on board
- Cozy spot changer- make sure this is done everyday- even if we don't get the chance to sit
- Morning Message boss- makes sure everyone has started their morning routine by 8:52
- Breakfast supervisor- time out/time in

## Both

- Paper passer outer
- Paper passer outer
- Paper passer outer
- Line leader- stop at specific points
- Line ender- lights off- door shut/locked
- Librarian- Make sure books are put back in correct bin/keep library clean and organized
- Librarian- Check in books to Google docs both morning and afternoon- take cards from container
- Absent folder/work organizer
- Drink monitor- 3-second counter
- Job substitute

## Afternoon Jobs

- End of day desk checker- check for straightness/cleanliness
- End of day desk checker- check for straightness/cleanliness
- End of day straighten shelves/counter tops/markers away/clean off lunch choice
- End of day straighten shelves/counter tops/markers away/clean off lunch choice
- End of day chair stacker/organizer
- Clip chart monitor- write out STAR Awards/move clips
- Sweep floor/ clean desks on Friday
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## Jobs to eliminate

- 29 students- 1 absent folder job
- 28 students- no morning message boss
- 27 students- no breakfast boss
- 26 students- no drink monitor
- \*\*OR- combine attendance and lunch checker with the walkers

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