



Church Volunteer Agreement – including Role Outline

This form should be completed by all voluntary workers with children or vulnerable adults in accordance with House of Bishops/Diocesan Safeguarding guidance policy and procedures.

If the role changes substantially a new form should be completed. Copies should be retained by the worker, and the incumbent.

Parish _____

Name of worker _____

Address _____

Home telephone _____

mobile phone _____

Email _____

Name of group _____

Where/when they meet _____

Age range of children/ range of vulnerabilities _____

Work to be undertaken *(5–10 points describing the duties and responsibilities in this role)*

Driving licence

(For purpose of transporting group members)

I have a full driving licence with _____ points. Driver number _____

Dated _____

DBS

An enhanced DBS disclosure has been completed, through the diocese of St Edmundsbury and Ipswich

Disclosure number _____ Dated _____

Disclosing _____

Training

I have read and understood the Diocesan Safeguarding Induction (group 1 level as defined by Suffolk County Council Safeguarding Learning and Quality Assurance Team)

Date _____

I have completed the Diocesan Group 2 Safeguarding Training

Date _____

Other relevant training completed (such as pastoral module of lay elder training)

Date _____

I have understood the nature of the work I am to do with children/young people. I have read the guidelines produced by the Church for safeguarding children and young people. I understand that it is my duty to protect the children, young people and vulnerable adults with whom I come into contact. I know what action to take if abuse is discovered or disclosed.

Signed _____

Date _____

N.B. All information will be held safely and in confidence, in accordance with the Data Protection Act 1998.