

Checklist for Classroom

Monday, May 04, 2015 2:03 PM

Google Classroom CHECKLIST

Practice until you can TEACH it, cause you will – to your students!

<input type="checkbox"/>	Create classrooms - for the start of the year You can always delete/rename later = practice now
<input type="checkbox"/>	Create announcements-
<input type="checkbox"/>	With attachment from Hdrive
<input type="checkbox"/>	With doc from Gdrive + put it in more than one class
<input type="checkbox"/>	With Youtube video
<input type="checkbox"/>	With Link to a website
<input type="checkbox"/>	Create assignments-
<input type="checkbox"/>	With attachment of Word, pdf, picture Set it for "student can view file"
<input type="checkbox"/>	With doc from Gdrive + put in multiple classes Set it for "make copy for each student"
<input type="checkbox"/>	With Youtube video + set date and time for end of academy
<input type="checkbox"/>	Set each class with different policy for posts/comments
<input type="checkbox"/>	One with both One with comment only One with neither
	Go to "about" tab
	enter description of class / attach a syllabus?
<input type="checkbox"/>	Practice student/teacher role-play again.
<input type="checkbox"/>	Join the class with doc from Gdrive (above)
<input type="checkbox"/>	Complete the assignment quickly and together go through grade and return steps = flip
<input type="checkbox"/>	Do as many times, with different sources (doc, word, pdf) as you need.

<input type="checkbox"/>	NOTE: You will need to set up classes, help students join, teach them how to get to your class, how to view announcements/assignments, how to turn in work and check for grades/comments, how to use Gdrive, create and use folders in Gdrive, create / name docs, share doc by email or link with classmates.
<input type="checkbox"/>	Practice now!