School Application Checklist

College: _____

Address: _____

Admissions Contact

Name: _____ Email: _____ Phone: _____

Application Deadline

Application Fee

$

Date You Sent Application

Cost Box

Tuition

Room & Board +

Financial Aid –

Application Materials

- ☐ Application proofread by you
- ☐ Application proofread by someone else
- ☐ Cover letter/personal statement

Essay/Personal Statement:

- Written
- Proofread
- Proofed again

- ☐ Transcript sent
- ☐ Test scores sent
- ☐ Copy of application made and filed

Pre-application

- Researched school online
- Discussed with parents
- Discussed with counselor
- Visited Campus

School Type

Check one:

Safety

Likely

Reach

Financial Aid/Scholarships

Form	Deadline	Completed
FAFSA		☐
College Financial aid application		☐
(Other)		☐

Additional Information

- ☐ Portfolio (if required)
- ☐ Housing forms
- ☐ Supplemental

Letters of Recommendation

Requested from	Date	Sent?
_____	_____	☐

_____ _____ ☐

_____ _____ ☐

College Web Site Password:

_____