Event Budget Annual Dinner 1 November 2013

CSE Council 4 December 2013 - Paper SEO695(3)

Event name:	Annual Dinner			numbers	210			
Year:	2013					Actual		
Income		Rate ex VAT (£)	Estimated number	Budget (£) as at 14th October		Paid	Due	**Total est. at 21st November**
Ticket sales	Estimated numbers							
	Full rate	55	79	4,345				
	Concessions members	45	27	1,215				total full & concessions 82 people
Invitations	Complimentary places	0	20	-				Free places - 24
				5,560		4,338	341	**4,679**
Sponsorship	Sponsored places		84					
	Sponsor sums agreed -							
	Zurich Municipal	1,600					1,600	JB has invoiced for £1,800
	RLAM	1,800				500	1,300	
	Impower	550				550	0	
	Grant Thornton	2,735					2,735	
	Deloitte & Touche	1,800				1,800	0	
	PA Consulting	1,875				1,875	0	
				10,360		4,725	5,635	**10,360**
		Total numbers	210					
Re-charge of bedrooms				1,340			1,340	**1,340**
Total Income				**17,260**		**9,063**	**7,316**	**16,379**
Expenditure			inc VAT					
Marriot Hotel	Bedrooms		2760	2,300				
	Dinners		14280	11,900				
	Estimated drinks - reception		2100	1,750				
	Estimated drinks - dinner		3150	2,750				
	Discretionary service charge			800				
				19,500		9,288	10,000	**19,288**
Other expenditure	Band			1,500		1,458		**1,458**
	Photograher			200		194		**194**
	Travel, parking and CC etc costs			200				**-**
	Sundry expenses - flowers, printing, hospitality etc			300		87		**87**
Total Expenditure				**21,700**		**11,027**	**10,000**	**21,027**
Projected deficit				**- 4,440**		**- 1,964**	**- 2,684**	**- 4,648**