

ANNUAL TRAINING CALENDAR 2017 - 2018

S.No.	Name of the Course	Category	Venue	Duration	From	To
APRIL, 2017						
1	Budgeting & Expenditure Control	BEEC	CDKM	2 Days	05.04.2017	06.04.2017
2	Overview of Civil Accounts Manual & R&P Rules	AFR	ACDKM	2 Days	10.04.2017	11.04.2017
3	Training on PFMS Modules	PFMS	ACDKM	4 Days	10.04.2017	13.04.2017
4	Inservice Training (Group-A)	IST	D	5 Days	17.04.2017	21.04.2017
5	Sparrow	EAD FRSR	ACDKM	1 Day	17.04.2017	17.04.2017
6	Internal Audit Report Writing Skills	IAD	CDK	2 Days	19.04.2017	20.04.2017
7	Ms Office Advanced Features	ICT	ACDKM	2 Days	20.04.2017	21.04.2017
8	Training on PFMS Modules	PFMS	ACDKM	5 Days	24.04.2017	28.04.2017
9	General Provident Fund (GPF) Rules	EAD FRSR	CDKM	2 Days	24.04.2017	25.04.2017
10	Effective Communication	LMCS	CDM	1 Day	26.04.2017	26.04.2017
11	Preparation of Union Government Accounts	FISRP	CDKM	2 Days	27.04.2017	28.04.2017
May, 2017						
12	Training on PFMS Modules	PFMS	ACDKM	5 Days	01.05.2017	05.05.2017
13	CDDO System in Civil Accounts Departments	ACC	ACDKM	1 Day	01.05.2017	01.05.2017
14	APAR & Maintenance of Service Book	EAD FRSR	ACDKM	1 Day	02.05.2017	02.05.2017
15	TA, LTC & Leave Rules	EAD FRSR	CDKM	2 Days	03.05.2017	04.05.2017
16	Modernising Internal Audit	IAD	DKM	5 Days	08.05.2017	12.05.2017
17	Leveraging Banking Technologies & e-initiatives	ICT	DM	2 Days	08.05.2017	09.05.2017
18	Medium Term Expenditure Framework	FISRP	CDKM	2 Days	11.05.2017	12.05.2017
19	Achieving Predictability and Effecting Budgeting Control	BEEC	CD	2 Days	15.05.2017	16.05.2017
20	Cyber Security	ICT	CDM	2 Days	17.05.2017	18.05.2017
21	Leadership Skills	LMCS	CDM	1 Day	19.05.2017	19.05.2017
22	Inservice Training (Group-B)	IST	ACDKM	5 Days	22.05.2017	26.05.2017
23	Vigilance Matters, Disciplinary Proceedings, Prevention of Corruption Act, CVC Act & Guidelines and other related laws	EAD FRSR	CDKM	3 Days	23.05.2017	25.05.2017
24	Foundations of Public Finance	PFM	CD	5 Days	22.05.2017	26.05.2017

25	Training on PFMS Modules	PFMS	ACDKM	5 Days	22.05.2017	26.05.2017
26	Public Procurement Process, e-Procurement, e-Tendering & GEM	EAD FRSR	CDKM	2 Days	29.05.2017	30.05.2017
27	Bhavishya	EAD FRSR	ACDKM	1 Day	30.05.2017	30.05.2017
28	CCA, CCS Conduct Rules	EAD FRSR	CDKM	2 Days	30.05.2017	31.05.2017
JUNE, 2017						
29	Computer Aided Audit Techniques	ICT	CDKM	2 Days	01.06.2017	02.06.2017
30	Fundamentals of Revenue Accounting	ACC	CDKM	1 Day	01.06.2017	01.06.2017
31	Loans and Advances to Government Servants	EAD FRSR	CDKM	1 Day	02.06.2017	02.06.2017
32	Training on PFMS Modules	PFMS	ACDKM	5 Days	05.06.2017	09.06.2017
33	Pension & NPS	EAD FRSR	ACDKM	2 Days	05.06.2017	06.06.2017
34	Risk Based Internal Audit	IAD	ACDKM	2 Days	07.06.2017	08.06.2017
35	Medical Attendance Rules, CGHS Rules and CGEGIS	EAD FRSR	ACDKM	1 Day	09.06.2017	09.06.2017
36	Mid Career Training (Group-A)	IST	D	5 Days	12.06.2017	16.06.2017
37	Training on Data Analytics & Presentation	ICT	CDM	2 Day	12.06.2017	13.06.2017
38	GFR & DFPR	AFR	ACDKM	1 Day	14.06.2017	14.06.2017
39	Noting & Drafting, File & Record Management	EAD FRSR	ACDKM	1 Day	15.06.2017	15.06.2017
40	Raj Basha Official Language for Communication	EAD FRSR	ACDKM	1 Day	16.06.2017	16.06.2017
41	Training on PFMS Modules	PFMS	ACDKM	5 Day	19.06.2017	23.06.2017
42	Result based Monitoring & Evaluation	LMCS	D	5 Days	19.06.2017	23.06.2017
43	Recruitment Rules, Reservation, Rosters, Seniority, DPC & Promotions	EAD FRSR	CDKM	2 Days	19.06.2017	20.06.2017
44	Introduction to Multi Dimensional Chart of Accounts	ACC	D	3 Days	21.06.2017	23.06.2017
45	Internal Audit Techniques	IAD	CDKM	2 Days	27.06.2017	28.06.2017
46	Statutory Audit	EAD	CDK	1 Day	29.06.2017	29.06.2017
47	Office Procedures, Establishment & Administration Manuals	EAD FRSR	ACDKM	1 Day	30.06.2017	30.06.2017
July, 2017						
48	Training on PFMS Modules	PFMS	ACDKM	5 Days	03.07.2017	07.07.2017
49	Introduction to IPSAS	ACC	CDM	3 Days	03.07.2017	05.07.2017
50	Internal Audit Processes	IAD	CDKM	2 Day	06.07.2017	07.07.2017

51	Inservice Training for Group-B	IST	CDKM	5 Days	10.07.2017	14.07.2017
52	Pay Fixation & MACP	EAD FRSR	ACDKM	1 Day	10.07.2017	10.07.2017
53	Ms Office Advanced Features	ICT	CDKM	2 Days	11.07.2017	12.07.2017
54	Fundamentals of Work Accounting	ACC	CDKM	2 Days	13.07.2017	14.07.2017
55	Project Management Tools & Techniques	LMCS	CD	5 Days	17.07.2017	21.07.2017
56	Transition from Cash to Accrual Accounting : Issues, Challenges & Way Forward	ACC	D	3 Days	17.07.2017	19.07.2017
57	Vigilance Matters, Disciplinary Proceedings, Prevention of Corruption Act, CVC Act & Guidelines and other related laws	EAD FRSR	CDKM	2 Days	19.07.2017	21.07.2017
58	Training on PFMS Modules	PFMS	ACDKM	5 Days	24.07.2017	28.07.2017
59	Team Building, Leadership & Stress Management	LMCS	CDKM	3 Days	24.07.2017	26.07.2017
60	Income Tax Rules, Calculation and e-filing	EAD FRSR	ACDKM	2 Days	27.07.2017	28.07.2017
61	Government Accounting Procedures	ACC	ACDKM	1 Day	28.07.2017	28.07.2017
62	DDO Functions	EAD FRSR	ACDKM	1 Day	31.07.2017	31.07.2017
August, 2017						
63	Mind & Soul Ailgnment through Yoga	EAD FRSR	CDK	1 Day	02.08.2017	02.08.2017
64	Public Private Partnership	LMCS	DM	2 Days	03.08.2017	04.08.2017
65	Training on PFMS Modules	PFMS	ACDKM	5 Days	07.08.2017	11.08.2017
66	Introduction to Debt Management	BEEC	CD	5 Days	07.08.2017	11.08.2017
67	Information Systems Audit	IAD	CDM	3 Days	16.08.2017	18.08.2017
68	Inservice Training (Accountants)	IST	CDKM	5 Days	21.08.2017	25.08.2017
69	Training on PFMS Modules	PFMS	ACDKM	5 Days	21.08.2017	25.08.2017
70	Art of Administration	LMCS	CD	2 Days	22.08.2017	23.08.2017
71	Retirement Benefits & Post Retirement Financial Planning	EAD FRSR	ACDKM	1 Day	25.08.2017	25.08.2017
72	Data Analytics & Internal Audit	ICT / IAD	CDKM	3 Days	28.08.2017	30.08.2017
73	Bhavishya	ICT	CDKM	1 Day	31.08.2017	31.08.2017
September, 2017						
74	Training on PFMS Modules	PFMS	ACDKM	5 Days	04.09.2017	08.09.2017
75	Right to Information Act, 2005	EAD FRSR	ACDKM	2 Days	05.09.2017	06.09.2017
76	Role & Functions of CAG	EAD FRSR	DK	1 Day	08.09.2017	08.09.2017

77	Public Procurement Process and e-initiatives	EAD FRSR	D	5 Days	11.09.2017	15.09.2017
78	Introduction to Risk Management	IAD	CDM	2 Days	11.09.2017	12.09.2017
79	Financial Reporting: Emerging Trends - Issues & Challenges	FISRP	CDKM	3 Days	13.09.2017	15.09.2017
80	Time Management	LMCS	CDM	1 Day	15.09.2017	15.09.2017
81	Training on PFMS Modules	PFMS	ACDKM	5 Days	18.09.2017	22.09.2017
82	Vigilance Matters, Disciplinary Proceedings, Prevention of Corruption Act, CVC Act & Guidelines and other related laws	EAD FRSR	CDKM	3 Days	18.09.2017	20.09.2017
83	Cash Flow Forecasting & Cash Management	FISRP	D	3 Days	25.09.2017	27.09.2017
84	Gender Issues : Awareness, Sensitisation and Redressal of Grievances	EAD FRSR	ACDKM	1 Day	28.09.2017	28.09.2017
October, 2017						
85	Risk Based Internal Audit and Report Writing	IAD	DK	3 Days	03.10.2017	05.10.2017
86	Stress Management	LMCS	DM	1 Day	06.10.2017	06.10.2017
87	Training on PFMS Modules	PFMS	ACDKM	5 Days	09.10.2017	13.10.2017
88	Deputation & Foreign Service	EAD FRSR	CDK	1 Day	11.10.2017	11.10.2017
89	Assessment of Public Financial Management Reforms	PFM	D	5 Days	09.10.2017	13.10.2017
90	Motivation & Job Satisfaction	LMCS	ACDKM	2 Days	17.10.2017	18.10.2017
91	Training on PFMS Modules	PFMS	ACDKM	5 Days	23.10.2017	27.10.2017
92	Fundamental Rules & Service Rules	EAD FRSR	ACDKM	1 Day	24.10.2017	24.10.2017
93	MS Office Advanced Features	ICT	CDKM	3 Day	25.10.2017	27.10.2017
94	Communication Skills	LMCS	ACDKM	1 Day	31.10.2017	31.10.2017
November, 2017						
95	Essential Project Management Skills	LMCS	CDM	3 Days	01.11.2017	03.11.2017
96	ITEC Programme on Public Expenditure Management	PEM	D	3 Weeks	06.11.2017	24.11.2017
97	Training Programme on PFMS Modules	PFMS	ACDKM	5 Days	06.11.2017	10.11.2017
98	Noting & Drafting, File & Record Management	EAD FRSR	ACDKM	1 Day	07.11.2017	07.11.2017
99	Vigilance Matters, Disciplinary Proceedings, Prevention of Corruption Act, CVC Act & Guidelines and other related laws	EAD FRSR	CDKM	3 Days	08.11.2017	10.11.2017

100	Training on Internal Audit	IAD	CDKM	5 Days	13.11.2017	17.11.2017
101	General Provident Fund (GPF) Rules	EAD FRSR	CDKM	1 Day	14.11.2017	14.11.2017
102	Office Procedures, Establishment & Administration	EAD FRSR	ACDKM	2 Days	16.11.2017	17.11.2017
103	HR Management	LMCS	DM	5 Days	20.11.2017	24.11.2017
104	Foundations of Public Finance	PFM	CDK	5 Days	20.11.2017	24.11.2017
105	Training on PFMS Modules	PFMS	ACDKM	5 Days	20.11.2017	24.11.2017
106	Role of DDOs in PFMS Process (Non-Plan)	PFMS	ACDKM	2 Days	21.11.2017	22.11.2017
107	Pension & NPS	EAD FRSR	ACDKM	2 Days	27.11.2017	28.11.2017
108	Income Tax Rules, Calculation and e-filing	EAD FRSR	ACDKM	2 Days	29.11.2017	30.11.2017
December, 2017						
109	Training on PFMS Modules	PFMS	ACDKM	5 Days	04.12.2017	08.12.2017
110	Pay Fixation & MACP	EAD FRSR	CDKM	1 Day	05.12.2017	05.12.2017
111	Overview of Civil Accounts Manual & R&P Rules	AFR	CDKM	2 Days	07.12.2017	08.12.2017
112	Transition from Cash to Accrual Accounting : Issues, Challenges & Way Forward	ACC	D	5 Days	11.12.2017	15.12.2017
113	Introduction to IPSAS	ACC	CD	3 Days	12.12.2017	14.12.2017
114	Bhavishya	ICT	CDKM	1 Day	15.12.2017	15.12.2017
115	Training on PFMS Modules	PFMS	ACDKM	5 Days	18.12.2017	22.12.2017
116	Data Analytics & Internal Audit	ICT / IAD	CDKM	2 Days	19.12.2017	20.12.2017
117	Introduction to Risk Management	IAD	CDKM	2 Days	21.12.2017	22.12.2017
118	Right to Information Act, 2005	EAD FRSR	ACDKM	2 Days	26.12.2017	27.12.2017
119	Effective Communication	LMCS	ACDKM	1 Day	29.12.2017	29.12.2017
January, 2018						
120	Training of PFMS Modules	PFMS	ACDKM	5 Days	01.01.2018	05.01.2018
121	Introduction to Debt Management	BEEC	CDK	3 Days	02.01.2018	04.01.2018
122	Office Procedures, Establishment & Administration Manuals	EAD FRSR	ACDKM	1 Day	05.01.2018	05.01.2018
123	Monitoring & Evaluation of PFM Reform Programme	PFM	D	5 Days	08.01.2018	12.01.2018
124	Recruitment Rules, Reservation, Rosters, Seniority, DPC & Promotions	EAD FRSR	CDKM	2 Days	08.01.2018	09.01.2018
125	Ms Office Advanced Features	ICT	CDKM	3 Days	10.01.2018	12.01.2018
126	Training of PFMS Modules	PFMS	ACDKM	5 Days	15.01.2018	19.01.2018

127	HR Management	LMCS	DKM	3 Days	15.01.2018	17.01.2018
128	Sparrow	EAD FRSR	ACDKM	1 Day	16.01.2018	16.01.2018
129	Vigilance Matters, Disciplinary Proceedings, Prevention of Corruption Act, CVC Act & Guidelines and other related laws	EAD FRSR	CDKM	3 Days	17.01.2018	19.01.2018
130	Public Procurement, e-Procurement, e-Tendering & GEM	EAD FRSR	CDKM	3 Days	22.01.2018	24.01.2018
131	Art of Administration	LMCS	CD	1 Day	25.01.2018	25.01.2018
132	Team Building, Leadership & Stress Management	LMCS	CDKM	3 Days	29.01.2018	31.01.2018
133	Data Analytics & Presentation	ICT	CDKM	2 Days	30.01.2018	31.01.2018
February, 2018						
134	Right to Information Act, 2005	EAD FRSR	ACDKM	2 Days	01.02.2018	02.02.2018
135	Training on PFMS Modules	PFMS	ACDKM	5 Days	05.02.2018	09.02.2018
136	Fundamentals of Revenue Accounting	ACC	CDKM	1 Day	06.02.2018	06.02.2018
137	Cash Flow Forecasting & Cash Management	ACC	DM	3 Days	07.02.2018	09.02.2018
138	Public Private Partnership	LMC	CDM	2 Days	12.02.2018	13.02.2018
139	Risk Based Audit & Report Writing	IAD	CDKM	2 Days	14.02.2018	15.02.2018
140	ITEC Programme on Government Accounts & Financial Management	ACC/PFM	D	3 Weeks	19.02.2018	09.03.2018
141	Training on PFMS Modules	PFMS	ACDKM	5 Days	19.02.2018	23.02.2018
142	Introduction to IPSAS	ACC	CDK	3 Days	19.02.2018	21.02.2018
143	Raj Basha Official Language for Communication	EAD FRSR	ACDKM	1 Day	23.02.2018	23.02.2018
144	Transition from Cash to Accrual Accounting : Issues, Challenges & Way Forward	ACC	DM	3 Days	26.02.2018	28.02.2018
March, 2018						
145	Training on PFMS Modules	PFMS	ACDKM	5 Days	05.03.2018	09.03.2018
146	Vigilance Matters, Disciplinary Proceedings, Prevention of Corruption Act, CVC Act & Guidelines and other related laws	EAD FRSR	CDKM	3 Days	06.03.2018	08.03.2018
147	Symposium on PFM Reform in India	PFMS	D	5 Days	12.03.2018	16.03.2018
148	Training on PFMS Modules	PFMS	ACDKM	5 Days	19.03.2018	23.03.2018
149	Data Analytics and Internal Audit	ICT / IAD	CDKM	3 Days	19.03.2018	21.03.2018

150	Essential Project Management Skills	LMCS	DK	3 Days	21.03.2018	23.03.2018
151	Introduction to Risk Management	IAD	CDKM	2 Days	26.03.2018	27.03.2018
152	Role & Functions of CAG	EAD	DK	1 Day	28.03.2018	28.03.2018
153	Stress Management	LMCS	ACDKM	1 Day	29.03.2018	29.03.2018

Category - ACC (Accounting), AFR (Accounting & Financial Rules), BEEC (Budget Execution & Expenditure Control), EAD (External Audit), EADFRSR (Establishment Administration Fundamental Rules & Supplementary Rules), IAD (Internal Audit), ICT (Information & Communication Technology), PEM (Public Expenditure Management) and PFMS(Public Financial Management System)

Venue :- A (Aizwal), C (Chennai), D (Delhi), K (Kolkata) and M (Mumbai)