



INVENTORY

A properly completed inventory is an essential piece of paperwork for all landlords and tenants. The inventory should be completed at the beginning of the tenancy and should be provided to the tenant with the Statement of Tenancy Terms. When the landlord and tenant are happy with the information contained on the inventory and are satisfied that any elements of disrepair or damage have been accurately recorded, both parties should sign the inventory and keep a copy for their records.

LIVING AREA

Item	Quantity	Condition
Sofa	<input type="text"/>	<input type="text"/>
Armchair	<input type="text"/>	<input type="text"/>
Coffee table	<input type="text"/>	<input type="text"/>
Lamps	<input type="text"/>	<input type="text"/>
Shelving	<input type="text"/>	<input type="text"/>
Curtains	<input type="text"/>	<input type="text"/>
Carpets	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>
General condition of paintwork/paper	<input type="text"/>	<input type="text"/>
Window fixtures	<input type="text"/>	<input type="text"/>

HALLWAY AND STAIRWAYS

Item	Quantity	Condition
Curtains	<input type="text"/>	<input type="text"/>
Carpets	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>
General condition of paintwork/paper	<input type="text"/>	<input type="text"/>



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KITCHEN/DINING AREA

Item	Quantity	Condition
Cooker and oven	<input type="text"/>	<input type="text"/>
Fridge	<input type="text"/>	<input type="text"/>
Microwave	<input type="text"/>	<input type="text"/>
Washing maching/ tumble dryer	<input type="text"/>	<input type="text"/>
Pots and pans	<input type="text"/>	<input type="text"/>
Crockery	<input type="text"/>	<input type="text"/>
Cutlery	<input type="text"/>	<input type="text"/>
Dining table and chairs	<input type="text"/>	<input type="text"/>
Flooring	<input type="text"/>	<input type="text"/>
Curtains/Window covers	<input type="text"/>	<input type="text"/>
General condition of paintwork/paper	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>

BATHROOM

Item	Quantity	Condition
Bath/Shower	<input type="text"/>	<input type="text"/>
Toilet	<input type="text"/>	<input type="text"/>
Sink	<input type="text"/>	<input type="text"/>
General condition of paintwork/paper	<input type="text"/>	<input type="text"/>



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BEDROOM

Item	Quantity	Condition
Beds	<input type="text"/>	<input type="text"/>
Wardrobe	<input type="text"/>	<input type="text"/>
Chest of drawers	<input type="text"/>	<input type="text"/>
Bedside table	<input type="text"/>	<input type="text"/>
Flooring	<input type="text"/>	<input type="text"/>
Light fixtures	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>
General condition of paintwork/paper	<input type="text"/>	<input type="text"/>

BEDROOM

Item	Quantity	Condition
Beds	<input type="text"/>	<input type="text"/>
Wardrobe	<input type="text"/>	<input type="text"/>
Chest of drawers	<input type="text"/>	<input type="text"/>
Bedside table	<input type="text"/>	<input type="text"/>
Flooring	<input type="text"/>	<input type="text"/>
Light fixtures	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>
General condition of paintwork/paper	<input type="text"/>	<input type="text"/>



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ADDITIONAL ROOMS AND FURNISHINGS

Item	Quantity	Condition

STATEMENT

This property has been fully inspected by both landlord/agent and tenant and this inventory represents an accurate record of the state of repairs of this property on the date on which the tenants took over occupation. Where necessary, dated photographs have been taken and copies provided to both landlord and tenant.

At the end of the tenancy, this inventory shall be used to again assess the condition of the property. Notwithstanding reasonable wear and tear, the tenants' security deposit will be used to reimburse the landlord against any damage or disrepair caused to the property or furnishings provided as part of the tenancy by the actions of neglect of the tenants.

Signed: (Landlord) _____ Date: _____
(Tenant) _____ Date: _____
(Tenant) _____ Date: _____