

Reimbursement for Driver

This is to certify that I have paid Rs. _____ (Rupees _____
 _____ only), to Driver, Mr. _____ for the
 month of _____ (Acknowledged receipt enclosed). I also declare that the driver is
 exclusively utilized for official purpose only.

Please reimburse the above amount. I further declare that what is stated above is correct and true.

Signature _____

Name of Employee _____

Date _____

Receipt acknowledgement

Date of Receipt : _____

For the Month of _____ :

Name of Driver : _____

Car No. :

Received a sum of Rs. _____ (Rupees
 _____ only) for the month of
 _____ from Shri. _____ of VNL.