

**Agreement Regarding Project Funding**

**PROJECT NAME:**

**DATE:**

This agreement serves to document the initial funding commitments and outline the general assumptions for the project prior to the completion of the Memorandum of Understanding.

**Overview**

It will include space for

and be maintained by

The Project Budget is reflected in the attached Budget Approval Sheet (BAS), the total of which is expected to be:

Pursuant to the Board of Regent's Policy No. 53.04, projects equal to or greater than \$10,000,000 must obtain Board approval. Any budget increases exceeding an aggregate amount of \$1,000,000 must obtain additional Board approval. This project:

does not require Board approval

does require Board approval or re-approval and such approval was obtained on

The Sources of Funds are identified in the table below.

<b>Funding</b>	<b>Source</b>	<b>Revenue Stream for Bonds</b>	<b>Funds Approved to Date</b>	<b>PFA</b>	<b>Total</b>
<b>Total Project Budget:</b>					

Please identify departmental cost center(s) for use in funding:

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PROJECT NAME:

DATE:

**Funding Requirement**

In order for the project to proceed into procurement of services, the amount of must be transferred to Plant Operations. A cost center will be created exclusively for this project and a reconciliation performed monthly and made available for your review.

Prior to advertising for construction, full project funding is required and must be transferred to the above chart field, or bond arrangements for funding based on fiscal year must be authorized by the UH CFO in writing with supporting bond schedule and cash flow assumptions and attached to this agreement.

The final Total Project Budget may increase as bid documents are developed, after construction contracts have been awarded, and/or after project completion, or due to cost overruns, delay claims, or other unforeseen conditions.

shall be responsible for these additional costs.

An addendum to the PCB and PFA will be required should this occur and will be numbered sequentially and attached as addendums to this original agreement.

If the project does not proceed to construction,  
 will be responsible for all costs incurred, including system project management fees.

With full signature approval by \_\_\_\_\_ and funding by \_\_\_\_\_  
 this project is scheduled to be complete on or before \_\_\_\_\_

- Attachments: 1.) Project Info and Data Sheet  
 2.) Owner's Milestone Schedule  
 3.) Project Control Budget

**Signatures**

_____	_____
	<i>Date</i>
_____	_____
	<i>Date</i>
_____	_____
	<i>Date</i>
_____	_____
	<i>Date</i>
_____	_____
	<i>Date</i>
_____	_____
	<i>Date</i>

**PROJECT INFORMATION AND DATA SHEET (PIDS)**

Prepared by UHS

PROJECT NAME:  
PROJECT NUMBER:  
UH CAMPUS:  
COLLEGE / ENTITY:  
END USER:

PROJ. DELIV. METHOD:  
PM / SR. PM:  
PM / FP&C PPM:  
PLANNING REP:  
PROJ. GSF:

**PROJECT AREA(S) DESCRIPTION:**

**PROJECT SCOPE OF WORK:**

**PROJECT SCOPE OF WORK ASSUMPTIONS:**

**SPECIAL NOTES:**

# PROJECT MILESTONE SCHEDULE

Prepared by UHS FP&C

PROJECT NAME:  
PROJECT NUMBER:  
UH CAMPUS:  
COLLEGE / ENTITY:  
END USER:

PROJ. DELIVERY METHOD:  
PM / SR. PM:  
PM / FP&C PPM:  
PLANNING REP:  
PROJ. GSF:

TASK DESCRIPTION	BASELINE DURATION	BASELINE START	BASELINE FINISH	REV. 1 START	REV. 1 FINISH	REV. 2 START	REV. 2 FINISH
STEP ONE (Complete)							
STEP TWO							
Project Scope Development							
STEP THREE							
Project Approval							
BOR Approval (as applicable)							
THECB Approval (as applicable)							
STEP FOUR							
Design Procurement							
CMAR Procurement (as applicable)							
Design Development							
STEP FIVE							
Construction Procurement							
STEP SIX							
Construction Phase							
Substantial Completion							
STEP SEVEN							
Transition							
Activation							
Close-out							
Final Completion							

**NOTE: ANY CHANGES IN SCOPE OR FUNDING MAY RESULT IN SCHEDULE IMPACT**