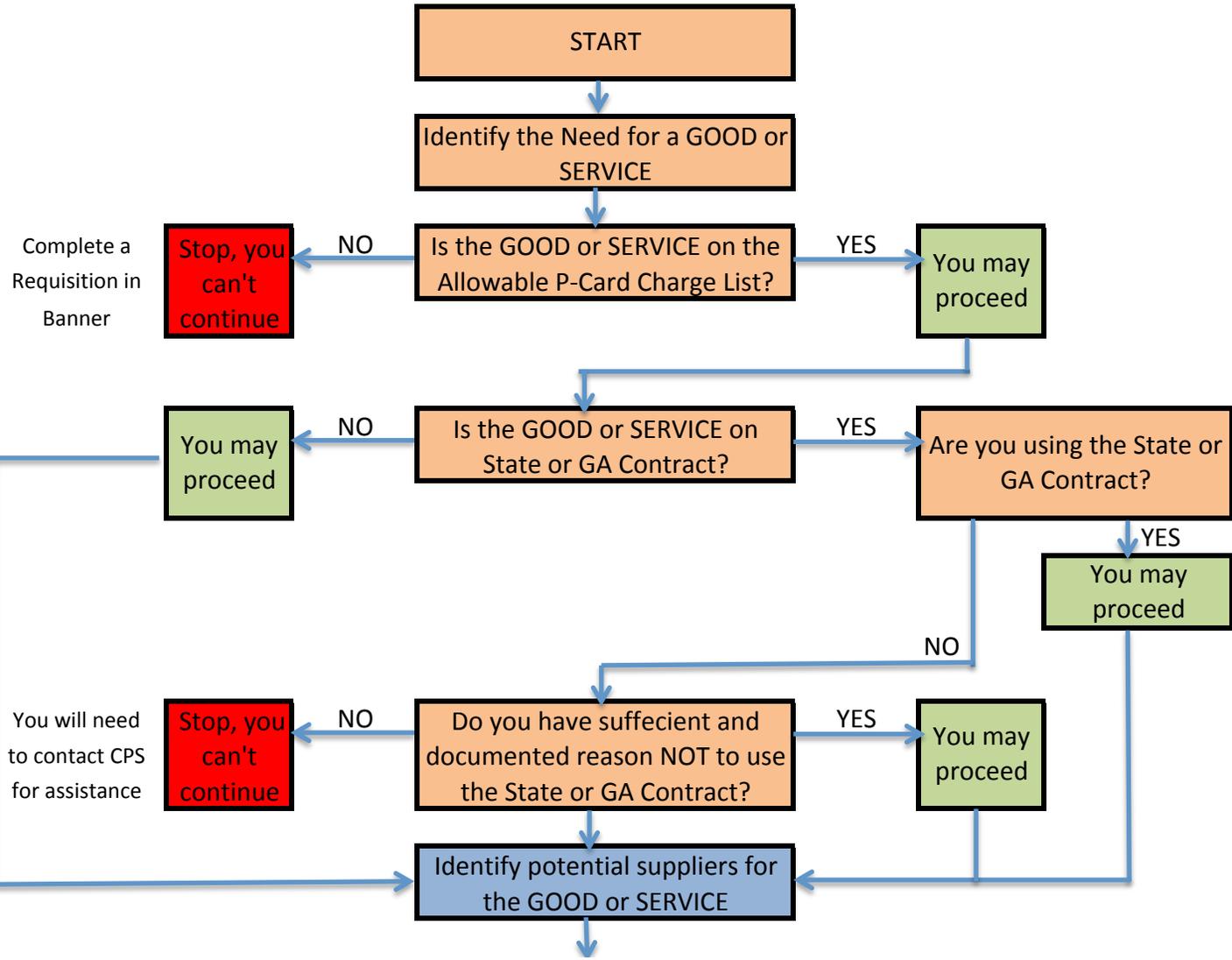


# P-Card Process Flow Chart

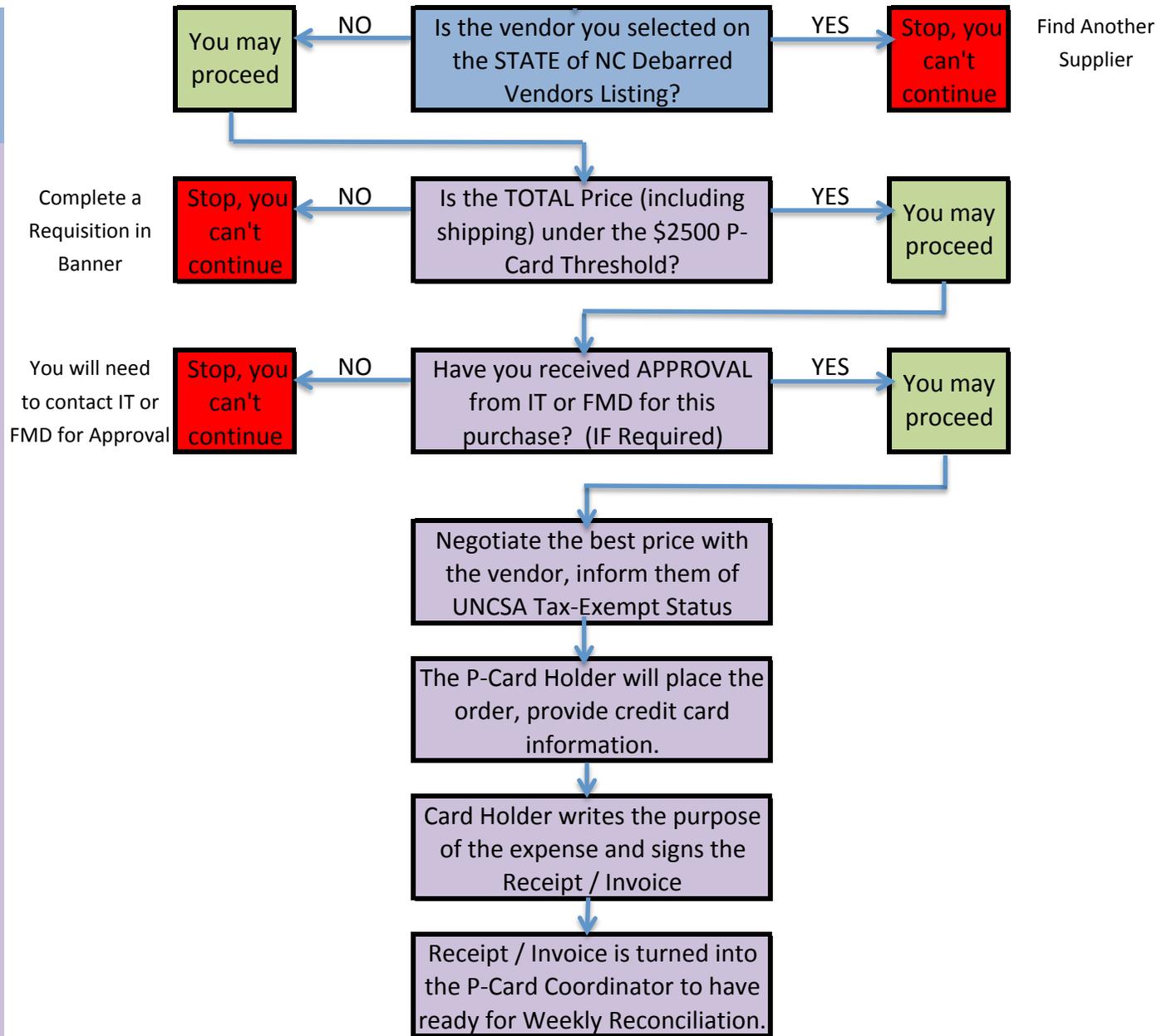
IDENTIFY NEED

IDENTIFY SUPPLIER

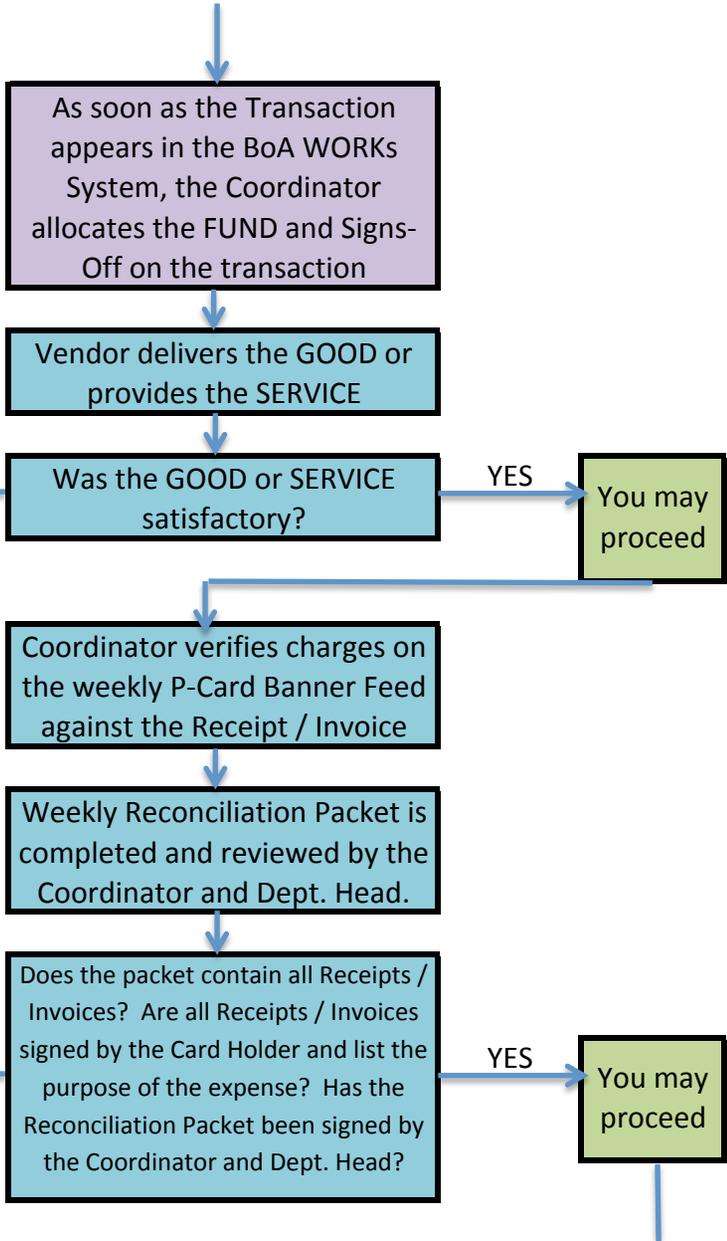


FINC

PLACE ORDER

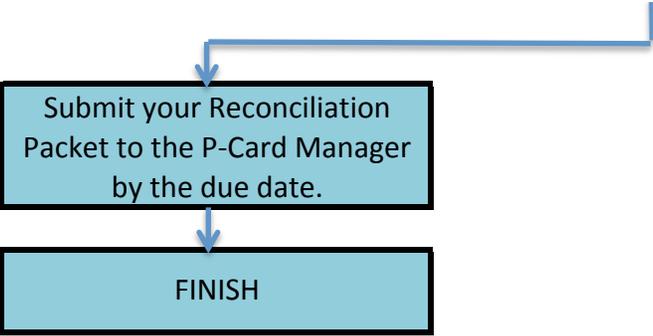


**RECONCILE ORDER**



P-Card Manager will work with Coordinator to get this corrected

Please complete the entire Reconciliation Packet before submitting.



```
graph TD; A[Submit your Reconciliation Packet to the P-Card Manager by the due date.] --> B[FINISH];
```

Submit your Reconciliation Packet to the P-Card Manager by the due date.

FINISH