

DAILY SCHEDULE

8:00 a.m. – 8:50 a.m.	Period 1	
8:55 a.m. – 9:45 a.m.	Period 2	
9:50 a.m. – 10:40 a.m.	Period 3	
10:45 a.m. – 11:10 a.m.	Period 4	Lunch
11:15 a.m. – 11:40 a.m.	Period 5	Lunch
11:45 a.m. – 12:10 a.m.	Period 6	Lunch
12:15 p.m. – 12:40 p.m.	Period 7	Lunch
12:45 p.m. – 1:10 p.m.	Period 8	Lunch
1:15 p.m. – 2:05 p.m.	Period 9	
2:10 p.m. – 3:00 p.m.	Period 10	

MONDAY LATE START DAYS

Every Monday except August 15, October 17, November 21, December 19,
January 9, February 27, March 20, April 10, May 1, May 8, & May 22.

8:50 a.m. – 9:30 a.m.	Period 1	
9:35 a.m. – 10:15 a.m.	Period 2	
10:20 a.m. – 11:00 a.m.	Period 3	
11:05 a.m. – 11:30 a.m.	Period 4	Lunch
11:35 a.m. – 12:00 p.m.	Period 5	Lunch
12:05 p.m. – 12:30 p.m.	Period 6	Lunch
12:35 p.m. – 1:00 p.m.	Period 7	Lunch
1:05 p.m. – 1:30 p.m.	Period 8	Lunch
1:35 p.m. – 2:15 p.m.	Period 9	
2:20 p.m. – 3:00 p.m.	Period 10	

EARLY RELEASE SCHEDULE

November 23, 2016 and March 24, 2017

8:00 a.m. - 8:25 a.m.	Period 1
8:30 a.m. - 9:00 a.m.	Period 2
9:05 a.m. - 9:30 a.m.	Period 3
9:35 a.m. - 10:00 a.m.	Periods 4 & 5 Periods 5 & 6 Periods 4 & 6
10:05 a.m. - 10:30 a.m.	Periods 6 & 7 Periods 7 & 8 Periods 6 & 8
10:35 a.m. - 11:00 a.m.	Period 9
11:05 a.m. - 11:30 a.m.	Period 10

*On 11:30 a.m. dismissal days there will be NO student announcements. Student buses will leave promptly at 11:45 a.m. TCD students will not attend TCD. Student lunches will not be served.

HINSDALE CENTRAL HIGH SCHOOL
2016-2017

ADMINISTRATION

Principal Mr. William C. Walsh
Assistant Principal Mrs. Jessica Hurt
Assistant Principal Mr. John Bruesch
Director of Deans Mrs. Kimberly Dever
Dean of Students Mr. Steve Edsey
Dean of Students Mr. Sean Brennan
Dean of Students Mrs. Kristen Bronke
Director of Athletics Mr. Dan Jones
Director of Counseling Mrs. Jennifer Regnier
Director of Student Activities Mrs. Sally Phillip

55TH AND GRANT STREETS

HINSDALE, ILLINOIS 60521

(630) 570-8000

FAX (630) 887-1362

24-HOUR ABSENCE REPORTING

(630) 570-8090

This handbook belongs to:

Name _____

Student ID _____

On behalf of the Building Leadership Team, teachers and staff of Hinsdale Central it is with great “Red Devil” pride that I welcome you. As you enter the doors of Hinsdale Central High School, you will be a student at one of the top schools in the country, which has been recognized nationally for its academics and character. Your academic studies are offered by excellent teachers and your participation in after-school programs will train you to be a life-long learner. It is our ambition to prepare you to be a student of academics, a student of life, where we strive to better our community, school and self. The choices you make while at Hinsdale Central will define your character, so make a commitment to excellence.

The opportunities you have as a Red Devil are boundless; as we offer courses to challenge your academic growth as well as meet your career interest, our academic clubs and athletic teams will develop your teamwork and in a competitive environment. Hinsdale Central students pride themselves on their academic success as well as their involvement with school activities. As a fan and as a participant, I hope you will take advantage of these opportunities and find something that interests you.

It is important for you and your family to read and become familiar with our handbook. It contains information that will help with your transition and provide you a better understanding of all Hinsdale Central has to offer. From the wise words of Coach Huskisson “. . . it is a great day to be a Red Devil.”

Regards,

William C. Walsh
Principal
Hinsdale Central High School

Hinsdale Central is proud to be named as:

	<p>2008 NATIONAL SCHOOL OF CHARACTER Character Education Partnership Washington, D.C.</p>	
	<p>2008 ILLINOIS STATE SCHOOL OF CHARACTER University of Illinois Extension and Character Education Partnership Springfield, Illinois</p>	
<p>2008 BEST CHARACTER COUNTS! HIGH SCHOOL IN THE NATION <i>Character Counts!</i> Organization and The Josephson Institute of Ethics Los Angeles, California</p>		

**DISTRICT 86 ADMINISTRATION
55TH & GRANT STREETS
HINSDALE, IL 60521
630-655-6100**

Superintendent Dr. Bruce Law
Assistant Superintendent for Academics Ms. Pamela Bylsma
Assistant Superintendent for Student Services Ms. Tammy Prentiss
Chief Financial Officer Mr. William B. Eagan III
Chief Human Resources Officer Mr. Domenico Maniscalco

DISTRICT 86 BOARD OF EDUCATION

The Board of Education of District 86 holds regular meetings the first and third Monday of each month, and Tuesday if it falls on a holiday, alternating at Hinsdale South and Hinsdale Central. The dates are listed on the calendar in the student handbook. The public is welcome to attend.

You may call the District 86 Administration Center at 630-655-6100 or you may visit us at <http://D86.hinsdale86.org> for meeting locations and times.

BOARD OF EDUCATION MEMBERS

Mrs. Kay Gallo, President
Ms. Jennifer Planson, Vice President
Ms. Kathleen Hirsman, Secretary
Mr. Ralph Beardsley
Mr. Bill Carpenter
Mr. Edward Corcoran
Ms. Claudia D. Manley

Allison Heil, Class of 2017, has been appointed to serve as the Hinsdale Central Liaison to the Board of Education.

This student handbook is only a summary if the board policies governing the school district. Board of Education policies are available to the public at the district office and on the district website.

COMMON QUESTIONS

<u>CONCERNS/QUESTIONS</u>	<u>OFFICE</u>	<u>EXT</u>
Bus or Temporary Bus Pass	Deans' Office	8224
Class Schedule Lost	Counseling Office	8253
Elevator Access	School Nurse	8595
Grade in a Class	Classroom Teacher	8000
Home Access Center	Main Office	8125
Homework for Extended Absence	Counseling Office	8253
ID Lost	Bookstore	8227
Inappropriate Behavior in Class	Classroom Teacher	8000
Inappropriate Behavioral Concerns	Deans'/ Counseling Office	8224
Late to School or Leaving Early	Attendance Office	8090
Locker Combination Lost	Deans' Office	8224
Locker Jammed	Building & Grounds	8181
Lost and Found	Bookstore	8227
Medical Hall Pass	School Nurse	8595
Message Board, Student Pickup	Counseling Office	8253
Missing Assignments	Classroom Teacher	8000
Parking Questions	Deans' Office	8224
Poster Approvals	Activities Director	8580
P.E. Medical	School Nurse	8595
Report a Theft	School Resource Office	8600
Temporary ID Card	Deans' Office	8224
Transcript or Grade Verification	Registrar	8148
Work Permit	Counseling Office	8253

ABSENCES OTHER THAN ILLNESS

Arriving Late/Leaving Early - Call the Attendance Office at 630-570-8090 **prior** to your student's arrival time or prior to leaving early.

Full Day - Obtain pre-arranged absence form from Deans' Office and return form 48 hours prior to absence.

ALL-DAY ABSENCES DUE TO ILLNESS

Call the Attendance Office at 630-570-8090. Only calls from parents and legal guardians will be accepted. The following information must be provided to excuse the absence for valid cause:

Please state clearly and slowly the following:

- Date(s) of the absence
- Students first and last name
- Student ID number
- Reason for the absence and date of expected return
- Relationship to the student
- Call-back number

NOTIFICATION OF SCHOOL CLOSING

Consider downloading the Hinsdale Township High School District 86 APP available for your mobile device. Should it be necessary to close school, information will be communicated through the HTHS D86 APP, posted on our website and a message will be sent via email. In addition, school closure information will be available through local news and radio stations.

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STAFF DIRECTORY

District 86 Administration

Superintendent

Dr. Bruce Law	655-6100
Executive Assistant.....	655-6100

Assistant Superintendent of Academics

Ms. Pamela Bylsma	655-6100
Administrative Assistant.....	655-6100

Chief Financial Officer

Mr. William B. Eagan III.....	655-6100
Administrative Assistant	655-6100

Chief Human Resources Officer

Mr. Domenico Maniscalco	655-6100
Administrative Assistant	655-6100

Assistant Superintendent of Student Services

Ms. Tammy Prentiss	655-6100
Administrative Assistant	655-6100

Hinsdale Central Administration

Principal – Mr. William C. Walsh	570-8210
Administrative Assistant.....	570-8211

Assistant Principals

Mrs. Jessica Hurt	570-8215
Administrative Assistant.....	570-8214
Mr. John Bruesch.....	570-8213
Administrative Assistant	570-8216

Director of Deans

Mrs. Kimberly Dever.....	570-8219
Secretary	570-8225

Dean of Students

Mr. Sean Brennan	570-8218
Secretary	570-8223
Mr. Steve Edsey.....	570-8221
Secretary	570-8224
Mrs. Kristen Bronke	570-8220

Activities Director –Mrs. Sally Phillip

Secretary	570-8471
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Athletic Director – Mr. Dan Jones

Secretary	570-8241
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Department Chairs

Art	Ms. Laura Milas	570-8270
	Secretary.....	570-8571
Business Education	Mr. John Madden	570-8280
	Secretary.....	570-8411
English	Mr. David Lange	570-8350
	Secretary.....	570-8351
Family & Consumer Sciences	Interim, Ms. Dawn Oler	570-8380
	Secretary	570-8421
Counseling	Mrs. Jennifer Regnier.....	570-8250
	Secretaries	570-8253
Mathematics	Mr. Kurt Vonnahme	570-8439
	Secretary.....	570-8421
Music	Mr. Matthew Kurinsky	570-8453
	Secretary.....	570-8351
Physical Education, Health & Driver Ed.	Ms. Janelle Marconi	570-8470
	Secretary.....	570-8471
Science	Mrs. Lisa Fernandez.....	570-8500
	Secretary.....	570-8571
Social Studies	TBD.....	570-8540

	Secretary	570-8541
Special Education	Ms. Robin Vannoy	570-8290
	Secretary	570-8541
Technical Education	Mr. John Maddon	570-8280
	Secretary	570-8411
World Languages	Dr. Jennifer Lawrence	570-8390
	Secretary	570-8391
<hr/>		
Student Services		
Attendance	570-8090
Bookstore	Mrs. Karen Ford, Manager	570-8227
Building and Grounds	Mr. Patrick Hurley	570-8180
	Secretary	570-8181
Counselors	Director of Counseling, Mrs. Jennifer Regnier	570-8250
	Ms. Lisa Hikes	570-8260
	Mr. John Mariner	570-8256
	Ms. Donna Wheeler	570-8257
	Mrs. Teresa Marshall	570-8262
	Mr. Kevin Koehler	570-8266
	Mr. Rob Aurich	570-8259
	Mrs. Cynthia Kasten	570-8261
	Mr. Edward Formanski	570-8265
	Mr. Michael Litton	570-8269
	Mrs. Kari Hein	570-8258
	Ms. Maggie Hilding	570-8264
	TBD	570-8267
	Mrs. Gia Georgeow-Maniscalco	570-8263
E.L. (English Learners)		
	Ms. Kelly Sarrels, Director	570-8591
Food Services	Quest	570-8100
Health Services	TBD	570-8595
	Ms. Leah Block	570-8597
	Secretary/Health Aide	570-8596
Library Info. Center	Ms. Kerrin Riley, Director	570-8410
	Secretary	570-8411
	Mr. Myles Laffey, Librarian	570-8412
	Ms. Leah Giarritano, Multimedia Librarian	570-8417
Registrar	Ms. Tracy Keilp	570-8148
School Psychologists	Mrs. Mary Gallagher	570-8578
	Mrs. Deanne Doherty	570-8268
	Ms. Johanna Bruckner	570-8579
Security	Police Liaison Officer Tom Lillie	570-8600
Social Workers	Mrs. Jennifer Cave	570-8572
	Mr. Michael McMahon	570-8573
	Mr. Jim Kupres	570-8576
	Ms. Ilyssa Hoffman	570-8255
	Ms. Allison Fish	570-8575
	TBD	570-8574
Student Support Center	Ms. Brittany Butler	570-8574
Student Support Services	Mrs. Jenn Jaczak	570-8292
Testing Center	Mr. Brian Oriente	570-8166

HINSDALE CENTRAL STUDENT GOVERNMENT

Student Council Executive Board 2016-2017

Eric Chang	President
Zoe Relias	Vice President
Abby Ward	Secretary
Katie Broz	Public Relations
Will DeAngelis and Chaz Zayed	Social Chairs

Senior Class Board Class of 2017

Sebastian Chung	President
Marshall Dockery	Vice President
Becca Derezhinski	Secretary
Charlie Gelman	Treasurer
Erin Sarver and Emmit Flynn	Advertising Managers

Junior Class Board Class of 2018

Stephanie Dolehide	President
Claire Lozier	Vice President
Maddie Studnicka	Secretary
Shayan Hussain	Treasurer
Caroline Bowate and Emily Graham	Advertising Managers

Sophomore Class Board Class of 2019

Eric Miscimarra	President
Annie Huetteman	Vice President
Lauren Lee	Secretary
Lilly McNichols	Treasurer
Emma Dillard and Shalini Sahgal	Advertising Managers

*Freshmen Class Board, Class of 2020, Elections to be held in the Fall of 2016

ACADEMICS

PROGRAM OF STUDIES

Hinsdale Central High School offers an academic program that supports high achievement. The program of studies is designed to provide successful and relevant learning experiences for all students.

The curriculum includes 12 departmental areas of study which provide excellent educational opportunities for both the college-bound and non-college-bound student. The needs of all students are addressed through course offerings ranging from basic skills to advanced placement courses. Both the faculty and administration are committed to the goal of academic excellence, while helping each student develop to his or her greatest potential. Parents have the right to request their student's teacher qualifications.

Hinsdale Central High School offers a wide range of special services and programs to complement and enrich the instructional program. There are academic departmental resource centers available to the students throughout the school where students can obtain assistance with their studies or explore special-interest topics. The Advanced Placement (AP) program provides students with the opportunity to pursue college-level studies while still in high school and to receive advanced placement and/or credit when entering college. Qualified, academically oriented students in the tenth, eleventh and twelfth grades are eligible to participate in Advanced Placement courses which are offered in Art, English, Mathematics, Music, Science, Social Studies and World Languages. In addition to the Advanced Placement program, Hinsdale Central High School offers 30 courses under the Honors program, which has been designed to challenge students of superior ability by enriching and/or accelerating the course content of offerings from the Business, English, Mathematics, Music, Science, Social Studies and World Languages departments. In addition, programs of studies are available to meet the needs of the Special Education student. Guidance and counseling services, including testing assessments, career and college assistance, school psychologists and social workers, are available to assist students. Hinsdale Central High School is also a member of the Technology Center of DuPage (TCD), where juniors and seniors may participate in one of the 21 vocationally oriented programs.

STUDENT ACHIEVEMENTS

Class of 2016

- 98% of graduates are college bound
- 27 National Merit Finalists
- 32 National Merit Semi-finalists
- 37 National Merit Commended Students
- 282 Illinois State Scholars
- 0 National Achievement Semi-finalists
- 1 National Hispanic Recognition

GRADUATION REQUIREMENTS

To graduate from a District 86 high school, unless otherwise exempted, each student must successfully fulfill the following requirements and earn no less than 24 credits:

1. Complete all courses and other requirements specified in the School Code, 105 ILCS 5/27-22, according to the year in which a student entered ninth grade;
2. Earn the designated number of credits in the courses indicated below;

English

4.0

All students must earn two credits in courses designated as "intensive writing" courses. For this writing requirement, these credits may be earned in classes taken to fulfill other requirements (i.e., an English course may satisfy both the English graduation requirement and the "intensive writing" requirement).

Mathematics

3.0

One credit must be from an Algebra course (Algebra 1, Part 1 AND Algebra 1, Part 2; Algebra 1 Block; Algebra I; Applied Math; Foundations Math; Applied Foundations of Algebra & Geometry; Fundamentals

of Mathematics) **and** one course must include Geometry content (Geometric Analysis, Geometry, Geometry General, Geometry General Block, Geometry Honors, Integrated Algebra & Geometry Honors, Applied Math; Foundations Math).

Science 2.0

Social Studies 2.0

One credit in World Studies, World Cultures or World Studies Honors;

One credit in U.S. History, American Studies or AP U.S. History;

and pass the U.S. and Illinois Constitution Tests and examinations on patriotism, principles of representative government, proper use of the flag, methods of voting, and the Pledge of Allegiance.

Students in the Class of 2020, and all subsequent students, will need to pass either American Politics or AP U.S. Government and Politics to meet the State of Illinois Civics requirement.

Elective Arts 2.0

Students can select from these Elective Arts departments, including all courses in Art, Business, Family & Consumer Sciences, World Languages, Music, Technology Education, or TCD. A student may only declare one (1) credit per department to count towards this specific graduation requirement.

Consumer Education 0.5

These courses satisfy the Consumer Education requirement: AP Economics: Micro, AP Economics: Macro, Consumer Education (online, summer school course), Economics, Exploring Family and Consumer Sciences, Foundations Consumer Education, Introduction to Business, Introduction to Family & Consumer Sciences, Money Management, and Pre-Vocational Foundations. The same course may not be used to satisfy requirements for Elective Arts and Consumer Education.

Physical Education/Health 4.0

Students must earn 3.5 credits in Physical Education and a .5 credit in Health. Health is typically taken in sophomore year in tandem with one semester of Physical Education. Students may take an additional semester of Physical Education while enrolled in Health, to be applied toward elective credit. All students must be enrolled in Physical Education in each semester of attendance, except when enrolled in a District 86 Health course during the regular school day. All students must complete state-mandated CPR and AED training through their physical education class.

3. Complete all additional minimum requirements as specified by the Illinois Board of Education Rule 23 Ill Adm. Code §1.440; **and**
4. Comply with all state mandated requirements for standardized testing. No student shall receive a diploma without satisfying these requirements. The Building Principal or designee is responsible for notifying students and their parent(s)/guardian(s) of the District's graduation requirements.

Academic Load

The minimum course load is six (6) courses per semester.

Certificate of Completion

A student with a disability who has an individualized education program prescribing special education, transition planning, transition services, or related services beyond the student's 4 years of high school, qualifies for a certificate of completion after the student has completed 4 years of high school. The student is encouraged to participate in the graduation ceremony of his or her high school graduation class. The Superintendent or designee shall provide timely written notice of this requirement to children with disabilities and their parents/guardians.

Early Graduation

The superintendent or designee shall establish and implement procedures for students to graduate early, providing they meet all graduation requirements.

Veterans of World War II, the Korean Conflict, or the Viet Nam Conflict

Upon application, an honorably discharged veteran of World War II, the Korean Conflict, or the Viet Nam Conflict will be awarded a diploma, provided that he or she: (1) resided within an area currently within the District at the time he or she left high school; (2) left high school before graduating in order to serve in the U.S. Armed Forces; and (3) has not received a high school diploma or GED (high school equivalency).

GRADE-POINT AVERAGE

Honor Roll and Weighted Grades

Grades earned in all courses, exclusive of Physical Education, Driver Education, and Staff Aide will be used to calculate a student's grade point average (GPA) according to the following grade point system.

Grade	Honors	Regular
A	6	5
B	5	4
C	4	3
D	2	2
F	1	1
WF	1	1

Dean's List and Honor Roll designation will be determined by the following criteria:

Honor Roll

- 4.0 grade point average
- No grade in any course below a "D"

Dean's List

- 4.5 grade point average
- No grade in any course below a "C"

Dean's List and Honor roll are based on quarter grades, not semester grades. Thus there are four Honor Rolls and Deans' Lists per year; one each quarter. Incomplete grades are not accepted, and a minimum of four (4) credit-earning courses are needed to qualify for either list.

All students will receive a GPA based upon their weighted grade-point average at the completion of the first semester in January and the second semester in June. Summer school classes will be included in the January calculation. Incomplete grades at the end of the semester will affect GPA. The GPA will be adjusted at the end of the next semester if the incomplete grade has been corrected.

Student Records

To evaluate its educational programs as authorized under Section 6(a)(4) of the Illinois School Student Records Act, District 86 may disclose student standardized testing information, such as Measurements of Academic Progress (MAP) to authorized representatives of its feeder schools without parental consent. The District will only disclose this information for the purpose of research, statistical reporting, and/or planning for improvement of student instruction.

ATTENDANCE

ATTENDANCE PHILOSOPHY

Regular attendance and punctuality are essential for academic growth and development. Hinsdale Central High School expects that each student attends his or her classes every day. Since class participation affects class achievement, absences, whether excused or unexcused, may have a negative impact on learning and the grade earned in class. In partnership with the school, it is the responsibility of parents/guardians to ensure the regular attendance of their children. The attendance procedures outlined in this section of the handbook comply with the Illinois School Code and are designed to develop responsible, successful, engaged students. Regular class attendance translates into greater achievement in academics and in all areas of life. Please know that District 86 utilizes the Illinois State Board of Education Good Standing Student Transfer Form for students transferring out of the District.

ATTENDANCE REPORTING PROCEDURES

Parent/Guardian/Student responsibilities are as follows: each day or portion thereof on which a student is absent, it is the responsibility of the parent/guardian to call the school attendance office and give the reason for the absence. Parents/guardians may report absences by dialing the Hinsdale Central Attendance Line, 630-570-8090, 24 hours-a-day. The Attendance Office is staffed between 7:00 a.m. and 3:30 p.m. on school days and is equipped with voicemail at all other times.

If a parent/legal guardian anticipates being out of town and therefore will be unable to provide official notification of a student absence, the parent/legal guardian must provide written documentation of the adult designated to approve student absences in their stead. This written documentation must be submitted to the Attendance Office prior to the parent/legal guardian leaving town.

**Failure to call within 24 hours of the day of the absence
will result in an unexcused absence.**

Appointments

Medical/Doctor appointments should be scheduled outside of school hours. When this is not possible, the following steps must be taken in order to excuse the absence. If the procedures for partial day absences are not followed then the absence will be considered unexcused.

If you need to leave school to go to an appointment:

- Parents/guardians must call the Attendance Office **before** the student is to leave the building for the appointment.
- Students must report to the Deans' Office and sign out.
- Students should verify that they were at a medical appointment by providing documentation from the doctor's office when they sign back into the Deans' Office.
- If students return the following day, they need to bring appointment verification into the Deans' Office that morning.

If you arrive to school late due to an appointment:

- Students must report to the Deans' Office and sign in upon arriving to the building.
- Students should verify that they were late due to a medical appointment by providing documentation from the doctor's office when they sign in.
- Parents/guardians must call the Attendance Office **before the student arrives late** in order to verify that they were aware of the absence and want it excused.

Arriving Late

It is the parent's/guardian's responsibility to notify the Attendance Office if the student will be arriving late to school. **If a student will be late for school, a call from the parent/guardian must be received by the Attendance Office, 630-570-8090, prior to the student's arrival.**

Leaving/Entering the Building

All students must remain in the school building for their entire day and after arrival at school unless excused by a Dean and their parent/guardian. Students must remain in the building for lunch. **PRIOR TO LEAVING, ALL STUDENTS MUST SIGN OUT AT THE DEANS' OFFICE AFTER PARENT CONTACT HAS BEEN MADE.** Students who violate these provisions may be considered truant.

Student Expectations

Students will report to class or study hall on time. If they are to be excused in order to go to another office, the teacher or study hall supervisor will need to authorize this first. Students assigned to study hall due to a physical education medical exclusion or athletic exemption are required to attend the study hall on a daily basis.

Students are expected to attend all scheduled classes on the school day in which they participate in extracurricular activities.

Students are expected to attend all special assemblies, programs and homerooms provided by the school. **CALLS TO EXCUSE STUDENTS ONLY FOR THE TIME OF AN ASSEMBLY MAY NOT BE ACCEPTED.**

It is the student's responsibility to make arrangements with teachers and obtain all work missed for the day(s) of excused absence(s). Requests for assignments due to an extended illness must be approved through the Counseling Office.

Tardiness is not acceptable because it disrupts class, damages the morale of students who are on time, reflects a negative attitude toward class and creates disruption in the corridors. Fifteen minutes or more of time missed will be considered an absence.

Truancy

The school will notify parents/guardians regarding students who are truant. Once this notification is made, it is the responsibility of the student and parent/guardian to partner with the school to correct this situation.

COMPULSORY ATTENDANCE

The Illinois Compulsory School Attendance Law (Article 26 of the Illinois School Code) requires that whoever has custody or control of any child between the ages of 7 and 17 years of age or who is enrolled in any of grades, kindergarten through 12, in the public school regardless of age, shall assure that the child attends school in the district in which he or she resides, during the entire time school is in session (unless the child has already graduated from high school). Illinois law also requires that whoever has custody or control of a child who is enrolled in the school, regardless of the child's age, shall assure that the child attends school during the entire time school is in session. Students will not be denied enrollment in District 86 Schools if they are unable to present his/her permanent or temporary records.

Hinsdale Central expects parents/guardians to make responsible efforts to ensure the regular attendance of their students and to inform the school of any absence and the reason for the absence. Parents/guardians are required to provide at least one but not more than two telephone numbers where parents/guardians can be reached regarding absences. Section 26-2a of the Illinois School Code and Board Policy 7:70, considers VALID CAUSE for a student's absence to be:

1. Illness
2. Observance of a religious holiday
3. Death in the immediate family
4. Family emergency
5. Circumstances which cause reasonable concern to the parent/guardian for the safety or health of the student.
6. Situations beyond the control of the student as determined by the board of education of the district.

When absences become excessive due to illness Hinsdale Central will require parents/guardians to present medical documentation of physical and emotional conditions causing a student's absence. If a student is absent due to a court appearance, authorized documentation will be required to excuse the absence.

Section 26-2a of the Illinois School Code and Board Policy 7:70 considers a truant student to be one who is subject to compulsory school attendance and is absent without valid cause for a school day or a portion thereof. A student who misses without valid cause 5% or more of the previous 180 regular attendance days is considered a chronic truant. Students who are identified as chronic truants may be offered supportive services and referred to the Dupage ROE - Truancy Intervention Program.

Truants under the age of 18 may also be written a ticket for violating the Village of Hinsdale Truancy Ordinance.

Hinsdale Central's regular school day begins at 8:00 a.m. and ends at 3:00 p.m. Students are required to attend all scheduled classes prior to and following such special events such as field trips, assemblies, AP exams and any other events that are scheduled within regular school hours. Students must remain on campus through their last scheduled class.

EXCESSIVE ABSENCES

- Any student who is absent for 10 days (in a single class or multiple periods) in one semester excused or unexcused will be considered as having excessive absences. Absences that result from participation in a school-related activity will not be counted in determining excessive absences; however, absences due to vacations and non-school related activities/sports may be counted.

- Once a student has been absent for 10 days (in a single class or multiple) of the semester, a doctor's note (licensed M.D. or nurse practitioner) will be required before an illness-related absence will be excused. The doctor's note must be the original, legible copy on physician's stationary signed by the doctor or nurse, and presented to the Deans' Office upon the student's return. The note must state the date(s) the student was not able to attend school.
- A student who is excessively absent will be referred to the building Student Support Team, which will develop an individualized intervention plan designed to help remediate the attendance pattern.
- A student who has missed 5 days consecutively from school may receive a call from the school nurse and a medical documentation for the absences may be requested.

EXCUSED ABSENCES

All Day Absences

Students can be excused from a full day of school for the following reasons:

1. Illness (no medical note is necessary unless a student gets to the "excessive absence" category. Refer to "EXCESSIVE ABSENCES".)
2. Family emergency
3. Death in the family
4. Hospitalization
5. Court dates
6. Observance of a religious holiday
7. College visits

Parents/guardians should note, Hinsdale Central High School neither recognizes nor condones planned absences from school that do not relate to the preceding list. The school reserves the right to require documents of valid appointments from appropriate professionals or officials.

Illness at School

If a student should become ill during the school day, s/he must first secure a pass from their teacher and then go to Health Services. The nurse will contact the parent/guardian to receive permission for the student to leave school.

Pre-Arranged Absences

Pre-Arranged Absence forms may be obtained from the Deans' Office. The form must be filled out properly and returned to the Deans' Office two (2) days before the absence in order for it to be excused. Parents or guardians will need to contact the Attendance Office in order to verify the absence. **If the form is not turned in/or on time for college visits, the absence will be counted in determining excessive absences. Vacations and participation in a non-school related activity or sport are not recommended when school is in session and may be counted towards excessive absences.** The form needs to be filled out for the following absences:

- College Visits
- Vacations
- Participation in a non-school related activity or sport

Students need to give themselves enough time, approximately a week, to complete this process in order to ensure that the absence will be excused. Students must:

1. Pick up the Pre-Arranged Absence form in the Deans' Office.
2. Fill out the top of the form with details regarding the reason for the absence and the relevant dates. Have the parent/legal guardian sign it.
3. Bring the form back to school in order to:
 - a. inform all the teachers of the absence
 - b. list on the form all homework that must be completed during that time
 - c. have each teacher sign the form after the student lists the homework
4. Turn the completed form into the Deans' Office two days before the absence and have it approved by the Director of Deans.

Prolonged Absences

For prolonged absences due to illness or emergencies, special arrangements may be made with the Attendance Office not to call in each day. If a student is able to do homework, arrangements may be made through the Counseling Office to obtain assignments following the third day of the absence.

UNEXCUSED ABSENCES

If the Attendance Office has not received a phone call from the student's parent or guardian **within 24 hours of the absence, the student's absence will be considered unexcused.** Any deviation from this procedure must be discussed with the Dean. Unexcused absences are defined as those absences which are not authorized and/or school related. In order to comply with School Code, the school reserves the right to determine if an absence is excused. The school considers the following reasons as examples of absences without valid cause, thereby resulting in an unexcused or truancy status:

1. Oversleeping
2. Car trouble
3. Missing the Bus
4. Missing one class to study for another or make-up test and quizzes
5. Babysitting
6. Shopping
7. Extending Prom Weekend
8. Resting or preparing for special events or exams
9. Senior Ditch Day
10. Truancy

The above list is used for illustrative purposes only and is not to be considered inclusive.

TRUANCY

Students who are truant from class or school may be subject to disciplinary action as follows:

STEP 1

The first intervention related to an absence per class, per semester will result in a disciplinary consequence deemed appropriate by the Dean. Parent contact will also be made by the Deans' Office.

STEP 2

The second intervention related to an absence per class, per semester may result in an Extended Detention. Parent contact will also be made by the Deans' Office.

STEP 3

The third step intervention to an absence per class, per semester may result in an In-School Supervised Study. The student's Dean will contact the parent and student to offer assistance. Student may be referred to the Student Support Team.

STEP 4

The fourth intervention related to an absence per class, per semester may result in an In-School Supervised Study. Parent contact will be made by the Dean.

STEP 5

The fifth intervention related to an absence per class per semester may result in the student being dropped from the class.

*Multiple period absences may result in an Extended Detention/In-School Supervised Study.

MAKE-UP WORK DUE TO AN ABSENCE

When students are absent from school or if a student is suspended from school, s/he will be allowed to make-up missed work, including homework and tests for equivalent academic credit. Students may reach out to teachers to request class assignments.

- Students must make arrangements with teachers upon return to school and complete any test or quizzes within 2 school days of the absences. If a student is truant or unexcused from class on a day when a test/quiz or major assignment is due, the student must turn in the work or take the assessment the next day. Teachers have the option to give an alternative assessment.
- Any student who is absent 3 consecutive days or more will have the equal amount of days to complete and turn in class assignments and make-up any tests or quizzes.
- Students that have been suspended out of school will participate in a reengagement plan prior to returning to classes.

TARDY PROCEDURES

Hinsdale Central is committed to the philosophy that students and teachers need and want to take full advantage of the 50 minutes of instructional class time. Therefore, it is important that all students be to class and the cafeteria on time. In some situations a student may have an approved reason to be late to class. In this case, a student must have a pass from the previous teacher or office. If a student is not in the classroom when the bell rings, the student will be considered tardy. Students who do not have a valid reason to be late to class will need to report to a tardy station to obtain an unexcused tardy pass. Students who arrive late to class by more than 15 minutes shall be recorded as absent.

A school-wide tardy procedure for Hinsdale Central High School has been established. ***Students that arrive late to 1st period will receive 3 warnings before a detention and periods 2 -10 will be combined.*** Students in violation of the tardy procedures will received the following consequences:

1st period tardies:

<u>Accrued tardies</u>	<u>Consequence</u>
1 – 3	Warning
4 – 6	Dean’s detention
7 – 9	Extended detention
10 or more	In-School Supervised Study and/or parent meeting

Periods 2 through 10 tardies:

<u>Accrued tardies</u>	<u>Consequence</u>
1 – 3	Warning
4 – 6	Dean’s detention
7 – 9	Extended detention
10 or more	In-School Supervised Study and/or parent meeting

Any student arriving late to school must enter through the main entrance (the main entrance is located by the flagpole on the 55th Street side of the building), receive a tardy pass or report to the Deans’ Office if the student is excused. Students need to proceed directly to class after a pass has been issued.

STUDENT EXPECTATIONS

ACADEMIC INTEGRITY

Philosophy of Hinsdale Central Honor Code

An honor code represents Hinsdale Central's desire to develop students of character who value a work ethic of honesty. Empowered by Hinsdale Central students, faculty, and the community, an honor code represents a culture rooted in a tradition of honesty, excellence, and involvement. An honor code promotes the components of character development: Trustworthiness, Responsibility, Respect, Fairness, Caring, and Citizenship. Academic integrity in education requires a

partnership in learning with administrators, teachers, students, support staff, parents, and community, each committed to the reality that trust and respect are essential to a student's development.

Personal integrity is not innate. It's a quality that requires nurture, and this requires practice to form positive habits. We can only be persons of integrity if we practice it daily (as in practicing the piano or a profession).

Character Education involves the development of all components of the human person—intellectual, emotional, physical, and ethical. In recent years, teaching has often centered on testing regimes, the imparting of skills, or preparation for the academic rigors of college. Ideally, schooling should prepare students to flourish as human beings, not simply as efficient producers, shrewd consumers, or skilled problem-solvers. Character education must ultimately address the following reasonable inquiries:

- “Why should I act ethically?”
- “What reasons ground ethical principles?”

A difficulty arises when no sufficient response can be provided to both students and teachers who pose these questions. To ensure that character education becomes more than merely an instrument designed to produce desired behavior, educators must provide clear and persuasive reasons for acting ethically.

A life well-lived requires balance and harmony within the human person. When it comes to academics, this involves a correspondence among a person's ideas, feelings, actions, and products. Academic dishonesty—submitting work that is not one's own—undermines the development of the student. Not only does academic dishonesty poison the relationship between student and teacher *and* student and peer, it does real harm to the student, for it sets the components of his/her person against one another. For example, the *actions* of one engaging in academic dishonesty are not aligned with his or her *words* (that the work represents one's own product) and desires (to have a reputation for honesty). In the absence of a culture of honor, education can reduce to merely the creation of products (essays, papers, projects, e.g.) and their measurement through external means (grades). Education should strive to nurture and harmonize the components of the student; such a goal requires academic honesty—being honest with oneself, with peers, and with teachers.

A well-functioning society requires that individuals trust one another's actions. This can only hold true if persons act how they would want other persons to act in the same setting, that is, following principles that are universal (as a law) and reversible (applying to oneself). No student who engages in academic dishonesty could rationally wish that all students acted as they did, for the term “academic dishonesty” itself involves a contradiction, as academics entail the pursuit of truth. Further, the student who engages in academic dishonesty could not rationally wish all to act on that principle, for that would involve themselves being deceived by others. Academic dishonesty, then, is ultimately irrational and self-defeating. The act undermines a society based on honesty and truth-seeking, and, in fact, creates, act-by-act, a society based on the principle of deception. This approach asks students (and educators) to step outside themselves and consider the larger universe of their behavior and envision a civilization based on the principles contained in each of our actions.

Academic Integrity

We believe that learning occurs most productively in an atmosphere of academic honesty in which students have developed a strong sense of responsibility and exhibit a high standard of integrity. This is accomplished through the cooperative efforts of students, parents/guardians, and teachers. Although there is a pressure to excel placed on students by the society in which we live, we will neither tolerate nor condone academic dishonesty. Students are expected to use fair and transparent means for the accomplishment of tests, tasks, or projects upon which evaluations of progress are determined. Violations of Academic Integrity may include but are not limited to:

- Copying or communicating assessment material without the express consent of the teacher and/or facilitator. For example: copying coursework, sharing information about a test/quiz;
- Using unauthorized notes or electronic devices in violation of guidelines established by the teacher and/or facilitator. For example: unauthorized use of a calculator/phone, cheat sheets;
- Misrepresenting assessed materials as one's own, submitting falsified information. For example: changing answers or grades, lying on applications, using unauthorized assistance;
- Stealing or accepting stolen copies of academic material(s).

Plagiarism

Plagiarism is the act of taking and using as one's own work another's published or unpublished thoughts, ideas and/or writings. This definition includes computer programs, visual arts, performing arts, literary arts, and all other types of work that are not one's own without proper documentation.

Character Counts!

The character of honesty is a model of behaviors, actions and expectations for Hinsdale Central community; teachers, students, parents/guardians, and community members. With this in mind, the following outlines expectations set by the *Character Counts!* Curriculum Committee as standards of practices for each of these vested parties.

Teachers will . . .

- Create a classroom environment conducive to learning.
- Respect the abilities of all students to learn and study to the best of their ability.
- Encourage positive participation among all students in safe educational environment.
- Encourage a dialogue of discussion that is open, honest and fair.
- Be clear in their advocacy of academic integrity and attempt to employ strategies that reduce the opportunity for dishonesty
- Manage the classroom environment and curriculum that promotes a fair, honest, and accountable participation.

Students will . . .

- Trust each other enough to be forthright in preparation and participation in all educational endeavors.
- Respect their peers and teachers.
- Take responsibility for their actions in that a fair and honest curriculum is available to all students.
- Engage in open, honest and fair discussion during the course of one's education.
- Take pride in their learning as the representation of their coursework signifies that care has been taken in its formation and the integrity with which it was created demonstrates value in its undertaking.
- Give full and proper credit for all sources of work submitted and/or presented.

Community will . . .

- Hold students accountable for their actions as they attempt to further their educational efforts.
- Encourage a learning environment that promotes time management and organizational skills.
- Model behavior respectful of the pillars of *Character Counts!*; Trustworthiness, Respect, Responsibility, Fairness, Caring, and Citizenship.

Hinsdale Central Honor Code Guidelines for Discipline

Academic integrity is expected of all students. Hinsdale Central High School expects students to exhibit the *Character Counts!* pillars of Trustworthiness, Responsibility, Respect, Fairness, Citizenship, and Caring. Staff, students, and community are responsible for maintaining the academic integrity of the school. The atmosphere of every school facility should actively foster academic honesty. Faculty should be clear in their advocacy of academic integrity and will attempt to employ strategies that reduce the opportunity for dishonesty

Offense of Academic Dishonesty

Interventions are implemented in a graduated scale, with each offense of Academic dishonesty resulting in a parental/guardian contact by the teacher and a referral to the Deans' Office. In addition, the student may receive zero credit for the assignment, enrollment in Hinsdale Central's Academic Integrity Educational Program, and/or withdrawal from course failing. It is important to note that acts of academic dishonesty are cumulative throughout a student's tenure at Hinsdale Central High School.

Hinsdale Central Academic Integrity Educational Program

The Hinsdale Central Academic Integrity Educational Program is a component of the Student Support Services Team. The objective is to develop students of character academically, behaviorally and socially. Students are referred to the Academic Integrity Educational Program upon a discipline referral for academic dishonesty. As a part of this program, students will take part of an educational component with a focus on academic integrity.

Hinsdale Central High School prides itself on its reputation of being an excellent school of character. In order to maintain and enhance this reputation, it is necessary that students conduct themselves in a responsible, safe, and mature manner while at the school's campus, on the school bus, and at all school related activities. The School Discipline Policy is presented below so that students and parents will understand the expected standards of student behavior.

AUTOMOBILE REGULATIONS

Parking/Parking Permits

Cars parked in the school parking lot or on school campus must display the current school parking decal and be parked in an authorized area. Senior students with parking permits must park in the student lot. Underclassmen and senior students that do not possess a Hinsdale Central Parking Permit may not park on school grounds. Failure to have a parking permit or to follow parking rules/regulations will result in disciplinary action. **Even though a student has an approved car on campus, s/he must obtain special permission through the Deans' Office to leave early.**

The parking lot is provided for students to park their vehicles. It is not a place to loiter. Once a student has arrived in the parking lot, in a reasonable time, she/he is to gather her/his belongings and immediately enter the school building. At the end of the student's day, said student is to leave school grounds in the same reasonable period of time with no loitering in or around the parking lot.

Students are to abide by all traffic signs that are posted. It is impermissible to turn left into the senior lot from 57th Street. Additionally, when exiting onto 57th Street there is a sign stating, "Right Turn Only." When exiting the lot onto Grant Street, there is a sign posted, "Right Turn Only." The expectation is for students to turn right and take Grant Street south to 57th. Because of the danger to pedestrians, students should NOT turn into the faculty lot. Our goal is to move traffic safely and expeditiously away from campus.

The rules for the student parking lot and parking permit usage are listed below. If you are a selected senior who has a parking permit, adherence to the following rules is mandatory:

1. **You must be a licensed driver and a member of the senior class to obtain a permit.**
2. The cost of a parking permit will be \$75.00 for the semester. A portion of this fee will be deposited in the student council account to be used for school activities. In cases of financial hardship, students should consult with Director of Deans.
3. All procedures outlined must be followed in order to qualify for the parking lottery. For those not selected, your check is to be picked up in the Deans' Office.

NOTE: One (1) car must be selected as the primary vehicle you will be driving. Only one (1) parking permit per family will be given out.

4. Parking permits must be displayed from your rear view mirror.
5. **Parking permits are non-transferable.** It must be used only by the person to whom it has been issued. If a senior sells, gives away, or loans his/her parking permit or car to another student to leave campus, his/her parking privileges will be revoked. Underclassmen in the possession of a senior permit will forfeit their ability to obtain a permit during their senior year.
6. There are no reserved spots. Parking is on a first come, first serve basis. **NOTE: Unauthorized or illegally parked vehicles will be subject to disciplinary action and/or towing.**
7. Permission to go to your vehicle during the school day must be obtained through the Deans' Office. This includes during study hall and lunch periods.
8. Permission to leave the parking lot during the day must be obtained through the Deans' Office as per the Student Handbook. Refer to the "Leaving and Entering" section of your Student Handbook.

9. **If the car you registered is being repaired, please contact the Deans' Office so we can alert the security staff of the change.**
10. If a parking permit is lost or stolen, one (1) replacement will be issued for \$50.00. Only one (1) replacement is offered.
11. Permits may be denied to students who have prior parking violations.
12. Hinsdale Central High School is not responsible for any loss, theft, or damage that takes place in the school parking lot.
13. By parking on school grounds, the person driving the vehicle consents to a complete search of the vehicle by school officials or police.
14. Parking privileges may be suspended for the entire school year if either drugs or alcohol are found in a student's vehicle while in the school lot. This is in addition to the student discipline consequences for such offenses.
15. In order to maximize the parking lot's capacity as well as to improve safety, cars must be parked inside of the lines indicating a parking space.
16. There is no loitering permitted in any of the school's parking lots.
17. Discourteous, reckless, or unsafe operation of a motor vehicle in *any* of the school's parking lots is prohibited.
18. Possession of, or any participation in the making of, counterfeit parking permits will result in automatic revocation of parking privileges and disciplinary action.
19. A person, regardless of age, may not use a wireless telephone at any time while operating a motor vehicle on a roadway in a school speed zone.

BICYCLES/SKATEBOARDS AND IN-LINE SKATES

Bicycles are to be locked in the bike racks provided on campus. Due to the inherent dangers to the user and pedestrian, skateboards and inline skates are not to be used on school grounds.

BUS TRANSPORTATION

In order to provide improved safety and service to the students who live within the bussing area. Questions concerning bus routes or ridership should be directed to the Director of Deans. Information about specific bus routes will be distributed during summer registration, posted in the school, and available on the District 86 web page, www.hinsdale86.org.

The guidelines for riding the bus are as follows:

1. You must live within the bussing area (1.5 miles or more) from the school.
2. Students are to ride their assigned bus only.
3. Upon entering the bus, students are to show their valid I.D. to the bus driver.

NOTE: If you have lost your I.D. card or if you have an authorized visitor, a temporary bus pass is to be obtained in the Deans' Office. Temporary bus passes do not replace student I.D. cards. A student will be provided up to two (2) temporary bus passes per semester. Students exceeding the two (2) temporary bus passes per semester will be charged a \$1.00 fee per pass requested.

In the interest of the student's safety and in compliance with State law, students are expected to observe the following rules:

1. Choose a seat and sit in it immediately upon entering the bus. Do not stand in the entrance or in the aisle.
2. Do not move from one seat to another while on the bus.
3. Windows may be lowered no further than the black line.
4. Keep all parts of the body and all objects inside the bus.
5. Loud conversation, singing, boisterous conduct, unnecessary noise or profanity is not allowed.
6. Enter and exit the bus only when the bus is fully stopped.
7. All school rules apply while on the bus, at a bus stop, or waiting for the bus.

8. Use emergency door only in an emergency.
9. In the event of emergency, stay on the bus and await instructions from the bus driver.
10. Good behavior and behavior that will not distract the bus driver from operating the bus safely is required. Crowding, pushing, scuffling, and other needless commotion are grounds for disciplinary action.
11. Keep the bus neat and clean.
12. Athletic footwear equipped with cleats or spikes are not allowed on the bus.
13. Inappropriate behavior will be reported to school authorities and failure to observe safety rules may result in disciplinary consequences.
14. Be waiting at your bus stop on time.

NOTE: The school's discipline code applies to bus ridership. The school reserves the right to assign students to specific seats on the bus.

There is a 6:15 p.m. Activities/Athletic Bus which operates Monday through Friday. Students are required to present their student ID card to ride the bus. Students can access the bus outside the pool doors/auditorium.

CAFETERIA SERVICES

District 86 is partnered with Quest Food Management Services, Inc. to provide healthy, balanced menu items for all students. A dietitian serves the building and can be reached by telephone at 630-570-4100. Quest offers you the opportunity to participate in their MealTime Debit Card System. For more information visit: www.mymealtime.com or by calling 630-570-4100. You can also find MealTime Debit Card program enrollment forms as well as breakfast and lunch menus on our website.

CAFETERIA USE/COURTYARD

The student cafeteria is located on the first floor in the east hallway across from the gymnasium. In the cafeteria and courtyard, students are subject to the following regulations:

1. **Students are expected to be in the cafeteria on time.** The 5-minute passing periods apply. Students must remain on school grounds for lunch. Any other arrangements must have prior approval.
2. Students are responsible for the disposal of their own garbage, returning trays to the appropriate stations, and recycling aluminum cans. All students sitting at a table are responsible for making sure the table is clean when they leave.
3. Absolutely nothing is to be thrown.
4. Students are required to comply with instructions made by faculty and staff.
5. Students must ensure that everyone arrives to a clean cafeteria and courtyard. Students who fail to follow these regulations will be subject to disciplinary action. The school reserves the right to assign students to a specific table and/or lunch period.

CLOSED CAMPUS

Hinsdale Central High School has a "closed campus" policy, which means that students must remain in the building for the entire day, with the exception of appointments for medical services, eye and dental care, funerals, and other unanticipated emergencies. **A pass to leave the school premises must be obtained from the Deans' Office prior to a student leaving campus for any reason. Any student leaving the building without permission from the Deans' Office will be subject to disciplinary action determined appropriate by the Dean.**

NOTE: It is school procedure that a student must remain on school grounds for lunch. Any other arrangements must have prior approval.

DRESS CODE

Students are expected to dress appropriately for the educational environment at Hinsdale Central. A student's dress and grooming must not disrupt the educational environment or process; interfere with a positive teaching and learning climate, or compromise reasonable standards of health and safety as determined by the Board of Education.

Hinsdale Central reserves the responsibility and right to determine the appropriateness of student dress during the school day and during any school sponsored event:

- Students are required to be clothed with a non-transparent material from shoulder to mid-thigh (fingertip length).
- All undergarments must be covered.
- All pants must be worn at the waist.
- Prohibited shirts include, but are not limited to backless, one shoulder, strapless or spaghetti strapped shirts or blouses.
- Clothing with low necklines and clothing that exposes cleavage are prohibited.
- Students may not wear garments or jewelry depicting any alcohol or tobacco brands/products or other drugs.
- Students may not wear sunglasses, garments or jewelry with messages, graphics, or symbols depicting weapons or which are derogatory, inflammatory, sexual, or discriminatory.
- Footwear is required at all times in order to comply with Health Code regulations.

Students wearing clothing which is deemed vulgar, inappropriate, unsafe or disruptive to the educational process will be subject to disciplinary action.

ELECTRONIC DEVICES

The use or possession of electronic devices – cellular telephone, smart phone, audio or video recording device, personal digital assistant (PDA), iPod, iPad, portable gaming system, or other mobile electronic computing devices – are permitted to be used in designated areas during the school day. Acceptable use of these devices is limited to; cafeteria, hallways during passing periods, and study halls. Use of electronic devices for educational purposes during instructional time will be at the sole discretion of the classroom teacher. Failure to follow the directives of the classroom teacher will result in disciplinary action. In areas of the school in which there can be a reasonable expectation of privacy, such as rest rooms, locker rooms, and the Health Office, use of electronic devices is prohibited at all times.

The use of any electronic device to engage in any of the following is strictly prohibited and subjects the student(s) involved to appropriate school consequences:

- Failure to comply with teacher directives with regard to use in instructional areas;
- Academic dishonesty;
- Planning inappropriate behavior that would affect the orderly process of the school day;
- Creating, sending, sharing, viewing, receiving or possessing an indecent visual depiction or non-consensual dissemination of private sexual images or otherwise inappropriate pictures, images or statements commonly known as “sexting”;
- Invading the privacy of others;
- Taking and/or transmitting pictures, video or audio recordings of another without that person’s consent;
- Bullying or harassment of others;
- Identity theft;
- Interfering in a school investigation;
- The use of phone/electronic applications to disrupt the learning environment.

Students who engage in the inappropriate use of electronic devices are subject to school discipline and consequences are dependent on the severity and/or chronicity of the violation(s). Certain severe infractions can also result in criminal charges. Students with multiple electronic device infractions will have their device(s) confiscated and a parent/guardian will be required to retrieve said devices(s).

Hinsdale Central High School is not responsible for lost or stolen electronic devices. School personnel will, however, assist in the effort to investigate any incidents of loss and attempt to recover any lost or stolen items.

All individuals operating a motor vehicle within any School Speed Zone are prohibited from using any personal communication device while driving through said speed zone. This restriction was made law by the State of Illinois effective January 1, 2010.

GLASS BOTTLES

Due to the potential danger of broken glass, beverages must be in plastic containers or cans.

IDENTIFICATION CARDS

For safety and security purposes, any person on the school premises is required to identify him/herself when requested to do so by any staff member. Students are required to carry a valid Hinsdale Central identification card. In the event that a student does not have an I.D. or has lost his/her I.D. card, arrangements must be made for a replacement through the bookstore. The cost to replace your student ID is \$5.00. Temporary I.D. cards can be purchased for \$1.00 in the Deans' Office. Temporary I.D. cards expire at the end of the school day.

Students are reminded that they will need their I.D. for many additional purposes including: bus boarding pass (for those students who have been assigned a bus route), use of Internet privileges, activities pass, yearbook, school newspaper, voting for student government, checking-out library materials, locker identification, Buildings and Grounds assistance, and admission to school dances.

LOITERING

Students are not permitted to loiter in hallways or washrooms during passing periods, lunch periods, or after school. Students who are waiting for their athletic practice or school activity to start must wait in the cafeteria. Students who are not involved in a supervised sport or activity must leave the building.

PASSES

Students who receive a pass to see a school official must report promptly. On occasions when a student must leave a scheduled class, they must have an authorized pass from their teacher. Student will use their hallway passports located in the back of the student handbook to their locker or restroom.

SAFE SCHOOL ZONE

Hinsdale Central High School has been declared a *Safe School Zone*. As such, increased penalties may be imposed for weapon, drug or gang-related crimes committed within 1,000 feet of the campus. Signs are posted around the perimeter of the school. Violators will be punished to the full extent of the law.

TECHNOLOGY USE

The mission of the Hinsdale Central High School Internet initiative is to enhance learning and teaching through interpersonal communication, student access to information, research, teacher training, collaboration, and dissemination of successful educational practices, methods, and materials.

Students using computer equipment are restricted to using only the hardware and software approved by their instructors. Tampering with hardware or software will be considered vandalism and will result in disciplinary action. Internet access will be permitted only with a signed user policy on file. (Refer to: *Acceptable Use of District Technology* BOE Policy 6:235 in the School Board Policies section).

Blogging/Social Websites

If the school becomes aware of postings on websites outside the school computer network, students may be assigned consequences for those postings that cause any students or staff members to feel threatened or compromised or that show students to be in violation of school rules or the Activity/Athletics Code. The school may request or require the student to provide a password or other related account information in order to gain access to the student's account or profile on a social networking website if the school has reasonable cause to believe that the student's social networking account contains evidence that the student has violated a school disciplinary rule or policy. Such actions may be taken in response to postings containing threats, bullying, inappropriate behavior or such other content that causes a disruption to the educational process.

School officials will conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

VIDEO SURVEILLANCE CAMERAS

The Board of Education authorizes the use of video surveillance cameras in and around Hinsdale South High School. The purpose of the surveillance system is to improve safety, monitor building and property, to deter inappropriate or criminal activity and/or to assist school administrators and law enforcement officials in identifying/prosecuting persons committing inappropriate or criminal acts.

Although the video cameras are in place to record activities both in and outside of the school building, no cameras will be positioned to monitor activities occurring in restrooms, locker rooms, designated clothes changing areas, staff lounges, classrooms, Nurse's station or privately owned land.

Information recorded on the video cameras is considered to be for official use only. School officials and other appropriate personnel are authorized to view all videotapes for the purposes set forth above. In the event a recording is utilized as part of a student disciplinary proceeding, a copy shall be made and become part of the student's disciplinary record. The videotapes will not be used for general viewing to individuals or groups, nor will they be provided to the media.

SCHOOL DISCIPLINE PROCEDURES

Quality schools are active in their commitment to a philosophy of student discipline that is fair, consistent and effective. Effective discipline is possible only when students, parents/guardians and school personnel know, understand and support the school rules and regulations. Moreover, each individual needs to also understand and support the consequences of misbehavior. Within this framework, all students have the maximum opportunity to develop intellectually, emotionally and socially.

Positive and constructive student behavior is necessary to achieve our educational purposes as a school. Hinsdale Central expects students to act at all times with respect for the rights of others and themselves. The policies of District 86 and Hinsdale Central High School are designed to encourage such behavior. It is the student's responsibility to know and abide by these policies.

The purpose of this handbook is to provide Hinsdale Central students with a concise guide to the daily operating procedures and discipline policies of our high school. Each student is responsible for knowing the contents. We encourage students to review this information with their parents/guardians.

While most students do exercise self-discipline and self-control, occasionally some students violate the rules. Students are encouraged to report such violations to a school representative. The confidentiality of students submitting such reports will be protected. Sometimes it is necessary to enact or modify a discipline procedure in a manner that is not included in this publication. When such procedures are taken, the Board of Education, parents/guardians and students will be notified. District 86 reports all incidents related to battery, firearms and drugs to the State's Student Incident Reporting System (SIRS).

CAUSES FOR DISCIPLINARY ACTION

Disobedience and misconduct at school, during school-sponsored activities, including those off campus, at school bus stops, or while riding the school bus, will be cause for disciplinary action. Disciplinary action will follow if a student:

- Breaks into or attempts to break into the school building, or enters a restricted/locked area without permission;
- Causes an actual or false fire alarm;
- Damages the property of others or Hinsdale Central High School intentionally;
- Engages in academic dishonesty;

- Engages in behavior which is intended to harass, intimidate, frighten or bully, directly or indirectly, any student or school employee;
- Engages in conduct which disrupts the educational process, interferes with the rights of others, or creates a hostile environment;
- Engages in fighting or assaulting any person;
- Engages in gambling in any form;
- Engages in gang behavior, including but not limited to: the wearing of gang symbols and paraphernalia, recruitment, representing;
- and/or drawing gang graffiti;
- Engages in verbal, physical, written or electronic sexual harassment, bullying or intimidation;
- Fails to carry or refuses to display his/her student ID card;
- Forfeiture of film, videotape, or video recording device is possible;
- Harms or threatens to harm a student or employee of the school district;
- Has or uses explosives, guns, knives or look-alike weapons;
- Is engaged in forgery using forged or stolen school documents;
- Is in possession of lighters or matches;
- Is insubordinate to a member of the school staff;
- Is truant, tardy or unexcused from classes;
- Leaves campus unexcused or truant during the school day;
- Loiters on school premises;
- Parks illegally on school grounds or violates terms of the parking tag agreement;
- Provides prescription or over the counter drugs to other students;
- Sells, distributes, uses, has, or is under the influence of illegal drugs including look-alike drugs, controlled substances and associated paraphernalia or alcoholic beverages;
- Takes or is in possession of property that belongs to another or to Hinsdale Central High School;
- Takes or receives pictures of or video records another person inappropriately and/or without receiving permission of said persons;
- Tamper with any computer equipment or copyrighted software programs or makes unauthorized access to them;
- Uses blogging/social websites which causes students or staff members to feel threatened or compromised, show students in violation of school rules or in violation of school Athletic/Activity Codes;
- Uses a fire extinguisher, calling in a threat or any type of act that endangers the safety of staff or students;
- Uses tobacco products and/or is in possession of smoking materials carried on his/her person or in purse, wallet, backpack, etc.;
- Uses vulgar language/gestures or engages in lewd, sexually explicit, or obscene conduct or behavior;
- Violates the school's electronic device policy.

Disciplinary contacts may include, but are not limited to those situations listed above. Each situation will be handled on an individual basis.

FORMS OF DISCIPLINE

The Board of Education stipulates that any or all of the preceding acts may be considered as evidence of gross disobedience or gross misconduct and may be cause for suspension or expulsion. When breaches of school disciplinary rules and regulations occur, it is the responsibility of involved teachers and administrators to work with the student to help him or her correct the behavior.

All disciplinary actions should be directed toward protecting the welfare of the school community as well as assisting the student in developing self-discipline. When determining the response for a specific breach of discipline, school personnel will consider the nature of the act, the student's previous school history and any mitigating circumstances as well as the effect of his/her actions on the welfare of the school community. Appeals of disciplinary decisions are to be made in writing to the Director of Deans within ten (10) calendar days of said decision.

Students are expected to serve all disciplinary assignments given to them or more severe action will be taken. For reasons of disciplinary effectiveness, student confidentiality, insurance liability and general building security, parents may not serve disciplinary assignments for their children.

When a detention is scheduled, the student will be required to attend on that date and time. Rescheduling will not be allowed except for emergencies and/or permission from the Dean of Students.

DETENTIONS

Detentions are **45 minutes** and are from 3:15 p.m. - 4:00 p.m. or 7:10 a.m. – 7:55 a.m. on Tuesdays, Wednesdays, and Thursdays. Another assignment is Extended Detention from 3:15 p.m. until 5:45 p.m. on Wednesdays. It is the Deans' decision as to whether or not an after school or **Extended Detention** is appropriate. Students are expected to bring classroom materials to work on for any of the above assignments. If a student does not serve any of the above disciplinary assignments when assigned, the student may be assigned an In-School Supervised Study. Students are reminded that they may be requested to present their student I.D. card for attendance taking purposes. Students are responsible for their own transportation both to and from their extended detention.

The expectations listed below apply to students assigned to serve a detention. Non-compliance with these student expectations will result in dismissal from detention. **Failure to successfully complete a Deans' disciplinary assignment may result in further disciplinary consequences.**

- Arrive to detention **prior** to your start time:

Before School Detention	7:10 a.m. – 7:55 a.m. on Tues/Wed/Thurs
After School Detention	3:15 p.m. – 4:00 p.m. on Tues/Wed/Thurs
Extended Detention	3:15 p.m. – 6:15 p.m. on Wednesday's
- **Late arrivals will not be admitted.**
- Have a student I.D. in possession to present to your supervisor upon request.
- Bring study or reading materials to occupy the time constructively.
- Deposit food or drink in the trash before entering the room.
- Electronic devices used for non-educational purposes, cards, etc. are not permitted.
- Attending a detention takes priority over any other school activity scheduled at that time.

IN-SCHOOL SUPERVISED STUDY

Students may be assigned a full or partial day In-School Supervised Study (ISS) for violating District 86 and/or Hinsdale Central rules and regulations as described in this handbook. During ISS, students will spend their normal academic school day in the assigned location. Students assigned to ISS must be on time, will be expected to complete academic assignments provided by their teachers, and will behave in an appropriate manner in order for the student to return to class at the end of the assigned ISS time.

LOSS OF PRIVILEGES

Students may forfeit bus riding privileges, use of the cafeteria, library, and/or the parking lot, or participation in our attendance at the extracurricular activities or field trips for noncompliance of certain school rules, both on or off campus.

WITHDRAWAL FROM CLASS

Students with chronic absences or misbehavior in a class may be withdrawn from that class.

OUT OF SCHOOL SUSPENSION

Students who exhibit extreme misconduct may be assigned an out of school suspension ranging in duration from one to ten days. Parents will be notified of suspension and its duration. If a student is suspended, it is the student's responsibility to contact the teacher by phone or email to get the class assignments that will be missed during the length of the suspension. Students will be expected to follow the due dates assigned by the teachers for work missed during a suspension. Students need to arrange to submit work electronically or to arrange for work to be turned in when they return to school. Students will be required to participate in a reengagement plan prior to returning to classes. Students are not allowed on campus or to attend any school related activities, home or away, during the time of their suspension. Violating this restriction will result in additional disciplinary action and/or arrest.

APPEALS PROCESS

When a student receives an out of school suspension, the parent/guardian has a right to appeal the suspension. The process can be initiated by the parent/guardian contacting the Director of Deans, in writing within ten (10) calendar days of the disciplinary decision. While the appeals process is pending, the student will serve the assigned suspension. If the administration or the BOE reverse the suspension, the suspension will be expunged from the students record.

ARREST

Students in violation of laws or local ordinances are subject to arrest in addition to school disciplinary action. The School Resource Officer, of the Hinsdale Police Department, will deal with such infractions. The officer's phone number at the school is 630-570-8600.

EXPULSION

Under Section 105 ILCS 5/10-22.6 of the Illinois School Code, the Board of Education has the authority to expel pupils guilty of gross disobedience or gross misconduct. Expulsion is a very serious matter which results in a pupil's exclusion from public education in the school district for a period of time up to two years. With no stipulated recourse for readmission or alternate educational opportunities, ordinarily the family must make and fund other arrangements for the student to earn academic credits. The recommendation for expulsion is made to the School Board by the Superintendent.

DISCIPLINE HIERARCHY

The school administration and the Dean of Students is authorized by the Board of Education to discipline students. Student behaviors which appear may lead to, but are not limited to, disciplinary consequences listed below.

STUDENT BEHAVIORS:

- Academic dishonesty
- Being outside of the school building without permission but still on school grounds
- Bus misconduct
- Cafeteria misconduct
- Excessive tardies to class
- Failure to serve a detention
- Falsifying/forging passes Inappropriate behavior in class
- Fictitious/unauthorized note or telephone call to Student Center
- Foul language or gestures directed toward another student
- Having food or drink in the halls/classrooms
- In the halls without a pass
- Inappropriate dress - including clothing which is revealing or in disrepair or that has tobacco, alcohol or drug-related references or insignias
- Leaving the building without permission
- Loitering i.e. after school
- Off campus without permission

- Parking/driving violation (first or second offense)
- Possession/use of a laser pointer
- Possession of lighters or matches
- Public display of affection
- Refusing to follow a reasonable request
- Refusal to follow the request of a staff member (insubordination)
- Unable to present student ID
- Tardy to class
- Truancy one period, first offense
- Truancy - single period repeated or two or more periods on the same day including full days
- Violating the school's electronic device policy

DISCIPLINARY CONSEQUENCES MAY INCLUDE:

- Detentions
- Extended Detentions
- In-School Supervised Study
- Local Ordinance Ticket
- Loss of Privilege(s)
- Possible Filing of Police Charges
- Saturday Detentions
- Temporary Removal from Class
- Withdrawal from Class

Chronic or severe incidents may lead to higher-level consequences. Any disciplinary contact with the Deans may result in a parent/guardian conference being scheduled.

STUDENT BEHAVIORS:

- Abuse of rules in Saturday or Extended Detention
- Breaking into the school building
- Causing a fire alarm
- Computer tampering/misconduct
- Destruction of property
- Entering a restricted area of the building
- Failure to serve Saturday or Extended Detention
- Fighting
- Foul language or gestures directed toward staff members
- Gambling
- Gang-related behavior
- Gross and deliberate insubordination
- Intimidation
- Inappropriate physical contact with another student
- Lewd, lascivious behavior
- Multiple parking violations
- Possession of drug paraphernalia for use or distribution
- Possession of incendiary devices including fireworks
- Possession of "look alike" drugs
- Providing prescription or over-the-counter drugs to others

- Possession or use of tobacco products, electronic cigarettes or vape products
- Possession/use/being under the influence of alcohol/drugs
- Possession of weapons or "look alike" weapons
- Sale or intention to sell alcohol/drugs
- Sexual harassment
- Theft of, possession of stolen property or mislaid property
- Threatening or harming a District 86 employee
- Threats directed toward other students
- Vandalism
- Violations of the electronic communication devices policy

DISCIPLINARY CONSEQUENCES MAY INCLUDE:

- Alternative Placement
- Extended Detentions
- Expulsion Recommendation
- In-School Supervised Study
- Local Ordinance Ticket
- Loss of Privilege(s)
- Out-of-School Suspension (1 -10 days)
- Possible filing of police charges
- Vehicle Towed
- Withdrawal from Class

To speak with the Director of Dean or the Dean of Students, it is best to contact them between the hours of 7:30 a.m. – 3:30 p.m.

Director of Deans - Kimm Dever	630-570-8219
Dean of Students – Sean Brennan	630-570-8218
Dean of Students – Kristen Bronke	630-570-8220
Dean of Students – Steve Edsey	630-570-8221

The above school discipline procedures are based on school Board policies. Please refer to the “School Board Policies” section in this handbook for detailed policies.

VILLAGE OF HINSDALE LOCAL ORDINANCES

DISORDERLY CONDUCT

Students who commit any act in such an unreasonable manner as to alarm or disturb another and to provoke a breach of the peace; can be cited for violating a Village of Hinsdale Ordinance that carries a fine of not less than \$75.00 or more than \$750.00 if convicted. Examples of disorderly acts include but are not limited to: indecent exposure, activating a false fire alarm, transmitting a bomb threat, threatening or offensive language, or making lewd and obscene gestures. Students will also receive appropriate school consequences for their actions.

TOBACCO

Hinsdale Central High School is a smoke-free campus. Use, possession, distributing, purchasing, or selling tobacco products, smoking materials, and e-cigarettes by students is prohibited in school buildings, on school property, on school buses and during any and all school-sponsored event or activities is a violation of the Village of Hinsdale Tobacco

Ordinance. Any student found to be in violation of this policy may be assigned an extended detention. Students under the age of 18 are subject to a court date and a fine as per the local ordinance.

TRUANCY

A school curfew ordinance exists in the Village of Hinsdale. Truant students are subject to the tenets of the local ordinances as well as school consequences. Ordinance 094-43 states that, "It shall be unlawful for any person less than 17 years old who is enrolled in any public, private, or parochial school to be present at, in, or upon, within the corporate limits of the Village, any public assembly, building, place, street, or highway, other than school, during any time when school is in session during the regular school term, unless that person is:

1. Traveling to or from school by the most direct available route; or
2. Engaged in school-related activities with prior approval of school authorities or as otherwise authorized by written school policy; or
3. Engaged in personal business, including but not limited to, employment, medical care, or religious activities, with prior written notice thereof from a parent or legal guardian addressed to school authorities.

HINSDALE TOWNSHIP DISTRICT 86 SCHOOL BOARD POLICIES

ACCEPTABLE USE OF DISTRICT TECHNOLOGY (Board Policy 6:235)

Section I - Purpose of Technology Use

Hinsdale Township High School District 86 provides access for students, staff and community to resources from around the world through an electronic communication system which includes internet and e-mail access. These technologies are provided solely for the purpose of enhancing learning and communication in Township High School District 86. Therefore, access to the District's electronic network(s) must be for educational purposes only.

Section II - The Opportunities and Risks of Technology Use

The Board of Education believes that the value of information and interaction that technology offers outweighs the possible hazards of its use. Making network access available, however, carries with it the potential that some network users will encounter sources that may be controversial or inappropriate. Because information on networks is transitory and so diverse, the District cannot completely predict or control what users may or may not locate. In accordance with the children's Internet Protection Act, the District installs and operates filtering software to limit users' internet access to materials that are obscene, pornographic, harmful to children, or otherwise inappropriate, notwithstanding that such software may in certain cases block access to other materials as well. At the same time, the District cannot guarantee that filtering software will in all instances successfully block access to materials deemed harmful, indecent, offensive, pornographic, or otherwise inappropriate. The use of filtering software does not negate or otherwise affect the obligations of users to abide by the terms of this policy and to refrain from accessing such inappropriate materials.

No technology is guaranteed to be error-free or totally dependable. Among other matters, the District is not liable or responsible for:

1. any information that may be lost, damaged, or unavailable due to technical or other difficulties,
2. the accuracy or suitability of any information that is retrieved and/or produced through technology,
3. breaches of confidentiality, or
4. defamatory material.

In addition, the District will not be responsible for any unauthorized charges or fees resulting from access to the Internet/Telnet.

Section III - Privileges and Responsibilities

The District's Electronic Network is part of the curriculum and is not a public forum for general use. Users may access technology only for educational purposes. Access to the District's network is a privilege, not a right. The District will strive to provide equitable opportunities for the use of technology, and the administration will take reasonable measures to inform students and staff of the rules and regulations regarding network use in staff and student handbooks. This

policy shall apply to all users (faculty, students, administrators, staff, Board of Education, community, etc.) of the District's technology.

Users of technology will:

- Use or access District technology only for educational or administrative purposes.
- Comply with copyright laws and software licensing agreements.
- Understand that email and network files are not private. Network administrators and other designated school officials have access to all email messages and may review files and communications to maintain system integrity and monitor responsible use.
- Respect the privacy rights of others and maintain confidentiality of all personnel and student records stored or accessible by means of District technology.
- Be responsible at all times for the proper use of technology including proper use of access privileges, complying with all required system security identification codes, and not sharing any codes or passwords.
- Maintain the integrity of technological resources from potentially damaging messages, physical abuse, or viruses.
- Abide by the policies and procedures of networks and systems likened by technology.
- Respect the rights of others to use equipment.

Users of technology will not:

- Access, submit, post, publish, display or create any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially/religiously offensive, harassing, illegal or other material unsuitable in the educational setting or unrelated to the District's educational program.
- Interfere with, or disrupt Network use by other users; create and/or propagate unsolicited advertising, political lobbying, chain letters, pyramid schemes, computer worms, viruses, or other acts of vandalism. Vandalism includes any attempt to harm or destroy data of another user, the Internet, the District's Network or any other network. This includes, but is not limited to, uploading downloading, creation or knowing transmission of computer viruses. If a user is uncertain whether his or her conduct is permissible, he or she should contact the Systems Administrator.
- Use another user's account or password.
- Distribute user passwords, copyrighted or plagiarized material or material protected as a trade secret.
- Misrepresent themselves or others.
- Trespass in others' folders, work, or files, or gain unauthorized access to resources or entities.
- Post personal contact or other private information about oneself, a student or staff member, or otherwise invade the privacy of individuals or violating the Illinois School Student Record Act or Federal Right to Privacy Education Act.
- Use District technology for non-school purposes, personal financial gain, or for any illegal purpose or activity.
- Forge or anonymously transmit email or other electronic materials.
- Attempt and/or breach security measures or remove hardware/software, networks, information, or communication devices from the District or other network.
- Represent personal views as those of the District or those that could be interpreted as such.
- Use the Network while access privileges are suspended or revoked.

Section IV - Disciplinary Actions

Violations of this policy, or any administrative regulations and/or guidelines governing the use of technology, may result in disciplinary action which could include loss of network access, loss of technology use, suspension or expulsion (in the case of students), suspension with or without pay or termination (in the case of staff), or other appropriate legal or disciplinary action. Violations of local, State, or federal law may subject staff and students to prosecution by appropriate law enforcement authorities.

Any expenses incurred by virtue of violation of this policy, including telephone long distance, per minute or line charges, are the sole responsibility of the user.

Section V - No Expectation of Privacy

The District retains control, custody and supervision of all computers and the Network. The District reserves the right to monitor all computer and network activity by students and staff. Users have no expectation of privacy concerning information transmitted or received via the network or contained or stored on the District's computers. In addition, users must recognize that there is no assurance of confidentiality with respect to access to transmissions and files by persons outside, or from persons inside, the District.

Section VI - Staff Responsibilities to Students

Staff members utilizing the Network for instructional purposes with students are responsible for supervising such use. In selecting technology for teaching purposes, staff shall comply with the selection criteria for instructional materials and library-media center materials. Staff members are expected to be familiar with the District's policies and any administrative rules concerning student computer and Network use and to enforce them. When, in the course of their duties, staff members become aware of student or other staff member violations, they are expected to stop the activity and/or inform the building Systems Administrator and the Building Level Administrator.

Section VII - Application of this Policy

For the purposes of this policy, District "staff" includes all District employees, volunteers and Board members.

Section VI - Additional Rules/Actions

The Superintendent may establish procedures and guidelines and shall take appropriate action to implement this policy.

CONTENT GUIDELINES

Students will be allowed to produce and use electronic publication materials on the Internet. Network administrators will monitor these materials to ensure compliance with content standards. The content of student materials is constrained by the following restrictions:

1. No personal information about a student will be allowed. This includes home telephone numbers and addresses as well as information regarding the specific location of any student at any given time.
2. All student works must be signed with the student's last name.
3. No text, image, movie or sound that contains pornography, profanity or obscenity will be allowed.
4. All resources used in a student's work should be properly cited and all existing school/district plagiarism policies apply to internet research.

ADMINISTERING MEDICINES TO STUDENTS (Board Policy 7:270)

Students should not take medication during school hours or during school-related activities unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child or authorize the student to self-administer the medication and otherwise follow the District's procedures on dispensing or self-administering medication.

No School District employee shall administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed "School Medication Authorization Form" is submitted by the student's parent/guardian. No student shall possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this policy and its implementing procedures.

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

Each Building Principal shall include this policy in the Student Handbook and shall provide a copy to the parents/guardians of students. The Superintendent is authorized to develop administrative procedures consistent with this Policy and governing law.

Self-Administration of Medication

A student may possess an epinephrine auto-injector (EpiPen®) and/or medication prescribed for asthma for immediate use at the student's discretion, provided the student's parent/guardian has completed and signed a "School Medication Authorization Form." The School District shall incur no liability, except for willful and wanton conduct, as a result of

any injury arising from a student's self-administration of medication or epinephrine auto-injector or the storage of any medication by school personnel. A student's parent/guardian must indemnify and hold harmless the School District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine auto-injector and/or medication, or the storage of any medication by school personnel.

School District Supply of Epinephrine Auto-Injectors

A student may possess an epinephrine auto-injector (EpiPen®) and/or asthma medication prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed a *School Medication Authorization Form*. The School District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication or epinephrine auto-injector or the storage of any medication by school personnel. A student's parent/guardian must indemnify and hold harmless the School District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine auto-injector and/or medication, or the storage of any medication by school personnel.

The Superintendent or designee shall implement Section 22-30(f) of the School Code and maintain a supply of undesignated epinephrine auto-injectors in the name of the District and provide or administer them as necessary according to State law. *Undesignated epinephrine auto-injector* means an epinephrine auto-injector prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated epinephrine auto-injector to a person when they, in good faith, believe a person is having an anaphylactic reaction.

This section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated epinephrine auto-injectors from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school epinephrine auto-injectors.

Upon any administration of an undesignated epinephrine auto-injector, the Superintendent or designee(s) must ensure all notifications required by State law and administrative procedures occur.

Upon implementation of this policy, the protections from liability and hold harmless provisions as explained in Section 22-30(c) of the School Code apply.

No one, including without limitation parents/guardians of students, should rely on the District for the availability of an epinephrine auto-injector. This policy does not guarantee the availability of an epinephrine auto-injector; students and their parents/guardians should consult their own physician regarding this medication.

BUS CONDUCT (Board Policy 7:220)

All students must follow the District's *School Bus Safety Rules*.

School Bus Suspensions

The Superintendent, or any designee as permitted in the School Code, is authorized to suspend a student from riding the school bus for up to 10 consecutive school days for engaging in gross disobedience or misconduct, including but not limited to, the following:

1. Prohibited student conduct as defined in School Board policy, 7:190, *Student Behavior*.
2. Willful injury or threat of injury to a bus driver or to another rider.
3. Willful and/or repeated defacement of the bus.
4. Repeated use of profanity.
5. Repeated willful disobedience of a directive from a bus driver or other supervisor.
6. Such other behavior as the Superintendent or designee deems to threaten the safe operation of the bus and/or its occupants.

If a student is suspended from riding the bus for gross disobedience or misconduct on a bus, the School Board may suspend the student from riding the school bus for a period in excess of 10 days for safety reasons. The District shall provide the student with notice of the gross disobedience or misconduct and an opportunity to respond.

Academic Credit for Missed Classes During School Bus Suspension

A student suspended from riding the bus who does not have alternate transportation to school shall have the opportunity to complete or make up work for equivalent academic credit. It shall be the responsibility of the student's parent or guardian to notify the school that the student does not have alternate transportation.

Electronic Recordings on School Buses

Electronic visual and audio recordings may be used on school buses to monitor conduct and to promote and maintain a safe environment for students and employees when transportation is provided for any school related activity. Notice of electronic recordings shall be displayed on the exterior of the vehicle's entrance door and front interior bulkhead in compliance with State law and the rules of the Illinois Department of Transportation, Division of Traffic Safety.

Students are prohibited from tampering with electronic recording devices. Students who violate this policy shall be disciplined in accordance with the Board's discipline policy and shall reimburse the School District for any necessary repairs or replacement.

CONCUSSIONS AND HEAD INJURIES (Board Policy 7:305)

Student Athlete Concussions and Head Injuries

The Superintendent or designee shall develop and implement a program to manage concussions and head injuries suffered by students. The program shall:

1. Prepare for the full implementation of the Youth Sports Concussion Safety Act, that provides, without limitation, each of the following:
 - a. The Board must appoint or approve members of a Concussion Oversight Team for the District.
 - b. The Concussion Oversight Team shall establish each of the following based on peer-reviewed scientific evidence consistent with guidelines from the Centers for Disease Control and Prevention:
 - i. A return-to-play protocol governing a student's return to interscholastic athletics practice or competition following a force of impact believed to have caused a concussion. The Superintendent or designee shall supervise an athletic trainer or other person responsible for compliance with the return-to-play protocol.
 - ii. A return-to-learn protocol governing a student's return to the classroom following a force of impact believed to have caused a concussion. The Superintendent or designee shall supervise the person responsible for compliance with the return-to-learn protocol.
 - c. Each student and the student's parent/guardian shall be required to sign a concussion information form each school year before participating in an interscholastic athletic activity acknowledging that they have received and read written information that explains concussion prevention, symptoms, treatment and oversight and that includes guidelines for safely resuming participation in an athletic activity following a concussion. The form must be consistent with the one approved by the Illinois High School Association.
 - d. A student shall be removed from an interscholastic athletic practice or competition immediately if any of the following individuals believes that the student sustained a concussion during the practice or competition: a coach, a physician, a game official, an athletic trainer, the student's parent/guardian, the student, or any other person deemed appropriate under the return-to-play protocol.
 - e. A student who was removed from interscholastic athletic practice or competition shall be allowed to return only after all statutory prerequisites are completed, including without limitation, the return-to-play and return-to-learn protocols developed by the Concussion Oversight Team. An interscholastic athletic team coach or assistant coach may not authorize a student's return-to-play or return-to-learn.
 - f. The following individuals must complete concussion training as specified in the Youth Sports Concussion Safety Act: all coaches or assistant coaches (whether volunteer or a district employee) of interscholastic athletic activities; nurses who serve on the Concussion Oversight Team; athletic

trainers; game officials of interscholastic athletic activities; and physicians who serve on the Concussion Oversight Team.

- g. The Board shall approve school-specific emergency action plans as specified in the Youth Sports Concussion Safety Act for interscholastic athletic activities to address the serious injuries and acute medical conditions in which a student's condition may deteriorate rapidly.
2. Require that all high school coaching personnel, including the head and assistant coaches, and athletic directors obtain the online concussion certification by completing online concussion certification program in accordance with 105 ILCS 25/1.15.
3. Require all student athletes to view the Illinois High School Association's video about concussions.
4. Inform student athletes and their parents/guardians about this policy in the *Agreement to Participate* or other written instrument that a student athlete and his or her parent/guardian must sign before the student is allowed to participate in a practice or interscholastic competition.

EQUAL EDUCATIONAL OPPORTUNITIES (Board Policy 7:10)

Equal educational and extracurricular opportunities shall be available for all students without regard to color, race, nationality, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, order of protection status, actual or potential marital or parental status, including pregnancy. Further, the District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status, except that the District remains viewpoint neutral when granting access to school facilities under School Board policy 8:20, *Community Use of School Facilities*. Any student may file a discrimination grievance by using Board policy 2:260, *Uniform Grievance Procedure*.

Sex Equity

No student shall, based on sex, sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Any student may file a sex equity complaint by using Board policy 2:260, *Uniform Grievance Procedure*. A student may appeal the Board's resolution of the complaint to the Regional Superintendent (pursuant to 105 ILCS 5/3-10) and, thereafter, to the State Superintendent of Education (pursuant to 105 ILCS 5/2-3.8).

Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator. The Superintendent and Building Principal shall use reasonable measures to inform staff members and students of this policy and grievance procedure.

EXPUSION PROCEDURES (Board Policy 7:210)

The Superintendent or designee shall implement expulsion procedures that provide, at a minimum, for the following:

1. Before a student may be expelled, the student and his or her parent(s)/guardian(s) shall be provided a written request to appear at a hearing to determine whether the student should be expelled. The request shall be sent by registered or certified mail, return receipt requested. The request shall:
 - a. Include the time, date, and place for the hearing.
 - b. Briefly describe what will happen during the hearing.
 - c. Detail the specific act of gross disobedience or misconduct resulting in the decision to recommend expulsion.
 - d. List the student's prior suspension(s).
 - e. State that the School Code allows the School Board to expel a student for a definite period of time not to exceed 2 calendar years, as determined on a case-by-case basis.
 - f. Ask that the student or parent(s)/guardian(s) or attorney inform the Superintendent or Board Attorney if the student will be represented by an attorney and, if so, the attorney's name and contact information.
2. Unless the student and parent(s)/guardian(s) indicate that they do not want a hearing or fail to appear at the designated time and place, the hearing will proceed. It shall be conducted by the

- Board or a hearing officer appointed by it. If a hearing officer is appointed, he or she shall report to the Board the evidence presented at the hearing and the Board shall take such final action as it finds appropriate. Whenever there is evidence that mental illness may be the cause for the recommended expulsion, the Superintendent or designee shall invite a representative from the Dept. of Human Services to consult with the Board.
3. During the expulsion hearing, the Board or hearing officer shall hear evidence concerning whether the student is guilty of the gross disobedience or misconduct as charged. School officials must provide:
 - a. testimony of any other interventions attempted and exhausted or of their determination that no other appropriate and available interventions were available for the student, and
 - b. evidence of the threat or substantial disruption posed by the student. The student and his or her parent(s)/guardian(s) may be represented by counsel, offer evidence, present witnesses, cross-examine witnesses who testified, and otherwise present reasons why the student should not be expelled. After presentation of the evidence or receipt of the hearing officer's report, the Board shall decide the issue of guilt and take such action as it finds appropriate.
 4. In determining the length of the student's expulsion, the Board also shall consider:
 - a. The egregiousness of the student's conduct;
 - b. The history of the student's past conduct;
 - c. The likelihood that such conduct will affect the delivery of education for other students;
 - d. The severity of the punishment; and
 - e. The student's best interests.
 5. If the Board acts to expel the student, its written expulsion decision shall:
 - a. Detail the specific reason why removing the student from his or her learning environment is in the best interest of the school.
 - b. Provide a rationale for the specific duration of the recommended expulsion, as well as the rationale for any suspension that preceded the expulsion.
 - c. Document how school officials determined that all behavioral and disciplinary interventions have been exhausted by specifying which interventions were attempted or whether school officials determined that no other appropriate and available interventions existed for the student.
 - d. Document how the student's continuing presence in school would (1) pose a threat to the safety of other students, staff, or members of the school community, or (2) substantially disrupt, impede, or interfere with the operation of the school.
 - e. Document whether available and appropriate support services were offered or provided during the suspension and, if they were not offered or provided, document that none were available
 6. Upon expulsion, the District may refer the student to appropriate and available support services.

HARASSMENT OF STUDENTS PROHIBITED (Board Policy 7:20)

No person, including a District employee or agent, or student, shall harass, intimidate or bully another student based upon a student's race, color, national origin, sex, sexual orientation, ancestry, age, religion, creed, physical or mental disability, status as homeless, or actual or potential marital or parental status, including pregnancy. The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include, but are not limited to, name-calling, using derogatory slurs, causing psychological harm, threatening or causing physical harm, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

Complaints of harassment, intimidation or bullying are handled according to the provisions on sexual harassment below. The Superintendent shall use reasonable measures to inform staff members and students that the District will not tolerate harassment, intimidation or bullying by including this policy in the appropriate handbooks.

Sexual Harassment Prohibited

Sexual harassment of students is prohibited. Any person, including a district employee or agent, or student, engages in sexual harassment whenever he or she makes sexual advances, requests sexual favors, and engages in other verbal or physical conduct of a sexual or sex-based nature, imposed on the basis of sex, that:

1. Denies or limits the provision of educational aid, benefits, services, or treatment; or that makes such conduct a condition of a student's academic status; or
2. Has the purpose or effect of:
 - a. Substantially interfering with a student's educational environment;
 - b. Creating an intimidating, hostile, or offensive educational environment;
 - c. Depriving a student of educational aid, benefits, services, or treatment; or
 - d. Making submission to or rejection of such conduct the basis for academic decisions affecting a student.

The terms "intimidating," "hostile," and "offensive" include conduct that has the effect of humiliation, embarrassment, or discomfort. Examples of sexual harassment include, but are not limited to: touching, sexually suggestive jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, abusive or sexually suggestive or offensive messages or pictures sent by email or other electronic medium such as text messaging and spreading rumors related to a person's alleged sexual activities.

Students who believe they are victims of sexual harassment, have witnessed sexual harassment, or have knowledge of sexual harassment are encouraged to discuss the matter with the student Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager. Students may choose to report to a person of the student's same sex. Complaints will be kept confidential to the extent possible given the need to investigate. Students who make good faith complaints will not be disciplined. 7:20 Page 2 of 3

An allegation that one student was sexually harassed by another student shall be referred to the Building Principal, Assistant Building Principal, or Dean of Students for appropriate action.

Any student who is determined, after an investigation, to have engaged in harassment will be subject to disciplinary action outlined in Policy 7:190.

The Superintendent shall insert into this policy the names, addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers. At least one of these individuals will be female, and at least one will be male.

Nondiscrimination Coordinator:

Dr. Bruce Law

Name

Superintendent

Title

5500 S. Grant Street

Address

Hinsdale, IL 60521

630/655-6100

Telephone

Complaint Managers:

Pamela Bylsma

Name

Assistant Superintendent for Academics

Title

5500 S. Grant Street

Address

Hinsdale, IL 60521

Tamara Prentiss

Name

Assistant Superintendent for Student Services

Title

5500 S. Grant Street

Address

Hinsdale, IL 60521

The Superintendent shall use reasonable measures to inform staff members and students that the District will not tolerate sexual harassment, such as by including this policy in the appropriate handbooks.

Any District employee who is determined, after an investigation, to have engaged in sexual harassment will be subject to disciplinary action up to and including discharge. Any District student who is determined, after an investigation, to have engaged in sexual harassment will be subject to disciplinary action, including but not limited to, suspension and expulsion consistent with the discipline policy. Any person making a knowingly false accusation regarding sexual harassment will likewise be subject to disciplinary action up to and including discharge, with regard to employees, or suspension and expulsion, with regard to students.

MISCONDUCT BY STUDENTS WITH DIABILITIES (Board Policy 7:230)

Misconduct by Students with Disabilities

Behavioral Interventions

Behavioral interventions shall be used with students with disabilities to promote and strengthen desirable behaviors and reduce identified inappropriate behaviors. The School Board will establish and maintain a committee to develop, implement, and monitor procedures on the use of behavioral interventions for children with disabilities.

Discipline of Special Education Students and Students with Section 504 Plans

The District shall comply with the *Individuals With Disabilities Education Act*, Section 504 of the *Rehabilitation Act of 1973*, and the Illinois State Board of Education's *Regulations* when disciplining students with disabilities. No student with a disability shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of his or her disability.

OUT OF SCHOOL SUSPENSION PROCEDURES (Board Policy 7:200)

The Superintendent or designee shall implement out-of-school suspension procedures that provide, at a minimum, for each of the following:

1. A conference during which the charges will be explained and the student will be given an opportunity to respond to the charges before he or she may be suspended.
2. A pre-suspension conference is not required, and the student can be immediately suspended when the student's presence poses a continuing danger to persons or property or an ongoing threat of disruption to the educational process. In such cases, the notice and conference shall follow as soon as practicable.
3. An attempted phone call to the student's parent(s)/guardian(s).
4. A written notice of the suspension to the parent(s)/guardian(s) and the student, which shall:
 - a. Provide notice to the parent(s)/guardian(s) of their child's right to a review of the suspension;
 - b. Include information about an opportunity to make up work missed during the suspension for equivalent academic credit;
 - c. Detail the specific act of gross disobedience or misconduct resulting in the decision to suspend;
 - d. Provide rationale or an explanation of how the chosen number of suspension days will address the threat or disruption posed by the student or his or her act of gross disobedience or misconduct; and
 - e. Depending upon the length of the out-of-school suspension, include the following applicable information:
 - i. For a suspension of 3 school days or less, an explanation that the student's continuing presence in school would either pose:
 - a) A threat to school safety, or
 - b) A disruption to other students' learning opportunities.

- ii. For a suspension of 4 or more school days, an explanation:
 - a) That other appropriate and available behavioral and disciplinary interventions have been exhausted,
 - b) As to whether school officials attempted other interventions or determined that no other interventions were available for the student, and
 - c) That the student's continuing presence in school would either:
 - i) Pose a threat to the safety of other students, staff, or members of the school community, or
 - ii) Substantially disrupt, impede, or interfere with the operation of the school.
- iii. For a suspension of 5 or more school days, the information listed in section 4.e.ii., above, along with documentation by the Superintendent or designee determining what, if any, appropriate and available support services will be provided to the student during the length of his or her suspension.
- 5. A summary of the notice, including the reason for the suspension and the suspension length, must be given to the Board by the Superintendent or designee.
- 6. Upon request of the parent(s)/guardian(s), a review of the suspension shall be conducted by the Board or a hearing officer appointed by the Board. At the review, the student's parent(s)/guardian(s) may appear and discuss the suspension with the Board or its hearing officer and may be represented by counsel. Whenever there is evidence that mental illness may be the cause for the suspension, the Superintendent or designee shall invite a representative from the Department of Human Services to consult with the Board. After presentation of the evidence or receipt of the hearing officer's report, the Board shall take such action as it finds appropriate. If the suspension is upheld, the Board's written suspension decision shall specifically detail items (a) and (e) in number 4, above.

PREVENTING OF AND RESPONSE TO BULLYING, INTIMIDATION, AND HARASSMENT

(Board Policy 7:180)

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying is prohibited on the basis of actual or perceived race, color, national origin, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic.

Bullying is prohibited in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a non-school-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the School District or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This paragraph (item #4) applies only when a school administrator or teacher receives a report that bullying through this means has occurred; it does not require staff members to monitor any non-school-related activity, function, or program.

Definitions from Section 27-23.7 of the School Code (105 ILCS 5/27-23.7)

Bullying includes *cyber-bullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

Cyber-bullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyber-bullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyber-bullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

Restorative measures mean a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that:

1. are adapted to the particular needs of the school and community,
2. contribute to maintaining school safety,
3. protect the integrity of a positive and productive learning climate,
4. teach students the personal and interpersonal skills they will need to be successful in school and society,
5. serve to build and restore relationships among students, families, schools, and communities, and
6. reduce the likelihood of future disruption by balancing accountability with an understanding of students, behavioral health needs in order to keep students in school.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school guidance counselors, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the requirements listed below; each numbered requirement, 1-12, corresponds with the same number in the list of required policy components in 105 ILCS 5/27-23.7(b) 1-12.

1. The District uses the definition of *bullying* as provided in this policy.
2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the First Amendment to the U.S. Constitution or under Section 3 of Article I of the Illinois Constitution.
3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the District Complaint Manager or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is

encouraged to report it to the District Complaint Manager or any staff member. Anonymous reports are also accepted.

Complaint Manager:

Name: Pam Bylsma

Address: 5500 South Grant Street, Hinsdale IL 60521

Email: pbylsma@hinsdale86.org

Telephone: 630.655.6100

4. Consistent with federal and State laws and rules governing student privacy rights, the Superintendent or designee shall promptly inform the parents/guardians of every student involved in an alleged incident of bullying and discuss, as appropriate, the availability of social work services, counseling, school psychological services, other interventions, and restorative measures.
5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:
 - a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of a bullying incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident.
 - b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
 - c. Notifying the Building Principal or school administrator or designee of the reported incident of bullying as soon as possible after the report is received.
6. The Superintendent or designee shall use interventions to address bullying, that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.
7. A reprisal or retaliation against any person who reports an act of bullying is prohibited. A student's act of reprisal or retaliation will be met with disciplinary consequences and appropriate remedial actions consistent with this and other Board Policies.
8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, knowingly making a false accusation or providing knowingly false information will be met with disciplinary consequences and appropriate remedial actions consistent with this and other Board Policies.
9. The District's bullying prevention and response plan must be based on the engagement of a range of school stakeholders, including students and parents/guardians.
10. The Superintendent or designee shall post this policy on the District's Internet website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must also be distributed annually to parents/guardians, students, and school personnel, including new employees when hired.
11. The District shall review and re-evaluate this Policy and make any necessary and appropriate revisions every two years, and file its updated Policy with the Illinois State Board of Education. The Superintendent or designee shall assist the Board with its evaluation and assessment of this policy's outcomes and effectiveness. This process shall include, without limitation:
 - a. The frequency of victimization;
 - b. Student, staff, and family observations of safety at a school;
 - c. Identification of areas of a school where bullying occurs;
 - d. The types of bullying utilized; and
 - e. Bystander intervention or participation.

The evaluation process may use relevant data and information that the District already collects for other purposes. The Superintendent or designee must post the information developed as a result of the policy

evaluation on the District’s website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students.

12. This Policy must be consistent with other Board policies. The Superintendent or designee shall fully implement the Board policies, including without limitation, the following:
- a. 2:260, *Uniform Grievance Procedure*. A student may use this policy to complain about bullying.
 - b. 6:60, *Curriculum Content*. Bullying prevention and character instruction is provided in all grades in accordance with State law.
 - c. 6:235, *Acceptable Use of Technology*. This policy states that the use of the District’s electronic networks is limited to:
 1. support of education and/or research, or
 2. a legitimate business use.
 - d. 7:20, *Harassment of Students Prohibited*. This policy prohibits *any* person from harassing, intimidating, or bullying a student based on an identified actual or perceived characteristic (the list of characteristics in 7:20 is the same as the list in this policy).
 - e. 7:185, *Teen Dating Violence Prohibited*. This policy prohibits teen dating violence on school property, at school sponsored activities, and in vehicles used for school-provided transportation.
 - f. 7:190, *Student Discipline*. This policy prohibits, and provides consequences for, hazing, bullying, or other aggressive behaviors, or urging other students to engage in such conduct.
 - g. 7:310, *Restrictions on Publications*. This policy prohibits students from and provides consequences for:
 1. accessing and/or distributing at school any written, printed, or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and
 2. creating and/or distributing written, printed, or electronic material, including photographic material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.

SEARCH AND SEIZURE (Board Policy 7:140)

To maintain order and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. “School authorities” includes school liaison police officers.

School Property and Equipment as well as Personal Effects Left There by Students

School authorities may inspect and search school property and equipment owned or controlled by the school (such as lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or the consent of the student. Students have no reasonable expectation of privacy in these places or areas or with respect to their personal effects left there. This paragraph applies to student vehicles parked on school property. In addition, Building Principals shall require each high school student, in return for the privilege of parking on school property, to consent in writing to school searches of his or her vehicle, and personal effects therein, without notice and without suspicion of wrongdoing.

The Superintendent may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs.

Students

School authorities may search a student and/or the student’s personal effects in the student’s possession (such as purses, wallets, knapsacks, book bags, lunch boxes, etc.) when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the District’s student conduct rules.

Seizure of Property

If a search produces evidence that the student has violated or is violating the law or the District’s policies or rules, such evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, such evidence may be transferred to law enforcement authorities.

STUDENT BEHAVIOR (Board Policy 7:190)

Student Behavior

The goals and objectives of this policy are to provide effective discipline practices that:

1. ensure the safety and dignity of students and staff;
2. maintain a positive, weapons-free, and drug-free learning environment;
3. keep school property and the property of others secure;
4. address the causes of a student's misbehavior and provide opportunities for all individuals involved in an incident to participate in its resolution; and
5. teach students positive behavioral skills to become independent, self-disciplined citizens in the school community and society.

When and Where Conduct Rules Apply

A student is subject to disciplinary action for engaging in *prohibited student conduct*, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

Prohibited Student Conduct

The school administration is authorized to discipline students for gross disobedience or misconduct, including but not limited to:

1. Using, possessing, distributing, purchasing, or selling tobacco or nicotine materials, including without limitation, electronic cigarettes.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, selling, or offering for sale:
 - a. Any illegal drug or controlled substance, or cannabis (including medical cannabis, marijuana, and hashish).
 - b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.
 - c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription.
 - d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited.
 - e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance:
 - (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or
 - (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.

- f. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powdered form.
- g. “Look-alike” or counterfeit drugs, including a substance that is not prohibited by this policy, but one:
 - (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or
 - (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy.
- h. Drug paraphernalia, including devices that are or can be used to:
 - (a) ingest, inhale, or inject cannabis or controlled substances into the body; and
 - (b) grow, process, store, or conceal cannabis or controlled substances.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

- 4. Using, possessing, controlling, or transferring a “weapon” as that term is defined in the Weapons section of this policy, or violating the Weapons section of this policy.
- 5. Using or possessing an electronic paging device.
- 6. Using a cellular telephone, video recording device, personal digital assistant (PDA), or other electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device, or cellular phone. Unless otherwise banned under this policy or by the Building Principal, all electronic devices must be kept powered-off and out-of-sight during the regular school day unless:
 - a. the supervising teacher grants permission;
 - b. use of the device is provided in a student’s individualized education program (IEP);
 - c. it is used during the student’s lunch period, or
 - d. it is needed in an emergency that threatens the safety of students, staff, or other individuals.
- 7. Using or possessing a laser pointer unless under a staff member’s direct supervision and in the context of instruction.
- 8. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member’s request to stop, present school identification, or submit to a search.
- 9. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, altering report cards, and wrongfully obtaining test copies or scores.
- 10. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying (as described in Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*), bullying using a school computer or a school computer network, or other comparable conduct.
- 11. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning), and sexual assault. This does not include the non-disruptive:
 - a. expression of gender or sexual orientation or preference, or
 - b. display of affection during non-instructional time.
- 12. Teen dating violence, as described in Board policy 7:185, Teen Dating Violence Prohibited.
- 13. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person’s personal property.

14. Entering school property or a school facility without proper authorization.
15. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity.
16. Being absent without a recognized excuse; State law and School Board policy regarding truancy control will be used with chronic and habitual truants.
17. Being involved with any public school fraternity, sorority, or secret society, by:
 - a. being a member;
 - b. promising to join;
 - c. pledging to become a member; or
 - d. soliciting any other person to join, promise to join, or be pledged to become a member.
18. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.
19. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing.
20. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
21. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee.
22. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to:
 - a. be a threat or an attempted intimidation of a staff member; or
 - b. endanger the health or safety of students, staff, or school property.
23. Violate Policy 6:235 Acceptable Use of Technology.

For purposes of this policy, the term “possession” includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is:

- a. on the student’s person;
- b. contained in another item belonging to, or under the control of, the student, such as in the student’s clothing, backpack, or automobile.
- c. in a school’s student locker, desk, or other school property; or
- d. at any location on school property or at a school-sponsored event.

Efforts, including the use of positive interventions and supports, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board’s authority to impose discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student’s parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following:

1. Notifying parent(s)/guardian(s).
2. Disciplinary conference.
3. Withholding of privileges.
4. Temporary removal from the classroom.
5. Return of property or restitution for lost, stolen, or damaged property.
6. In-school suspension. The Building Principal or designee shall ensure that the student is properly supervised.
7. After-school study or Saturday study provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must may be used. The student must be supervised by the detaining teacher or the Building Principal or designee.
8. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure, giving the student and/or parent/guardian the choice.
9. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules.
10. Suspension of bus riding privileges in accordance with Board policy 7:220, Bus Conduct.
11. Out-of-school suspension from school and all school activities in accordance with Board policy 7:200, Out of School Suspension Procedures. A student who has been suspended may also be restricted from being on school grounds and at school activities.
12. Expulsion from school and all school activities for a definite time period not to exceed 2 calendar years in accordance with Board policy 7:210, Expulsion Procedures. A student who has been expelled may also shall be restricted from being on school grounds and at school activities.
13. Transfer to an alternative program upon written agreement with the student's parent(s) or following a Board of Education hearing.
14. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), "look-alikes," alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion.

Corporal punishment is prohibited. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

Weapons

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than 2 calendar years:

1. A firearm, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code (18 U.S.C. § 921), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act (430 ILCS 65/), or firearm as defined in Section 24-1 of the Criminal Code of 1961 (720 ILCS 5/24-1).
2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including "look-alikes" of any firearm as defined above.

The expulsion requirement under either paragraph 1 or 2 above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking,

ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

This policy's prohibitions concerning weapons apply regardless of whether:

1. a student is licensed to carry a concealed firearm, or
2. the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area.

Re-Engagement of Returning Students

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of re-engagement shall be to support the student's ability to be successful in school following a period of exclusionary discipline and shall include the opportunity for students who have been suspended to complete or make up work for equivalent academic credit.

Required Notices

A school staff member shall immediately notify the office of the Building Principal in the event that he or she:

1. observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision
2. observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or
3. observes a battery committed against any staff member. Upon receiving such a report, the Building Principal or designee shall immediately notify the local law enforcement agency, State Police, and any involved student's parent/guardian. "School grounds" includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated [licensed] educational employees and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal, Assistant Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers. In addition, provided the appropriate procedures are followed, the Superintendent, Building Principal, Assistant Principal, or Dean of Students may issue in-school suspensions; may issue out-of-school suspensions to students guilty of gross disobedience or misconduct (including all school functions) for up to 10 consecutive school days; and may suspend students from riding the school bus, for up to 10 consecutive school days. The Board may suspend a student from riding the bus in excess of 10 school days for safety reasons.

Student Handbook

The Superintendent, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

A student handbook, including the District disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment. Students and their parents/guardians must acknowledge receipt of the student handbook in some form upon receipt of the handbook.

STUDENT RECORDS (Board Policy 7:340)

School student records are confidential. Information from them shall not be released other than as provided by law. A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction by a school employee, regardless of how or where the information is stored, except as provided in State or federal law as summarized below:

1. Records kept in a staff member's sole possession.
2. Records maintained by law enforcement officers working in the school.
3. Video and other electronic recordings (including without limitation, electronic recordings made on school buses) that are created in part for law enforcement, security, or safety reasons or purposes. The content of these recordings may become part of a school student record to the extent school officials create, use, and maintain this content, or it becomes available to them by law enforcement officials, for disciplinary or special education purposes regarding a particular student.
4. Any information, either written or oral, received from law enforcement officials concerning a student less than the age of 17 years who has been arrested or taken into custody.

State and federal law grants students and parents/guardians certain rights, including the right to inspect, copy, and challenge school student records. The information contained in school student records shall be kept current, accurate, clear, and relevant. All information maintained concerning a student receiving special education services shall be directly related to the provision of services to that child. The District may release directory information as permitted by law, but a parent/guardian shall have the right to object to the release of information regarding his or her child. However, the District will comply with an *ex parte* court order requiring it to permit the U.S. Attorney General or designee to have access to a student's school records without notice to, or the consent of, the student's parent/guardian. The Superintendent shall fully implement this policy and designate an official records custodian for each school who shall maintain and protect the confidentiality of school student records, inform staff members of this policy, and inform students and their parents/guardians of their rights regarding school student records.

The Superintendent shall implement this policy with administrative procedures. The Superintendent shall also designate a *records custodian* who shall maintain student records. The Superintendent or designee shall inform staff members of this policy, and shall inform students and their parent(s)/guardian(s) of it, as well as their rights regarding student school records.

TEEN DATING VIOLENCE PROHIBITED (Board Policy 7:185)

Each student has the right to a safe learning environment. Therefore, engaging in teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is unacceptable and is prohibited. For purposes of this policy, the term *dating* or *dating relationship* means an ongoing social relationship of a romantic or intimate nature between two persons; however, it does not include a casual relationship or ordinary fraternization between two persons in a business or social context. The term *teen dating violence* occurs whenever a person in a dating relationship, where one or both persons are 13 to 21 years of age, (1) uses or threatens to use physical, mental, or emotional abuse to control the other person in the dating relationship; or (2) uses or threatens to use sexual violence against the other person in the dating relationship.

The Superintendent or designee shall develop and maintain a program to respond to incidents of teen dating violence that:

1. Fully implements and enforces each of the following Board policies:
 - a. a.7:20, *Harassment of Students Prohibited*. This policy prohibits any person from harassing, intimidating, or bullying a student based on the student's actual or perceived characteristics of sex; sexual orientation; gender identity; and gender-related identity or expression (this policy includes more protected statuses).
 - b. 7:180, *Preventing Bullying, Intimidation, and Harassment*. This policy prohibits students from engaging in bullying, intimidation, and harassment at school, school-related events and electronically. Prohibited conduct includes threats, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying.
 - c. Encourages anyone with information about incidents of teen dating violence to report them to any of the following individuals: Any school staff member. School staff shall respond to incidents of teen dating violence by following the District's established procedures for the prevention, identification, investigation, and response to bullying and school violence.
 - d. The Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager identified in policy 7:20, *Harassment of Students Prohibited*.

2. Incorporates age-appropriate instruction in grades 7 through 12, in accordance with the District's comprehensive health education program in Board policy 6:60, *Curriculum Content*. This includes incorporating student social and emotional development into the District's educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development*.
3. Incorporates education for school staff, as recommended by the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager.
4. Notifies students and parents/guardians of this policy.

GENERAL INFORMATION

ACCOMMODATING INDIVIDUALS WITH DISABILITIES

Individuals with disabilities will be provided an opportunity to participate in all school-sponsored services, programs, or activities. Individuals with disabilities should notify the superintendent or building principal if they have a disability that will require special assistance or services and, if so, what services are required. This notification should occur as far in advance as possible of the school-sponsored function, program, or meeting.

AGE OF MAJORITY

Students who reach the age of eighteen will continue to be subject to school rules and regulations. Reports on academic performance, absences, and misbehavior are sent to the parents/guardians of those students who are living with or being supported by their parents/guardians, as are notices of student decisions made in lieu of parental consent.

Parents/guardians of students over age 18 are still required to call the Attendance Office to report an absence.

BOOKSTORE

The bookstore is a place for students to purchase school supplies needed for classes including PE locks. The bookstore is open on school days, Monday through Friday, from 7:00 a.m. to 3:30 p.m. Student I.D.'s are issued through this office.

The bookstore also serves as the Lost and Found area for the school. If you are missing a personal belonging, go to the Bookstore and fill out a form describing the lost item. Any items left in the Lost and Found after 12:00 p.m. on the last day of each quarter, will be collected and either disposed of or sent to a charitable organization. **NO ITEMS WILL BE SAVED.**

Virtual Bookstore

Hinsdale Central has chosen to partner with MBS Direct Virtual Bookstores to operate textbook services for the school. MBS Direct Virtual Bookstore is a full-service website to order Hinsdale Central books and other materials. Please access the Hinsdale Central web site and link to MBS Direct Virtual Bookstore to order books online.

BOOK BUY BACK

The Hinsdale Central Virtual Bookstore is your destination for purchasing and returning textbooks. A student may purchase and return a book through MBS Direct, a link is on the Hinsdale Central web site to MBS Direct & their instructions. The value of a book is determined by the demand for it, so a book will have the highest value at the end of the year when MBS Direct Virtual Bookstore gathers data to determine the need for books.

BULLYING/HARASSMENT RESOURCES

We believe a student's right to feel safe in school is paramount and contributes significantly to his or her capacity for learning and social development. Currently, District 86 schools have a protocol for reporting bullying and dealing with offenders which largely calls on students to approach adults and describe the incident. However, it is our belief that bullying goes unreported because students, for a number of reasons, may not be comfortable reporting incidents, or reporting incidents to school personnel.

In our on-going effort to maintain a safe learning environment for all of our students, District 86 has developed three new reporting resources to report bullying/harassment. We encourage students/parents to utilize these resources to

report any bullying/harassing behavior of which they have knowledge. When a message is retrieved by school personnel the incident will be investigated and responded to accordingly.

Report bullying/harassing behavior via email:

Hinsdale Central e-mail: chs-bullying@hinsdale86.org

Bullying Hotline: Hinsdale Central: (630) 570-8164

Bullying online reporting form available on the school's website:

<http://www.hinsdale86.org/Pages/Bullying.aspx>

DANCES

Formal and informal dances are held at various times during the school year. These social events are for the enjoyment of the students enrolled at Hinsdale Central. In order to provide an appropriate and safe environment for all students, the following expectations apply to all students and guests attending our dances:

1. All rules and regulations regarding behavior during the school day will be in effect for all dances both on and off campus. These regulations are in effect in the facility and where the dance is being held. This includes normal penalties for violation of board policy and school procedures. Students who do not abide by these standards will be asked to leave the dance and will receive consequences according to current school regulations. Please share these expectations with your guest if s/he is not a Hinsdale Central student.
2. Dances begin at 8:00 p.m. The curfew for arrival to dances is 9:00 p.m. No one will be admitted after 9:00 p.m.
3. All dances held at HCHS will conclude at 11:00 p.m. Rides should be there on time.
4. Tickets for semi-formal dances should be purchased in advance and presented for admission.
5. The presentation of a valid school I.D. is required for admission.
6. Students will not be allowed to leave and re-enter the dance at any time.
7. Students should show respect for self and others relative to space and actions on the dance floor.
8. We encourage all students to remain for the entire dance.
9. A guest form for non-HCHS students must be completed prior to purchasing tickets to the dance and on a one person equals one guest basis.

Guest Pass Procedure

A guest form is required for all non-HCHS students to attend a Hinsdale Central High School Dance. The dance procedure allows a HCHS student to bring one guest to dances. A guest form may be picked up in the Deans' Office and must be completed by all parties. The completed guest form must be presented when purchasing dance tickets. **There will be no exceptions to this procedure.**

- A guest must be enrolled in the 9th grade. Guests ages 21 and older are not allowed to attend HCHS dances.
- A guest must be in good standing.
- A guest must present a picture I.D. at the door and have it available all night, upon request.
- All approved guests are required to abide with all the rules and expectations of Hinsdale Central students. Failure to do so may result in both the Hinsdale Central student and guest being removed from the dance.
- A guest who does not have a form on file for the dance they are attending will not be admitted.
- Forms are due the **Thursday** before the dance for non-HCHS students that are enrolled in another high school.

EMERGENCY NUMBERS

An ill student cannot be released from school until a parent or alternate emergency contact is notified. For this reason it is imperative that the school have both home and work telephone numbers and that this information be current. It is the parent's responsibility to provide the school with this information at the beginning of the school year and to update this information immediately in the event of any change. A student may be denied permission to begin the school year if this information is not provided.

ENVIRONMENTAL CONCERNS NOTICE AHERA

Hinsdale Central High School District 86 has had all of the educational facilities surveyed to comply with the Asbestos Hazard Emergency Response Act of 1986 (AHERA). A report and management plan has been prepared and filed with the State of Illinois as required by the act.

All of the asbestos will be kept in a non-friable condition by encapsulation, enclosure, or removal in accordance with the Management Plan. In addition, the District will monitor the asbestos on a regular basis and file a report every 6 months. The District has undergone 28 abatement projects since 1988 and will continue until all the objectives of the Management plan have been met.

A copy of each plan filed showing the condition and location of the asbestos is available for inspection, by appointment, in the Director of Buildings and Grounds office at Hinsdale Central.

FEE WAIVERS

Families who are struggling financially and need assistance may apply for a fee waiver. Free school breakfast and lunch is provided to those who qualify. Applications must be made annually. Eligibility forms are mailed home over the summer, are available on our website or may be picked up in the bookstore.

FIELD TRIPS

Field trips are planned by classes and other school groups as part of the student's educational experience. Absences due to field trips will be considered excused. Before the field trip, a signed parent permission form must be turned into the sponsoring teacher on the day that they specified in order for the absence to be excused. Handwritten notes cannot be accepted.

When a field trip involves only a partial absence, students are to attend all other classes that day which are not affected by the duration of the field trip.

The school reserves the right to exclude a student from participating on a field trip. Such a decision would be determined on the basis of the student's conduct and/or attendance in school. Students are required to ride the bus to and from the field trip.

INTEGRATED PEST MANAGEMENT PROGRAM

District 86 has an Integrated Pest Management (IPM) Program. Integrated Pest Management is a common sense, comprehensive approach to pest control that emphasizes pest monitoring, habitat modification and the use of least hazardous controls to evaluate and eliminate pest problems. Applications of pest control materials are only made when necessary to address a pest problem.

Although we have no intention for spraying or fogging with pesticides, in the unlikely event this is found to be necessary, we are creating a voluntary registration. By putting your name on this list, you are asking to be notified two days before an airborne pesticide application. In the event of an extreme emergency and pesticides must be used immediately, we will notify you as soon as possible. Contact the Buildings and Grounds office if you wish to be added to the registry.

LOCKERS

Student lockers are located as follows:

<u>1st Floor</u>	<u>Locker #</u>		<u>2nd Floor</u>	<u>Locker #</u>
Math - North	1-77		Math - North	2000 - 2154
Counseling - North	78-114		Business - North	2163 - 2250
Deans - North	115 - 257		English - North	2251 - 2290
Counseling - North	258 - 282		Math - North	2300 - 2372
Math - North	283 - 354		English - Middle	2373 - 2658
World Languages Middle	355- 614		Spec Ed - South	2659 - 2925

Athletics - South	615 - 843		Art - East	2926 - 3198
FACS - East	844 - 1014		Social St - West	5000 - 5271
Science - West	3900 - 3972		Skywalk - West	5272 - 5322
Science - West	4000 - 4240		Near Rm 300 - West	5323 - 5332
			Library - North	5500 - 5643

School lockers are the property of Hinsdale Township High School District 86. Lockers are assigned to students during Book Month. Combinations should not be shared with any other students. Only one (1) student may use a given locker.

Lockers are subject to inspection by school authorities to protect the health and welfare of the students, faculty and staff. Additional pad or combination locks will be removed.

It is the responsibility of each student to thoroughly clean out any and all lockers issued to them. This needs to be completed by noon on the last day of second semester finals.

Any school supplies found in lockers after **the last day of second semester** will be donated to a charitable organization. Personal items will be collected, tagged and stored for one week. Items can be claimed through the bookstore. All unclaimed personal items will be donated to charity. Due to space limitations, no items will be saved.

LOST AND FOUND

The Lost and Found is located in the Bookstore, and is open school days from 7:00 a.m. to 3:30 p.m. If you are missing a personal belonging, go to the Bookstore and fill out a form describing the lost item.

Any items left in the Lost and Found after 12:00 p.m. on the last day of each quarter, will be collected and either disposed of or sent to a charitable organization. **NO ITEMS WILL BE SAVED.**

MEDIA/PUBLICATION NON- CONSENT

Hinsdale District 86 often wishes to celebrate the activities and accomplishments of its students by sharing information with the community. The District may videotape, audiotape or photograph student activities and student work for use on the District website, District-sponsored publications, on District social media sites and in other outlets. The school also issues media releases and distributes photos to local media outlets and ma occasionally all the news media to interview, photograph, record or videotape students under the supervision of District personnel.

If you DO NOT WISH to have images, video, or audio of your child published, please notify Assistant Principal Jessica Hurt, including your child's name and ID number, at the following address: jhurt@hinsdale86.org

MESSAGES AND DELIVERIES TO STUDENTS (Counseling Office)

In order to avoid disruption to the educational process, telephone messages will not be delivered to students to remind them of doctor/dental appointments, pick-up times/places and other non-emergency messages. Items such as gifts, flowers, or forgotten lunches will not be delivered. Parents may, however, leave a message or items in the Counseling Office, where students can stop during passing periods if they are expecting a message or delivery. Lunches can be dropped off at the designated area by the greeter's desk. **In extreme emergencies, an attempt will be made to deliver a message to the student.** Please refrain from contacting your student via text message or by cell phone.

REGISTRAR

Transcript requests and papers to withdraw from school may be obtained there. Other services provided by this office include verification of grades for insurance purposes, private driving lessons, and change of student information. This office maintains students' permanent records for a period of 60 years.

RESIDENCY

The right to attend school at Hinsdale Central High School is extended to residents who live within District 86 boundaries. Pursuant to Hinsdale Township High School District 86 Board of Education Policy 7:50 and 7:60 every family must provide evidence of residency before enrollment. All documentation must be presented in acceptable form prior to enrollment. Under the law, the student's residence is considered to be the home of his/her parent(s) or legal

guardian(s). Students who move into District 86 to live with relatives or friends for the purpose of attending a District 86 high school are not considered legal residents of the District and, therefore, cannot be admitted to the school.

Any person who presents invalid or false residency documents or enters Hinsdale Central High School unlawfully can be held liable for tuition and/or dropped from school rolls. All changes of address must be verified through the Registrar's Office with appropriate proof of residency supplied. In addition, if a family moves during the school year, notification of a change of address must be processed through the Registrar's Office.

In the event of student or family homelessness, please contact the school's homeless liaison, Director of Counseling, at 630-570-8250.

SAFETY DRILLS

Safety drills will occur at times established by the school board. Students are required to be silent and shall comply with the directives of school officials during emergency drills. There will be a minimum of three (3) evacuation drills, a minimum of one (1) severe weather (shelter-in-place) drill, a minimum of one (1) law enforcement drill, and a minimum of one (1) bus evacuation drill each school year. There may be other drills at the direction of the administration. Drills will not be preceded by a warning to the students.

SAFETY TIP LINE APPLICATION

The Tip Line is an anonymous reporting system. Available online or through the new ParentLink app, submitted tips are directed to the designated school administrator. Administrators and/or school resource officers will follow up on all tips and respond in an appropriate manner. Please provide as much information as possible so that every effort can be made to resolve the issue. If the situation is an emergency, call 911.

Please Note:

Tips will not be monitored outside of school hours, on student non-attendance days, weekends, school breaks (including summer) or holidays. Tips should include specific details about who, what, where and when.

All messages left during these times will be reviewed the next school day. Tips may include information on:

- Bullying
- Drugs
- Fighting
- Personal Crisis -- the well-being of a student
- Safety Risk
- Threat
- Vandalism
- Weapons

If you choose to leave your contact information, school personnel will maintain confidentiality. All concerns will be investigated in a timely manner by the appropriate personnel.

Link on the district website: <http://d86.hinsdale86.org/Page/679>

SCHOOL VIOLENCE TIP LINE

The school violence tipline is for students and others to anonymously report threats of school violence. Posters are available through the Attorney General's Office or through the home web page at www.ag.state.il.us/program/school/tipline.htm/ The Attorney General's Safe to Learn (www.ag.state.il.us/program/school/safetolearn.htm) homepage contains a number of links that may provide additional, helpful resources.

1-800-477-0024
School Violence Tipline

SEX OFFENDER NOTIFICATION LAW

State law prohibits a convicted child sex offender from being present on school property when children under the age of 18 are present, except for in the following circumstances as they relate to the individual's child(ren):

1. To attend a conference at the school with school personnel to discuss the progress of their child.
2. To participate in a conference in which evaluation and placement decisions may be made with respect to their child's special education services.
3. To attend conferences to discuss issues concerning their child, such as retention or promotion.

In all other cases, convicted child sex offenders are prohibited from being present on school property unless they obtain written permission from the superintendent or school board.

Anytime that a convicted child sex offender is present on school property for any reason – including the three reasons above – he/she is responsible for notifying the principal's office upon arrival on school property and upon departure from school property. It is the responsibility of the convicted child sex offender to remain under the direct supervision of a school official at all times he/she is in the presence or vicinity of children.

A violation of this law is a Class 4 felony.

SHADOWING

If a prospective (8th grade) student from our sender schools is interested in spending time observing classes and shadowing a currently enrolled student at Hinsdale Central High School, please follow the procedures listed below. If a transfer student is interested, please contact the Director of Counseling, for an appointment.

1. Please arrange a date with a current HCHS student, who will need to pick up a "shadow form" from the Counseling Department.
2. The HCHS student will need to fill out the name of the prospective student, his/her parent/guardian name and telephone number. All of his/her teachers must sign off on the date of the intended visit. The HCHS student must turn the completed form into the Counseling Office at least **one week prior to the visit**.
3. On the day of the visit, both the HCHS student and his/her guest must check in with the Counseling Office. (Each prospective student is allowed only one visit in a year.) Due to insurance liability issues, prospective students **may not ride** the bus to Hinsdale Central. Please make transportation arrangements accordingly.
4. If a prospective (8th grade) student would like to "shadow" a HCHS student and he/she does not know current student at HCHS, please contact the Counseling Office (630-570-8253) and a Guidance Aide or Student Ambassador will be assigned to escort the student for the day.

Typically, when a prospective student requests to shadow a HCHS student visits are scheduled from mid-September through the end of November, and then in February through the end of April. We do not schedule visits when the high school is only in session for a half day, or on a special schedule, or during the week of Homecoming. A list of specific dates with school conflicts is located on the counseling web page located under the category: 8th Grade information and Registration– Shadowing Policy at HCHS. For other inquiries about visiting HCHS during a regularly scheduled school day, please contact the Deans' Office at 630-570-8225

STUDENT SAFETY AND WELL-BEING

Student safety is of paramount importance to the District 86 Board of Education, administration, faculty, and staff. The Illinois Department of Children and Family Services defines child abuse as occurring when an individual under the age of eighteen is a victim of neglect or physical, sexual, or emotional abuse at the hands of an adult in the role of a caretaker. The following procedures have been established to protect the safety and well-being of our students.

Student Responsibilities - When a child believes that they have been victimized, he/she is directed to immediately seek the help of an adult whom they trust, such as a teacher, counselor, social worker, parent or guardian, police liaison, dean of students, or one of the building administrators. Students who are aware that a peer has been abused or neglected are also directed to forward information to a trusted adult. If the student does not feel there is an adult he/she can trust, he/she should immediately call the abuse hotline number listed below.

Staff Responsibilities - Staff will take reports of abuse or neglect seriously and have been trained in the steps to follow once they are notified of a concern. They are aware of their status as Mandated Reporters under the Abused and Neglected Child Reporting Act and will immediately make a call to the abuse hotline listed below. Appropriate school supports will be provided to the student in need.

1-800-25-ABUSE (22873)

or

1-800-358-5117 (TDD)

STUDENTS EXPERIENCING HOMELESSNESS - McKinney-Vento: Federal Homeless Education Legislation

The McKinney-Vento Homeless Education Assistance Act ensures the educational rights and protections of homeless children and youth so that they may enroll in school, attend regularly, and be successful. The legislation requires a local homeless education liaison in every school district to assist children and unaccompanied youth in their efforts to attend school. This act guarantees homeless children and youth the following:

- The right to immediate enrollment in school, even if lacking paperwork normally required for enrollment.
- The right to attend school in his/her school of origin (if this is requested by the parent and is feasible) or in the school in the attendance area where the family or youth is currently residing.
- The right to receive transportation to his/her school of origin, if this is requested by the parent.
- The right to services comparable to those received by housed schoolmates, including transportation and supplemental educational services.
- The right to attend school along with children not experiencing homelessness. Segregation based on a student's status as homeless is strictly prohibited.
- The posting of homeless students' rights in all schools and other places around the community.

While having the opportunity to enroll and succeed in school may seem like a given to many of us, the McKinney-Vento Act was enacted due to the numerous barriers homeless children faced in obtaining a free, appropriate, public education. It is the goal of Hinsdale Township High School District 86 to create public awareness of the rights of homeless children and youth and to ensure compliance with the law at the state and local levels.

Who is homeless?

The term "homeless children and youth" as defined by the McKinney-Vento Act means individuals who lack a fixed, regular, and adequate nighttime residence; and includes-

- Children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement.
- Children and youths who have a primary nighttime residence that is a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings
- Children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus/train stations, or similar settings
- Migratory children who qualify as homeless for the purposes of this subtitle because the children are living in circumstances described above

If you have any questions regarding homeless status and provision of educational services, please contact Ms. Tammy Prentiss, Homeless Liaison for Hinsdale Township High School District 86 at 630-570-8006.

STUDY HALLS

Attendance in study hall is required. Students must arrive on time and bring study or reading materials to occupy the time constructively. Students who have an unscheduled class period or who have been WF'd from a class will be assigned to a study hall as follows:

- Freshmen & Sophomores, Periods 1-10: assigned to a quiet study hall.
- Juniors & Seniors, Periods 1 - 10: assigned to a study hall.

NOTE:

- iPods, MP3 players or similar devices are allowed in study halls as long as they are not heard.

- Card playing is not allowed in any type of study hall.
- Food is permitted only in cafeteria study halls.
- Juniors or seniors assigned to 1st or 10th period study hall may exercise the option of not attending, in which case they must not be on the school campus. Students who choose the late arrival or early dismissal option must pick up form in the Deans' Office for approval. **PE medical and PE athletic exemptions must attend.**

TECHNOLOGY CENTER OF DUPAGE (TCD)

TCD transportation - The TCD bus will pick students up after 4th period lunch at the swimming pool entrance, which is located on Grant Street on the north side of the loading dock. Students will leave TCD at a time designated by the bus driver (approximately 2:20 p.m.) and return to Hinsdale Central by 2:55 p.m. This will enable them to take the school-provided transportation home. Students will not be allowed to provide their own transportation to TCD.

TEST CENTER

The Test Center allows students to may take make-up tests and quizzes only after their teacher approves the use of the Test Center and gives them a pass. Students should be prepared to show their school ID in order to receive their test or quiz. No late passes will be issued to 1st Period, so students must arrive at 7:05 a.m. or earlier in order to have time to complete a full-period test. Test must be started no later than 7:30 a.m. or you must have 30 minutes remaining in a period. Students may take use the test center during lunch periods and study hall. All students coming from study hall must obtain a pass from the study hall teacher in order to utilize the testing center during that time.

Hours and location

Room 14B	7:00 a.m. – 8:00 a.m.	Mon/Wed/ Fri only – all assessments
Room 14B	8:00 a.m. – 3:00 p.m.	All assessments
Room 14B	3:10 p.m. – 4:00 p.m.	Tues/Thurs only – all assessments

VISITORS

Adults

During the school day, visitors are required to enter through the front entrance of the building and proceed immediately to the greeter. Visitors must identify themselves by producing photo identification and inform school personnel of their reason for being at school.

Approved visitors must take a tag identifying themselves as a guest and place the tag to their outer clothing in a clearly visible location. All visitors must return to the greeter's desk and sign out before leaving the school.

Visitors are expected to abide by all school rules during their time on school property. A visitor who fails to conduct himself or herself in a manner that is appropriate will be asked to leave and may be subject to criminal penalties for trespass and/or disruptive behavior.

Students

For the protection of students, staff and school property, visitors are subject to administrator approval through the Deans' Office. In general, Hinsdale Central will not permit students to bring visitors to school.

WORK PERMITS

Students between the ages of 14 and 16 may in position to secure an Employment Certificate/Work Permit in accordance with the Illinois Department of Labor regulations. Students need to first secure a position of employment prior to applying for a work permit. Work permits may be obtained through the Counseling Office. Students must present the following documents: birth certificate, social security number, letter of approval signed by parent/guardian and a letter from the employer stating the type of work and number of days/hours student will be expected to work.

STUDENT SERVICES

DEANS' OFFICE

The Deans deal with attendance and discipline related matters. The Deans strive to assist students in making appropriate judgments and decisions. Pre-arranged absence or visitor request forms are available here. Either form should be returned when completed to this office. The Deans' Office must be notified in writing when parents or guardians will be on vacation or for any other reason will be leaving their student(s) in the care of someone else. The Deans' Office also serves as an informal resource for information.

COUNSELING

The comprehensive counseling program at Central is designed to assist students in developing their abilities and interests to the fullest. The department fosters an atmosphere of individualized student acceptance, concern and support. Furthermore, the department encourages responsible student self-growth that will yield greater personal maturity, self-reliance and positive self-esteem. We welcome and encourage parents to be an integral part of their child's planning and decision-making process.

Major services delivered by the counseling staff in both individual and small group sessions are the following:

- Selection of high school curriculum compatible with graduation requirements, individual abilities and future plans.
- Development of post-secondary plans including the college selection process and career awareness options.
- Assistance with personal, emotional, and social concerns that may be impeding self-esteem and development.
- Interpretation of standardized achievement tests and career interest inventories.
- Coping with school and peer adjustment concerns.

ENGLISH LEARNER (EL)

The English Learner Program serves students at Hinsdale Central. EL serves students who are learning to speak English as a Second Language. EL Resource students receive 0.5 credit per year (0.25) per semester) as elective credit. Student tutors are selected to assist EL students with their many academic, cultural and social adjustments. EL Tutors can receive 0.5 credit per year (0.25 per semester) as a service credit.

HEALTH SERVICES

The Health Services Office is supervised by the school nurse and is open to students and staff between the hours of 7:30 a.m. and 3:30 p.m. daily. The office provides general health care services and counseling, including emergency first aid, health assessment, vision and hearing screening, health record compliance, blood pressure monitoring, elevator passes and physical education (PE) medical excuses.

Except in the case of an emergency or obvious illness, a student must have a timed pass from his current period teacher before coming to Health Services. As a general rule, students may not rest in the Health Office for a full academic period. If a brief rest will help a student stay in school, a rest may be allowed, but only if the student has a pass from the current class teacher and is not missing a quiz, test, or presentation. Any student who is ill must come to the Health Office to be excused before going home.

A student with a special need (e.g. asthma, diabetes, migraines, seizure disorders, severe allergic reactions, perceptual defects, personal problems, or daily medications) should be known to Health Services **prior** to the student entering school. To provide for safe daily care and emergency procedures, such health information gathered from the family and health records will be sensitively shared with faculty and staff members with whom the student has contact.

If a student requires any prescription or nonprescription medication, including Tylenol or Ibuprofen, a Medication Authorization Form must be completed by a physician and parent or guardian. **This form must be completed annually.**

Incoming freshman and transfer student must have a current *State of Illinois Certificate of Child Health Examination* with certification of required immunizations. A *Certificate of Child Health Examination* qualifies as a first-time athletic/sports physical for freshman and transfer students but **an athletic/sports physical does not qualify as a Certificate of Child Health Examination.** To avoid the expense of two physical examinations, please submit a *State of Illinois Certificate of Child Health Examination* for freshman and transfer students.

Students entering the 12th grade shall show proof of having received two doses of meningococcal conjugate vaccine prior to entering the 12th grade. The first dose on or after the 11th birthday and the second dose on or after the 16th birthday, at least eight weeks after the first dose. If the first dose is administered when the child is 16 years of age or older, only one dose is required.

Prescription/Non-Prescription Medication

Prescription/non-prescription medications are to be registered with and dispensed by the school nurse. Any student in possession of prescription/non-prescription medication, without valid cause, will receive one warning and parents will be contacted. Any use, misuse or distribution of prescription/non-prescription medications in a manner inconsistent with the intended use of that medication by the manufacturer will result in a violation of school board policy.

HOMEBOUND/HOSPITALIZED SERVICES

Home or hospital services are provided to eligible students enrolled in the school district. Students who will be absent for a period of two or more consecutive weeks or on an ongoing intermittent basis may be eligible to receive homebound or hospitalized instruction. “Ongoing intermittent” means that a child is anticipated to be absent from school due to a medical condition for periods of at least two days at a time multiple times during the school year totaling 10 days or more of absences. Services are provided when, in the opinion of a qualified licensed medical physician it is anticipated that, the child will be unable to attend school due to a medical condition. Parents should contact the Student Support Coordinator or Case Manager to process a request.

LIBRARY MEDIA CENTER

Open Monday thru Thursday from 7:05 a.m. - 3:55 p.m. and on Friday from 7:05 a.m. - 3:15 p.m.

Central Library is a media rich production classroom. Librarians partner with classroom instructors to teach a full range of research, reading, technology and multimedia applications and programs. The Library offers access to print and electronic information resources, eBooks, eReaders, PC computers equipped with district supported software including audio and video editing applications, scanners, laser printers, and a color printer. Students and staff have 24/7 access to the online catalog and electronic reference databases.

Students use their I.D. to check out library materials. Students can check out three books at a time for three weeks. A fine of .10 per school day is charged for overdue books. Students are expected to pay for lost materials. The Library’s Center, South and AV 502 classrooms are reserved for instruction. The North Classroom is reserved for study hall and lunch students who need to use library services. Space is limited. In keeping with Central’s tardy policy, study hall and lunch students are required to arrive prior to the bell. During periods when two or more classes are in the library, students with a valid school ID are admitted as follows:

- Monday and Wednesday – Students with last name beginning with A-M;
- Tuesday and Thursday – Students with last names beginning with N-Z;
- Friday – All.

SCHOOL PSYCHOLOGISTS

A school psychologist conducts psychological evaluations when appropriate and interprets results for students, parents/guardians and staff. Psychologists also assist with referrals to outside agencies.

SCHOOL RESOURCE OFFICER

The school resource officer is a member of the Hinsdale Police Department and has been assigned to Hinsdale Central High School for the purpose of assisting in the maintenance of a safe environment for all students and staff.

SOCIAL WORK SERVICES

Social workers offer assistance to students and parents for a broad range of issues. They include a student’s emotional, educational and/or social needs in or out of the school setting. Social work services at Hinsdale Central are designed to assist students in developing their academic potential as well as to enhance their social and personal adjustment. Social work services involve a variety of different types of intervention.

STUDENT SUPPORT SERVICES

The Special Education Department provides a full range of support services for students who have been determined to be in need of special education.

STUDENT SUPPORT TEAMS

Student Support Teams meet weekly in order to communicate regarding at-risk students. Each Support Team serves an alphabetical portion of the student population and is comprised of a dean, counselors, a social worker, and the school psychologist, along with the nurse and other support personnel as required. The goal is to provide timely and effective interventions for students experiencing academic, social, or emotional challenges. Continuous parental involvement is valued as the Student Support Teams work collaboratively with the child and teachers to create a plan to maximize student success.

ATHLETICS

INTRODUCTION

This handbook has been prepared to make information and suggestions readily available to the student athlete and to help in making your athletic career at Hinsdale Central High School more successful one. Read carefully and also make it available to your parents/guardians.

It is the intent of the Athletic Department and the administration that no person shall, on the basis of sex, race or religion be excluded from participation or be denied benefits or subjected to discrimination under the educational program or activities described herein.

Please remember that all the coaches, instructors and staff are here to help the student athlete. But, they can only address a concern or issue if they are aware of it. Please communicate directly to your coach or staff member any concerns or issues you may have or observe.

The Athletic Program at Hinsdale Central is made available to all students. We are an educationally based sports program. It is an optional program in which students choose to participate. In choosing to participate, however, students should carefully evaluate their desires and ambitions and decide if they are willing to make sacrifices necessary for successful participation during their years in high school.

Athletes must be willing to devote time and energy to make the type of contribution to the athletic program that is expected at Hinsdale Central. The general public, parents, school administrators and the coaching staff demand a great deal of the high school athletes. Student athletes must maintain creditable grade averages, participate vigorously in the competitive program and at the same time maintain standards of good school citizenship. This is not easy. It demands high standards of performance at all times from those who want to represent our school. At the same time, participating in school athletics can be a very rewarding and educational experience.

Winning is important, however, it is not an end in itself. It must be remembered that success is measured in many different ways. What is more important are the life lessons that are learned from being a part of the team. Among these lessons is loyalty, dedication, time management, learning to work with different personalities and commitment.

Both the athlete and parent/guardian must read the Athletic Handbook in its entirety, a complete version of which can be obtained online or from the Athletic Office. In addition, when registering online, the parent/guardian must sign the Athletic Code/Participation form. These signatures indicate that both the athlete and the parent/guardian have read the handbook and agree to the policies and procedures described therein. The parent's/guardian's signature also serves as permission for his or her son or daughter to participate on an athletic team.

As Athletic Director at Hinsdale Central High School, I welcome you and invite your participation in one or more of the thirty-three programs offered.



ATHLETIC SCHEDULES

In order to ensure the most accurate and up-to-date athletic schedules, please visit the website listed below for all Hinsdale Central High School athletic events.

<http://il.8to18.com/hinsdalecentral>

Further information can be received from the

GIRLS INTERSCHOLASTIC COMPETITION COACHES

Fall Head Coaches

Cross Country	Mark McCabe
Golf	Nick Latorre
Swimming	Bob Barber
Tennis.....	Scott Redecki
Volleyball.....	TBD
Cheerleading	Brittany Butler
Poms.....	Katie Maley

Winter Head Coaches

Basketball.....	Tom McKenna
Bowling.....	Paul Parpet
Poms.....	TBD
Gymnastics.....	Kim Estoque
Indoor Track.....	Pat Richards
Cheerleading	Brittany Butler

Spring Head Coaches

Badminton.....	Katie Maley
Soccer.....	Michael Smith
Softball.....	Lee Maciejewski
Track and Field	Pat Richards
Lacrosse	Dan Hartmann
Water Polo.....	Chris Ortiz

BOYS INTERSCHOLASTIC COMPETITION COACHES

Fall Head Coaches

Cross Country	Jim Westphal
Football	Dan Hartman
Golf	Jess Krueger
Soccer.....	Mike Wiggins

Winter Head Coaches

Basketball.....	Nick Latorre
Bowling.....	Alex Hipskind

Swimming.....	Bob Barber
Wrestling.....	Jason Hayes
Indoor Track.....	Noah Lawerence

Spring Head Coaches

Baseball.....	Jason Ziemer
Gymnastics.....	Mark Wanner
Tennis.....	John Naisbitt
Track and Field	Noah Lawerence
Volleyball.....	Mike Konrad
Water Polo	Christine Brodell

ATHLETIC ELIGIBILITY RULES

The Principal is responsible for certifying the eligibility of all students representing this school in interscholastic athletics. As a member of an interscholastic athletic team, students are subject to rules established by Hinsdale Central, the West Suburban Conference and the Illinois High School Association (IHSA), which sets the statewide minimum standards.

ACADEMIC ELIGIBILITY

The IHSA requires student athletes to pass 25 credit hours of high school work per week, generally the equivalent of five full-credit courses. Hinsdale Central checks scholastic eligibility on a weekly basis. Athletes must also have passed and received 25 credit hours of high school work toward graduation for the entire previous semester to be eligible at all during the ensuing semester. Weekly eligibility starts on Monday of the week and continues to Saturday of the same week. If a student becomes eligible during his/her week of ineligibility, they must continue to serve the full week of ineligibility. This is true for semester eligibility also. During ineligibility, an athlete may continue to practice and travel with the team. However since they are ineligible, they cannot participate in any interscholastic contest.

Major topics of IHSA governance include: age, all-star participation, amateur status, attendance, coaching schools, misbehavior during contest, participation limitations, physical examination, playing in non-school competition, recruiting of athletes, residence, scholastic standing, school team sports, seasons, transfer and use of players. Your Athletic Director has complete information regarding all rules, regulations and by-laws of the IHSA, as well as, copies of the Hinsdale Central Athletic Code which all athletes and their parents or legal guardians are required to sign in order to participate.

GOOD SPORTSMANSHIP

One of the goals of interscholastic competition is to teach important values while enriching the educational experience of the young men and women who participate. Good sportsmanship is certainly one of those important values and, as a result, promoting good sportsmanship is clearly one of our highest priorities.

Good sportsmanship is the display of both attitude and behavior which exemplifies positive support for the interscholastic programs of Hinsdale Central, as well as, for the individuals who participate in such programs. People involved in all facets of the interscholastic program are expected to demonstrate respect for others and display good sportsmanship.

SPECTATOR CONDUCT

All persons attending Hinsdale Central activities, performances or athletic contests are expected to exhibit appropriate sportsmanship and courteous behavior. Students are expected to comply with all applicable school rules. Those who are disruptive will be required to leave the premises. Spectators and Athletes will be held to the same standards and rules of the IHSA.

PARENT/COACH COMMUNICATION

PARENT/COACH RELATIONSHIP

Both parenting and coaching are extremely difficult vocations. By establishing an understanding of each position, we are better able to accept the actions of the other and provide greater benefit to children. As parents/guardians, when your children become involved in our program, you have a right to understand what expectations are placed on your child. This begins with clear communication from the coach of your child's program.

COMMUNICATION YOU SHOULD EXPECT FROM YOUR CHILD'S COACH

1. Philosophy of the coach
2. Expectations the coach has for your child as well as all the players on the squad
3. Locations and times of all practices and contests
4. Team requirements, i.e., fees, special equipment, off-season conditioning
5. Procedure should your child be injured during participation
6. Discipline which results in the denial of your child's participation

COMMUNICATION COACHES EXPECT FROM PARENTS/GUARDIANS

1. Concerns expressed directly to the coach
2. Notification of any schedule conflicts well in advance
3. Specific concern in regard to a coach's philosophy and/or expectations

As your children become involved in the programs at Hinsdale Central High School, they will experience some of the most rewarding moments of their lives. It is important to understand that there also may be times when things do not go the way you or your child wishes. At these times discussion with the coach is encouraged.

APPROPRIATE CONCERNS TO DISCUSS WITH COACHES

1. The treatment of your child, mentally and physically
2. Ways to help your child improve
3. Concerns about your child's behavior

It is very difficult to accept your child not playing as much as you may hope. Coaches are professionals. They make judgment decisions based on what they believe to be best for all students involved. As you have seen from the list above, certain things can be and should be discussed with your child's coach. Other things, such as those which follow, must be left to the discretion of the coach.

ISSUES NOT APPROPRIATE TO DISCUSS WITH COACHES

1. Playing time
2. Team Strategy
3. Play calling
4. Other student-athletes

There are situations that may require a conference between the coach and the parent/guardian. These are to be encouraged. It is important that both parties involved have a clear understanding of the others position. When these conferences are necessary, the following procedure should be followed to help promote a resolution to the issue of concern.

IF YOU HAVE A CONCERN TO DISCUSS WITH A COACH, THIS IS THE PROCEDURE YOU SHOULD FOLLOW:

1. Call to set up an appointment.
2. The Hinsdale Central High School Athletic Department telephone number is 630-570-8241.
3. If the coach cannot be reached, contact the Athletic Director. A meeting time will be arranged for you.
4. Please **do not** attempt to confront a coach right before or immediately after a contest or practice.
5. These can be emotional times for both the parent/guardian and the coach. Meetings of this nature do not promote resolution.

THE NEXT STEP

WHAT CAN A PARENT/GUARDIAN DO IF THE MEETING WITH THE COACH DID NOT PROVIDE A SATISFACTORY RESOLUTION?

1. Set up an appointment with the Athletic Director to discuss the situation.
2. At this meeting the appropriate next step can be determined.

Since research indicates a student involved in extra-curricular activities has a greater chance for success during adulthood, these programs have been established. Many of the character traits required to be a successful participant are exactly those that will promote a successful life after high school. We hope the information provided within this pamphlet makes both your child's and your experience with the Hinsdale Central High School Athletic program less stressful and more enjoyable.



NCAA ELIGIBILITY

Each year the NCAA revisits their athlete eligibility. Please contact your head coach, guidance counselor or Athletic Director for complete information on eligibility, classes to take and testing to complete for your NCAA eligibility. Also stay up to date on information at the following:

<https://web3.ncaa.org/hsportal/exec/links?linksSubmit=ShowActiveLinks>

NCAA, NAIA, NJCAA NLI Signing and Recognition

District 86 athletes will be invited by their coaches to attend a NLI or recognition event. This recognition is for senior Hinsdale Central Athletes' who will be attending college and continuing playing a sport. These dates will be set by the Athletic Office. The dates are usually, but not always, in November, February and May. In order to take part in this ceremony, an athlete must meet the following criteria:

- Be a senior athlete.
- Received a varsity letter in the sport they are to sign for or be recognized in,
or
- If the athlete has not received a senior year varsity letter because their sport begins after the NLI date, they must have participated in good standing as a junior in that sport and intend to participate their senior year for HCHS in that sport.
or
- If the athlete has not received a senior year varsity letter because their sport begins after the NLI date and they did not participate nor did they finish their junior year in good standing at HCHS. They may participate in a recognition day or NLI signing, but it would follow their senior season participation in that sport.
or
- Any senior athlete who has received a varsity letter in a HCHS sport and is signing a NLI for a sport that HCHS does not offer as an interscholastic or club sport.

STUDENT TRANSFERS

Students who transfer to Hinsdale Central High School or from Hinsdale Central High School must follow the guideline and rules set forth by the IHSA in order to be eligible for play. Please contact the Athletic Director for further information and to ensure the correct paperwork is filed.

ATHLETIC GUIDELINES AND INFORMATION

Athletic Code-Statement of Philosophy

1. A code is a system of guiding principles and rules that communicate norms and values and helps individuals distinguish between what is right and what is wrong. This code outlines Hinsdale High School District 86 and Hinsdale Central's expectations for students who choose to be involved in our extracurricular program.
2. Hinsdale Central High School offers an extensive and diverse athletic program to provide additional learning opportunities to students who wish to develop special interests, skills, and talents to a higher level. Involvement in these activities is voluntary and a privilege; students choosing to participate take on extended responsibilities as representatives of their school and community. These extended responsibilities justify holding students who choose to participate in the athletic program to a higher standard of conduct as a condition of participation.
3. Students who choose to participate in the athletic program are responsible for behaving in accordance with the code.

EXPECTATIONS

Students will be suspended from participation in athletic activities for misconduct including but not limited to the following. All participants MUST:

1. Realize the importance of academic excellence. (IHSA, Hinsdale High School District 86 and Hinsdale Central require the participant to receive passing grades in at least five (5) classes. This is per week during their athletic season and each semester.
2. Not use or possess tobacco, alcohol, or illegal drugs. ("Possession" as used in this code shall mean having any knowledge of, and any control over, an item.)
3. Practice good citizenship in all environments by respecting the property and rights of others. (Poor citizenship includes actions such as hazing, harassment, stealing, vandalism, and other illegal acts.)
4. Realize the existence of and be held accountable for the individual rules as outlined by the coach or sponsor, other than those outlined in the Athletic Code.

ATHLETIC CODE-PARENTAL PERMISSION FORM

The Athletic Code applies to all students who choose to participate in athletic activities. Students are encouraged to discuss any questions regarding the code with their coaches or sponsors.

The Athletic Code-Parental Permission Form is to be signed by a parent (guardian) and participant prior to his/her participation. The commitment that those signatures represent will remain in effect for ONE CALENDAR YEAR from the date of last participation by the student. In order for the student to participate after that date, the participant and parent must once again sign said form, which in turn will commit the participant just as stated above. Code violations do, however, carry over from one year to the next.

ATHLETIC CODE SUBSTANCE VIOLATIONS

A participant who uses or possesses tobacco, alcohol, or illegal drugs is in violation of the Athletic Code. A verifiable Code violation is deemed to have occurred when:

- a) A District 86 employee or representative thereof personally confirms the participant's possession of tobacco, alcohol, or illegal drugs; or a participant is given a citation, ticket or peer jury by a law enforcement agency.

OR

- b) A participant admits to the Athletic Director that he/she has consumed or possessed any above said substance in violation of the Code;

OR

- c) Verification by parent/guardian or District 86 employee or law enforcement agency, or representative thereof, confirming consumption of tobacco, alcohol or illegal drugs at any gathering hosted on private property by the parent(s) (guardian) or family of participant(s) who are subject to the Hinsdale High School District 86 and Hinsdale Central Athletic Code Commitment.

ATHLETIC CODE VIOLATION PENALTIES

NOTE: Participants are subject to disciplinary action for behavior not described in the substance abuse violation section of the Athletic Code. Disciplinary action for behavior in violation of school rules as described in the Hinsdale Central Handbook may also subject participants to disciplinary action under the Athletic Code. Additionally, conduct resulting in the participant's arrest or conviction of an ordinance violation or crime may result in disciplinary action under the Athletic Code.

1st Offense

- a) A meeting including the participant and Athletic Director. Others that may be in attendance would be parents (guardian) and/or coach and/or sponsor can be involved to discuss the infraction and an intervention meeting may be recommended.

Following that:

- a) The participant must accept suspension from participating contests totaling 50% of those contracted for the season. This suspension can be reduced to 20% if the student agrees to attend an assessment program. Documentation of attendance in the assessment program must be provided in order to receive the reduction. The cost of this program will be the responsibility of the athlete.
- b) If the violation is for an offense that is not an illegal substance but for another illegal act, the student athlete will be suspended from participating in 20% of contests contracted for the season.
- c) In addition, the athlete will need to serve 20 hours of community service. This community service must be completed and turned into the Athletic Director by the due date stated on the form. The community service must be preapproved by the Athletic Director.

If the above suspension/community service hours are not completed by the season/year's end, the suspension is continued to completion during the next season/year in which the student participates. The consequence of the first violation is not considered complete until both the 50% suspension and the 20 community hours are completed. The athlete also must finish the season in which he/she has served their suspension in good standing.

The student will continue to practice or attend meetings during his/her suspension.

2nd Offense

- b) A meeting as described above must be conducted.

Following that:

The student is suspended from participation for a period of one calendar year. The participant will practice or attend meetings while serving his/her suspension. This suspension can be reduced to 50% of the contracted season if the student agrees to attend an assessment program and agrees to the time period of counseling that is recommended by the program. If the violation is for an offense that is not an illegal substance but for another illegal act, the student athlete will be suspended from participating in 50% of contests contracted for the season.

- c) The athlete will also perform 20 hours of community service as stated above. The athlete also must finish the season in which he/she has served their suspension in good standing.
- d) The participant must satisfactorily complete the appropriate school recognized intervention program or the athletic director must approve the timetable for completion before resumption of eligibility is considered. The cost of this program will be the responsibility of the athlete.

Following that:

- e) The student must submit a formal written request for participation reinstatement to the Athletic Director, and the Head Coach/Sponsor following the completion of the 50% suspension. Completion of the community service hours and completed intervention program may not yet be completed. Upon receipt of such request, a favorable consensus may be rendered, therefore reinstating eligibility before the program and community service hours are completed.

3rd Offense

Eligibility is terminated immediately for the remainder of the student's high school career.

NOTIFICATION OF SUSPECTED ATHLETIC CODE VIOLATIONS

Prior to imposing a penalty under this Athletic Code, the student and his/her parent/guardian will be notified of the suspected violation and will be given an opportunity to respond to the Athletic Director. The Athletic Director will give notice by attempting to contact the parent/guardian in writing and/or by telephone. The parent's/guardian's response to the suspected Code violation must be made to the Athletic Director within 48 hours of when they first receive notice, whether by way of telephone or in writing. The Athletic Director will consider the response of the parent/guardian before reaching a final decision. The decision of the Athletic Director will be final and binding upon the participant. A follow-up letter outlining the final decision of the meeting will be sent to the parents/guardians.

VOLUNTARY ADMISSION

A participant may voluntarily admit an athletic code violation or substance abuse problem to the Athletic Director. This must take place prior to being ticketed, for a verifiable offense, issued a citation or there is an ongoing investigation. After admission of a substance abuse problem or violation, the participant may, under some circumstances, be allowed to continue uninterrupted eligibility. However, continued eligibility will only be available to participants who have not previously been disciplined by substance abuse violations. The Athletic Director on a case-by-case basis will determine whether or not a participant who voluntarily admits a substance abuse problem will be allowed to continue uninterrupted eligibility. If the admission is for a violation, this admission will count as a code violation with no consequence.

APPEALS PROCESS

If an appeal is requested, the Principal or his designee will review the decision of the Athletic Director. During the appeal process, the decision of the Athletic Director shall be enforced.

ATHLETIC AWARDS

Awards are set by the individual teams. Please contact your coach for a list of requirements.

CONCUSSIONS AND HEAD INJURIES

Increasing evidence is suggesting that initial signs and symptoms, including loss of consciousness and amnesia, may not be very predictive of the true severity of the injury and the prognosis or outcome. More importance is being assigned to the duration of such symptoms and this, along with data showing symptoms may worsen sometime after the head injury, has shifted focus to continued monitoring of the athlete. This is one reason why these guidelines no longer include an option to return an athlete to play even if clear in 15 minutes and why there is no discussion about the "Grade" of concussion.

Any athlete who is removed from play because of a concussion should have medical clearance from an appropriate health care professional before being allowed to return to play or practice. The Second International Conference on Concussion held in Prague recommends an athlete should not return to practice or competition in sport until he or she is asymptomatic including after exercise. A student who was removed from practice or competition because of a suspected concussion shall be allowed to return only after all statutory prerequisites are completed, including without limitation, the School District's return-to-play and return-to-learn protocols.

Recent information suggests that mental exertion, as well as physical exertion, should be avoided until concussion symptoms have cleared. Premature mental or physical exertion may lead to more severe and more prolonged post-concussion period. Therefore, the athlete should not study, play video games, do computer work or phone texting until his or her symptoms are resolving. Once symptoms are clear, the student-athlete should try reading for short periods of

time. When 1-2 hours of studying can be done without symptoms developing, the athlete may return to school for short periods gradually increasing until a full day of school is tolerated without return of symptoms.

Once the athlete is able to complete a full day of school work, without PE or other exertion, and has passed a neuro-cognitive test, the athlete can begin the gradual return to play protocol as outlined below. Each step increases the intensity and duration of the physical exertion until all skills required by the specific sport can be accomplished without symptoms. These recommendations have been based on the awareness of the increased vulnerability of the brain to concussions occurring close together and of the cumulative effects of multiple concussions on long-term brain function. Research is now revealing some fairly objective and relatively easy-to-use tests which appear to identify subtle residual deficits that may not be obvious from the traditional evaluation. These identifiable abnormalities frequently persist after the obvious signs of concussion are gone and appear to have relevance to whether an athlete can return to play in relative safety. The significance of these deficits is still under study and the evaluation instruments represent a work in progress. They may be helpful to the professional determining return to play in conjunction with consideration of the severity and nature of the injury; the interval since the last head injury; the duration of symptoms before clearing; and the level of play.

Medical Clearance RTP Protocol

1. No exertional activity until asymptomatic (this may last from several days to several weeks depending on the extent of the injury).
2. When the athlete appears clear, begin low-impact activity such as walking, stationary bike, etc.
3. Initiate aerobic activity fundamental to specific sport such as skating or running, and may also begin progressive strength training activities.
4. Begin non-contact skill drills specific to sport such as dribbling, fielding, batting, etc.
5. Full contact in practice setting.
6. If athlete remains asymptomatic, he/she may return to game/play.
 - a. Athlete must remain asymptomatic to progress to the next level; each level requires a minimum of 24 hours.
 - b. If symptoms recur, athlete must return to previous level.
 - c. Athlete must be cleared by physician and/or athletic trainer before contact.

EQUIPMENT

An athlete is responsible for each item of equipment issued to him/her. Each item issued must be recorded on his/her equipment card. Coaches, managers and the Equipment Manager operate under definite regulations with regard to equipment issuance. Do not ask that these regulations be violated. **THE SCHOOL MUST BE REIMBURSED FOR ANY AND ALL LOST EQUIPMENT.** An athlete will not be permitted to participate in a subsequent sport if equipment previously issued is not returned or reimbursement occurs. Diplomas may be withheld from seniors who have not turned in equipment. If an athlete is found to have unauthorized equipment in his/her possession, it will be retrieved and disciplinary action may be taken.

Hinsdale Central strives to supply students with the best equipment possible. It is expected that athletes will not abuse equipment and will take pride in the equipment loaned to them. Equipment must be *hung* in lockers not heaped in a pile on the bottom of the locker. All equipment must be exchanged and cleaned as directed. Wear equipment **ONLY** at Hinsdale Central contests or during practice.

Students are not allowed to enter equipment rooms except when personally supervised by a coach or Equipment Manager. Managers are to be in the equipment room only when performing an assignment for the equipment manager. Equipment must be checked in and out.

INSURANCE

The School District does NOT carry a policy insuring students against accidents and injuries while participating in any student athletics. However, an ACCIDENT INSURANCE PLAN is available to all students. The information and request form are included with the BOOK LIST mailed to every student registered at Central. Information concerning supplemental insurance coverage is available at the Hinsdale Central Bookstore.

TRAINING ROOM / INJURIES

Our training room provides athletes with equipment and the facilities to prevent injuries or provide first-aid treatment. The training room is not meant to be used as a lounge or meeting place. Go there only when necessary. Training supplies are expensive but necessary. We, therefore, require supplies to remain in the training room. Please do not use them to repair equipment or hold up socks. We need your cooperation to keep the appearance of the training room neat and orderly.

TRAVEL

All athletes shall travel to athletic events and return home from athletic events with the team on which the athlete competes by use of school approved means of transportation. A written waiver of this rule may be issued by a coach or administrator upon advance written request of an athlete's parent or guardian and provided the parent or guardian appears and accepts custody of the athlete. In no case shall a waiver be issued unless the alternate means of transportation anticipated by the waiver will be provided by the parent. Oral requests shall not be honored and oral permissions shall not be valid.

GOLD DIVISION – WEST SUBURBAN CONFERENCE

- Addison Trail:** I-355 north to Army Trail Rd. Exit east to Lombard Rd. The school is located at the intersection of Lombard Rd. and Army Trail Rd.
ADDISON
- Downers South:** North on Clarendon Hills Rd. to 63rd St. West on 63rd to the school. DOWNS GROVE
- Hinsdale South:** 75th St. and Clarendon Hills Rd. (one block west of Route 83 / Kingery Highway at 75th St.)
DARIEN
- Leyden:** East Campus: North on Rt. 83 to Lake St. exit. The exit is also for Grand Ave. Take Grand Ave. east to Rose (also called 25th St.). Go north 1½ miles to the school.
FRANKLIN PARK
West Campus: North on Rt. 83 to Lake St. exit. The exit is also for Grand Ave. Take Grand Ave. east to Wolf Rd. South on Wolf Rd. - one block to the school.
NORTH LAKE
- Morton:** East Campus: East on I-55 to Harlem Ave., north on Harlem to Ogden Ave. Go east (turn right) on Ogden Ave. Continue east on Ogden to Austin Boulevard. Then go north on Austin to the school.
CICERO
West Campus: East on I-55 to Harlem Ave. North on Harlem to the school (almost to 22nd St.).
BERWYN
- Proviso East:** Take the Eisenhower Expressway going toward Chicago. Exit on 1st Ave. Go north on 1st Ave. to the school.
MAYWOOD
- Willowbrook:** North on Rt. 83 to Roosevelt Rd. West on Roosevelt to Ardmore. North on Ardmore to the school (1½ blocks).
VILLA PARK

SILVER DIVISION – WEST SUBURBAN CONFERENCE

- Downers North:** North on Clarendon Hills Rd. to 55th St. West on 55th to Main St. North on Main St. to the school.
DOWNS GROVE
- Glenbard West:** North on Clarendon Hills Rd. to 63rd St. West on 63rd to Belmont Rd. North on Belmont to Warrenville Rd. (just past Ogden). West on Warrenville Rd. to Rt. 53. North on Rt. 53 to first light Park Blvd. Turn left onto Park. Stay on Park until it crosses the tracks. Turn right and go one block to the school.
GLEN ELLYN
- Hinsdale Central:** North on Clarendon Hills Rd. to 55th St. East on 55th St. to the school. HINSDALE
- Lyons Township:** South Campus: Plainfield Ave. east to La Grange: Willow Springs Rd. North on Willow Springs Rd. to the school (near 47th St.)
WESTERN SPRINGS
North Campus: Plainfield Ave. east to Brainard. North on Brainard to the school (next to the Burlington Northern tracks).
LAGRANGE
- Oak Park/River Forest:** Eisenhower Expressway to Chicago. Exit on Harlem (left side exit!). North on Harlem to Lake St. Turn right. East on Lake St. to the School.
OAK PARK.
- Proviso West:** North on Route 83 to Roosevelt Rd. East on Roosevelt to Wolf Rd. North on Wolf Rd. to the school.
HILLSIDE
- York:** North on Rt. 83 to St. Charles Rd. East on St. Charles Rd. to the school. ELMHURST



Illinois High School Association

(For 2016-17 School Term)

This summary is for the purpose of assisting in the understanding of IHSA By-laws and Policies. In case of a conflict between this publication and the constitution and by-laws of the IHSA, the constitution and by-laws shall control.

Key Provisions Regarding IHSA Rules

Eligibility Rules

When you become a member of an interscholastic team at your high school, you will find that both your school and the IHSA will have rules you must follow in order to be eligible for interscholastic participation. The IHSA's rules have been adopted by the high schools which are members of IHSA as part of the Association's constitution and by-laws. They must be followed as minimum standards for all interscholastic athletic competition in any member high school. Your high school may have additional requirements, but they may not be less stringent than these statewide minimums.

The principal/official representative of your school is responsible to see that only eligible students represent the school in interscholastic competition. Any question concerning your eligibility should be referred to your principal/official representative, who has a complete copy of all IHSA eligibility rules, including the Association's due process procedure. Only the IHSA Executive Director is authorized to make formal rulings on eligibility, so if your principal/official representative has questions or wishes assistance in answering your questions, the principal/official representative should contact the IHSA Office.

Information contained here highlights some of the most important features of the IHSA by-laws regarding interscholastic eligibility. It is designed to make you aware of major requirements you must meet to be eligible to compete in interscholastic

competition. The information here is only a general description of major by-law provisions and does not contain the statement of the by-laws in their entirety. You can review the by-laws at www.ihsa.org.

You may lose eligibility for interscholastic competition if you are not in compliance with IHSA by-laws. Remember, if you have any questions regarding IHSA rules, please contact your principal/official representative.

1. Attendance

- A. You may represent only the school you attend. Participation on a cooperative team of which your school is a member is acceptable.
- B. You must be enrolled and attending classes in your high school no later than the beginning of the 11th school day of the semester.
- C. If you attend school for ten (10) or more days during any one semester, it will count as one of the eight (8) semesters of high school attendance during which you may possibly have eligibility.
- D. If you have a lapse in school connection for ten (10) or more consecutive school days during a semester, you are subject to ineligibility for the rest of the semester. The specific terms of your extended absence must be reviewed by the Executive Director to determine if it is "lapse in school connection" or not.

2. Scholastic Standing

- A. You must pass twenty-five (25) credit hours of high school work per week. Generally, twenty-five (25) credit hours is the equivalent of five (5) .5 credit courses (2.5 full credits).
- B. You must have passed and received credit toward graduation for twenty-five (25) credit hours of high school work for the entire previous semester to be eligible at all during the ensuing semester.

Athletic Eligibility Rules—Page 2

3. Residence

Your eligibility is dependent on the location of the residence where you live full time with your parents, parent who has been assigned custody by the court, or court appointed legal guardian.

You may be eligible if you are entering high school as a freshman and:

- A. You attend the public high school in the district in which you live full time with both of your parents, custodial parent or court appointed guardian; or
- B. In the case of a multiple school district, you attend the public high school in the attendance area where you live full time with your parents, custodial parent or court appointed guardian; or
- C. You have paid tuition to attend a public school for a minimum of 7th and 8th grades in a district other than the one where you live with your parents, custodial parent or court appointed guardian and you continue to pay tuition as a high school student in that same district; or
- D. You attend a private/parochial school located within the boundaries of the public school district where you live with your parents, custodial parent or court appointed guardian; or
- E. You attend a private/parochial high school and have attended a private/parochial school for 7th and 8th grades, or for any four (4) grades from kindergarten through eighth grades; or
- F. You attend the private/parochial high school which one or both of your parents attended; or
- G. You attend a private/parochial high school located within a thirty (30) mile radius of the residence where you live with your parents, custodial parent or court appointed guardian.

4. Transfer

- A. In all transfer cases, both the principal of the school from which you transfer and the principal of the school into which you transfer must concur with

the transfer in writing on a form provided by the IHSA Office. ***You cannot be eligible when you transfer until this form is fully executed and on file in the school office.***

- B. If you transfer after classes begin for the current school term, you will definitely be ineligible for thirty days from the date you start attending classes at the new high school. In addition, you will be ineligible for that entire school term in any sport in which you engaged in any team activity, including but not limited to tryouts, drills, physical practice sessions, team meetings, playing in a contest, etc. at the school from which you transferred. For example, if you were out for cross country at the school from which you transfer and transfer after **the IHSA sport season has begun**, you will be ineligible for cross country that entire school term at the new school.
- C. If you transfer attendance from one high school to another high school, you will be ineligible unless:
 1. Your transfer is in conjunction with a change in residence by both you and your parents, custodial parent or court appointed guardian from one public school district to a different public school district;
 2. Your transfer is between high schools within a public school district and both you and your parents, custodial parent or court appointed guardian change residence to the district attendance area for the school to which you transfer;
 3. Your parents are divorced or legally separated; you transfer to a new school in conjunction with a modification or other change in legal custody between your parents by action of a judge; and required court documents are on file at the school into which you transfer;
- D. If you transfer in conjunction with a change in legal guardianship, a ruling on your eligibility must be obtained from the IHSA Office.
- E. If you transfer attendance from one school to another while you are

Athletic Eligibility Rules—Page 3

ineligible for any reason, the period of ineligibility imposed prior to your transfer or the period of ineligibility that would have been imposed had you stayed at the school, will be enforced at the school to which you transfer, even if you are otherwise in compliance with the by-laws.

- F. Any questions about your eligibility in any of these instances must be resolved by a formal ruling from the IHSA Executive Director.
- G. In all other transfer situations, a ruling by the IHSA Executive Director is necessary to determine your eligibility. This ruling must be obtained in writing by the principal/official representative of the school into which you transfer before you participate in an interscholastic athletic contest.

5. Age

You will become ineligible on the date you become twenty (20) years of age, unless your twentieth (20th) birthday occurs during a sport season. In that case, you will become ineligible in regard to age at the beginning of the sport season during which your twentieth (20th) birthday occurs.

6. Physical Examination

You must have placed on file with your principal/official representative a certificate of physical fitness, signed by a licensed physician, physician's assistant or nurse practitioner in order to practice or participate. Your physical examination is good for 395 days from the date of the exam. The physician's report must be on file with your high school principal/official representative.

7. Amateur Status

- A. If you win or place in actual competition, you may accept a medal or trophy for that accomplishment, without limit to its cost. Your school may provide IHSA state champions with championship rings/mementoes.

- B. For participating in competition in an interscholastic sport, or for athletic honors or recognition in a sport, you may receive any type of award (except cash, check or legal tender) that does not exceed \$75 fair market value. There is no limitation on the value of your school letter.
- C. The amateur rule does not prohibit you from being paid to referee, receiving pay for teaching lessons or coaching in a little kids league, etc. It only applies to your own competition in an athletic contest.
- D. If you violate the amateur rule, you become ineligible in the sport in which you violate. You must be reinstated by the Executive Director before you may compete again.

8. Recruiting of Athletes

- A. The by-laws prohibit recruiting of high school students for athletics. If you are solicited to enroll in or transfer to a school to participate in athletics, you are being illegally recruited and your eligibility is in jeopardy.
- B. You will lose your eligibility if you enroll in or transfer to a school in response to recruiting efforts by any person or group of persons, connected with or not connected with the school, related to athletic participation.
- C. You will lose your eligibility if you receive special benefits or privileges as a prospective student-athlete which are not uniformly made available to all students who attend your school.
- D. You may not receive an "athletic scholarship" or any other special benefit from your school because you participate in athletics.
- E. It is a violation for any student-athlete to receive or be offered remuneration or any special inducement which is not made available to all applicants who apply to or enroll in the school.
- F. It is also a violation to induce or attempt to induce or encourage any prospective student to attend any member school for the purpose of participating in athletics, even when special remuneration or inducement is not given. Please remember that you

Athletic Eligibility Rules—Page 4

may not be offered or receive any benefit, service, privilege or opportunity which is not also provided or made available to all prospective students at that school.

Note: If you are interested in finding out more information about a school, contact the principal/official representative or an administrator at the school, not a member of the coaching staff.

9. School Team Sports Seasons

- A. Each sport conducted by IHSA member schools has a starting and ending date. Your school may not organize a team, begin practice or participate in contests in a given sport until the authorized starting date. Your school may not continue to practice or participate in contests after the authorized ending date. This means that:
 - 1. During the school year, you may not participate on a non-school team coached by any member of your school's coaching staff unless it meets specific criteria established by the by-laws.
 - 2. No school coach may require you to participate in an out-of-season sport program as a requirement for being a member of a school team.
- B. Violation of the sport season by-laws will result in penalty to you and/or to your school's coaching personnel.

10. Playing in Non-School Competition

- A. During the time you are participating on a school team in a sport at your high school, you may neither play on a non-school team nor compete in non-school competition as an individual in that same sport or in any skill of that sport.
- B. If you participate in non-school competition during a sport season and subsequently wish to join the school team in the same sport, you will not be eligible.
- C. If you wish to participate in a competition sanctioned by the National Governing Body, or its official Illinois

affiliate for the sport, your principal/official representative must request approval in writing from the IHSA Office prior to any such participation.

- D. You may try out for a non-school team while you are on your school's team in that same sport, but you may not practice, receive instruction, participate in workouts, or participate in competition with a non-school team in that same sport until you cease being a member of your school's team. You cease being a member of your school's team when the team(s) of which you are a member terminates for the school term.
- E. You will become ineligible if you participate on, practice with or compete against any junior college, college or university team during your high school career.

11. All-Star Participation

- A. After you have completed your high school eligibility in the sport of football, basketball, soccer or volleyball, you may participate in three (3) all-star contests in any of these sports and still play for other school teams, provided the high school season in that sport has been completed. You may lose your eligibility for other interscholastic sports if you play in all-star competition in any of these sports under any other conditions.
- B. You are not restricted from participating in all-star competition in sports other than football, basketball soccer or volleyball, except that you may not do so during the school season for the sport.

12. Misbehavior During Contests

- A. If you violate the ethics of competition or the principles of good sportsmanship, you may be barred from interscholastic athletic contests, either as a participant or spectator or both.
- B. If you are ejected from a contest for unsportsmanlike conduct, you will be ineligible for your team's next contest. You are also subject to other penalties.

STUDENT ACTIVITIES – SOMETHING FOR EVERYONE

Our comprehensive activities program contains service clubs, special interest groups, leadership opportunities, and curriculum-related activities. Participation in clubs and activities will give greater meaning to your high school experience. We invite your participation and look forward to your contributions. For calendars and more information please refer to the Activities website: <http://hc.hinsdale86.org/domain/73> or follow on Twitter @HCHSActivities

Director of Student Activities
Ms. Sally Phillip

CLUBS AND ACTIVITIES

24 Hour Relay – This club is open to freshmen through seniors who are interested in planning the 24 Hour Relay Challenge. Past experience participating in the event is a plus! Club members are expected to participate in fundraising and event planning to help make the 24 Hour Relay Challenge a success. Hinsdale South and Hinsdale Central alternate hosting the event, which is held the 3rd weekend in May, each year. Proceeds from the event provide financial assistance to District 86 students to attend summer school and participate in clubs/sports. Donations are also given to local charities that impact the communities in which our students and their families live. Sponsors: K. Klotz/J. Stob

Acafellas – This club is open to all boys at Hinsdale Central. Acafellas is a singing group that meets after school September through February. They perform a cappella music including pop, do-wop, and holiday music. Performances include Jingle Bell Java in December and other performances at school and in the community. Contact Mrs. Burkemper for more information at the start of the school year at jburkemp@hinsdale86.org Sponsor: J. Burkemper

Ambassadors Club - This is a club which helps new transfer students to our school. The Ambassadors assist by providing activities and organizing events for new students. Ambassadors are selected from sophomores, juniors and seniors who apply and interview. Students need to reapply each year. Sponsors: L. Hikes, C.Kasten, D. Wheeler

Anime Club - Join us for a relaxing hour of viewing anime, playing Yu-Gi-Oh, and talking about Japanese culture. Open to all. Sponsor: J. MacLeod

Art Studio Club – Art Studio Club allows students to pursue their creative abilities beyond academic courses. We extend art awareness and its role in our lives. We allow for creative manipulation of a variety of materials. The Club is organized to give all artists a chance to work in a studio setting doing a variety of art projects or individual projects from any art class. Meetings are held weekly. Sponsor: L. Sievers

Athletes Committed to Leadership - This club is by invite only and consists of sophomores through seniors. Students will be invited their sophomore year based on their ability to lead and their commitment to staying drug and alcohol free. They will continue to remain in the club for their Junior and Senior year as long as they keep their commitment. The club's goals are to: 1) uphold the athletic code, 2) encourage others within the school to uphold the athletic code, and 3) promote a culture at HCHS that is both drug and alcohol free. Sponsor: B. Griffin

Bass Fishing-The Bass Fishing Team competes in interscholastic competitions during the spring, summer and fall seasons. Our primary practice times are twice a week during the spring with a focus on developing better skills in the sport of fishing. We arrange for guest lectures to inform us on the latest fishing patterns and equipment to use. We also give back to the community by organizing local pond stocking or upkeep. During week day practices, we stick to shore fishing, and most of our tournament fishing is done from boats. We are open to all skill levels. Sponsor: TBD

Book Club – A club that allows students to explore and discuss different genres of literature. Students select different genres to read and discuss based on student input and interest. Open to All! Sponsor: L. Giarritano

Breaking Down the Walls- is a student run Anti-bullying club that strives to prevent bullying in our school and others. The RED team promotes equality and respect among students by performing skits that shows real life situations and the effects of bullying. The WHITE team promotes anti-bullying messages within our school through videos and messages throughout the year. Both teams have an application and possible interview process late spring for the following year. Sponsors: A. Chokshi/M. Jensen

Broadcasting Club – A club that allows students to take part in streaming live sporting events of all Hinsdale Central home events. Students will play various roles in each production from Camera duties, announcing and directing each production. If you love sports and want to be in the broadcasting industry then this club is for you. Sponsor: R. Russo

Business Professional Association (B.P.A.) - The Hinsdale Central Chapter of the Business Professionals of America is a student organization designed to help prepare students for the business world. BPA fosters a competitive forum for students to showcase their business skills and knowledge. BPA also encourages students to be an active part of their school and community through various service opportunities. Attendance at weekly chapter meetings are required to participate in all activities including community service projects, business-related competitions, and leadership activities at the local, regional, state, and national level. Membership is open to all Hinsdale Central High School students who are interested in the field of business. Members may enroll in the first 3 weeks of each school year. Sponsor: J. Jaczak

Campaign for Classrooms- Campaign for Classrooms is a non-profit organization founded by Hinsdale Central High School students to help children in other countries across the world. Created in 2013, we have built two classrooms in Uganda and have funded the reconstruction of four more in Honduras. The club meets bi-weekly to plan various fundraising activities. Join us as we strive to create a better future for children who deserve the education they need! Sponsor: K. Kim

CARE Club - Club for Animal Rights and Education(CARE). Our club works with local animal shelters, veterinarians, and other groups to raise money for and promote awareness about our four-legged friends. Sponsor: C. Kasten

Career Quandary Club - The Career Quandary Club is a unique club opportunity where students will interact with multiple different professionals in various career areas. Speakers will come in every other week to tell their “story” about the path they took from high school to college and college to their career(s). Between the weeks of presentations, the club will also meet to not only reflect on past presentations and discuss which careers they would like represented at future meetings, but also take part in job training (mock job interviews, college/career interest inventories, mock cover letter and resume writing, etc.). Sponsor: A. Madonia

Cheerleading - Cheerleaders promote and sustain Hinsdale’s spirit, pep, honor and enthusiasm. The cheerleaders perform at all football games, basketball games, and pep rallies. All students currently enrolled at Central may try out. Coaches: TBD

Chess Team -The Chess Team competes in interscholastic competitions from October to February, practices 3 times per week with a focus on improving all aspects of play, and offers a rigorous, scholastic environment where students can learn the value of teamwork. Casual players are welcome. Sponsors: D.Canavan/M. Jazak

Citizen Club - Citizen Club was formed at the request of students following the 9-11 tragedy. Students wished to learn more about the challenging global political environment in which we live. We believe more informed students benefit our school and society. We meet once a week to discuss pressing domestic and international affairs, but also sponsor fundraisers to support worthy causes, including aid to Haiti, Ronald McDonald House, and various inner-city Chicago programs. We meet every Tuesday morning at 7:20am during the school year in Room 284. All are welcome. Sponsors: C. Freiler/J. Naisbitt

Class Boards -

Senior Class Board raises money to reduce the cost of prom tickets. It makes all the necessary plans for prom and does activities to increase class spirit, including Homecoming and Pack the Place. Six students are chosen to represent their class. Sponsors: K. Saunders/Y. Kaapelnikova

Junior Class Board members are elected by their peer group. The board members attend weekly meetings devoted to planning and improving activities in preparation for Homecoming, prom, graduation and promoting school spirit/class pride. The junior class board members also may organize a class-wide community service project and participate in a variety of activities throughout the year. Sponsors: L. Sievers/D. Trujillo

Sophomore Class Board is elected by the sophomore student body and is composed of a president, vice president, secretary, treasurer and two delegates-at-large. The group meets weekly to coordinate Homecoming float building, fundraising to subsidize their prom, and participates in service projects. Sponsor: B. Holland

Freshman Class Board is comprised of six students chosen in a September election. Goals of the class board include planning the freshman float for Homecoming, planning and conducting fundraising projects to begin working toward prom goals, and creating events that will support class spirit. The Board meets weekly before school, and attendance by all officers is crucial to plan events for the class. Faculty members work with the Board to help achieve their goals. Sponsor: S. Scholz

Color Guard - The HC Red Devil Color Guard performs with the Marching Band at Varsity football half-times, in parades, and other performance opportunities. They use flags, rifles, sabers, and dance to provide visual enhancement to the band. All incoming freshmen through seniors, female and male, are welcome to audition in mid-May. No experience necessary, but previous dance or band experience is helpful. Sponsor: S. Gose

Criminal Justice Club –The Criminal Justice Club is for students who may be interested in a career related to the Criminal Justice System such as law enforcement, criminal prosecution/defense, corrections, forensic science, etc. By hosting speakers, field trips and other activities related to these various areas, the Criminal Justice Club hopes to improve student’s understanding of careers that they may seek within the Criminal Justice System and also promote a positive relationship between students and the various Criminal Justice Agencies that serve the local communities. Sponsor: T. Lillie

Dance Company - HCDC provides opportunities in dance for freshman through senior year students. A variety of dance styles are taught, choreographed, and performed for the annual show by dance company members. The Company’s mission is to make dance accessible to the widest possible audience and to create new dances using classical ballet, stylized tap, jazz, creative dance, lyrical, hip hop, and much more. HCDC promotes the appreciation for the form of dance in the belief that Dance is for Everybody! Try-outs are in February. Sponsor: M. Andrews

DAWGS – Our club seeks to support both Active and Retired Military through monthly meetings and activities that raise Community Awareness of the contributions that Veterans have made to our Society. Sponsor: TBD

Devils’ Advocate - Club members write the news stories and take photos for the print edition of *Devils’ Advocate*. Membership in this club depends on an interview with the editors-in-chief and the club adviser. These interviews typically take place in late April. Sponsor: C. Lopez

Drama Club - The Drama Club consists of students who support the drama productions at Hinsdale Central consisting of the following: September Show, Freshmen Play, Fall Play, Spring Show, Musical and the 24 Hour Theater Project. Publicity, ticket sales, ushering, and other activities are the mainstay of the club. Sponsor: S. Jaffe

Ecology Club - The Ecology Club promotes environmental awareness by recycling white paper, plastic, glass and aluminum. Students also participate in environmental activities within the community. Sponsor: C. Lopez

El Diablo - El Diablo editors and staffers write, design, produce and distribute the school yearbook. Students may apply for staff positions in writing, design and photography in the second semester of their freshmen, sophomore or junior years. Editorial and staff positions require a serious commitment and after-school time. Sponsor: E. Palmer

Engineering Club - Students meet weekly to explore several different forms of Engineering Graphics. Students can utilize four different programs to create three dimensional parts as well as two dimensional drawings. Students will explore these programs together to gain a higher knowledge of how they work along with teacher guidance. Sponsor: J. Schmidt

Family Career and Community Leaders of America (FCCLA) – This noncompetitive club is open to all students with an interest in fashion, culinary arts, child care, sewing, or other areas of Family and Consumer Sciences. Members will work on a variety of initiatives, fundraisers, and participate in community service projects. Sponsor: TBD

Fencing Club – Learning the art of fencing and entering competitive fencing events are the main activity of this popular club. Open to all. Sponsor: F. Kwiatkowski

Film Club – This is a club for movie enthusiasts to watch and discuss movies. Movies are selected by the group, viewed, and discussed. Open to any student who is interested. Sponsor: J. DiDomenico

Forensics - There are 13 competitive events on our school speech team ranging from acting, radio speaking, and original comedy to persuasive speaking. Students audition for the team in September. Sponsors: P. Woods/C. Wilbur

French Club - An action oriented club which sponsors a social activity per month such as a French film event, French holiday celebrations, inter-club Olympics and a major service project. Open to all. Sponsor: J. Cummings

Friendship Bracelet Club - All students are welcome and after each meeting leave with their own friendship bracelet! New bracelet designs are taught by group leaders. New members are welcome at any time. Sponsor: A. Ketterhagen

Future Educators of America – This club is open to all Hinsdale Central students who are interested in teaching. The club explores the field of education as a career option and completes activities that give back to the community with an educational experience. Sponsor: D. Oler

Future Health Professionals - FHP is a club for students interested in a career related to health care such as medicine, nursing, physical therapy, pharmacy, dentistry, social work, dietetics, optometry, veterinary medicine, etc. The goals of the club are to raise awareness of the role of health professionals, examine contemporary health professionals, examine contemporary health topics, and promote volunteerism and community service. Sponsor: J. Whaley

Gaussians - Gaussians is a math team open to all students who like to work on challenging contest-level math problems. The team practices for and participates in a series of local and state math contests. Our goal is to explore enrichment and supplementary topics in mathematics. Sponsors: E. Palumbo/S. Porod/J. Tomas/K. Walker/S. Wilson

Gay Straight Alliance (GSA) – provides a safe environment for Lesbian, Gay, Bisexual, Transgender, Straight and Questioning Youth, to meet, socialize and support one another. We envision a community that accepts, affirms and uplifts all young people without regard to their race, gender identity, religion, sexual orientation, socioeconomic class or political affiliation. Sponsor: M. Hilding

German Club - This club is open to all students who are interested in the German language and German-speaking cultures. Some of our activities include the World Cup Soccer Tournament, the annual Rootbeergarten and Pretzel service project, and a field trip to the German Holiday Market in Chicago. Sponsor: J. Jurgens

Guitar Club – The Guitar Club is open to all guitar players: acoustic, electric, bass, mandolin, banjo, and all skill levels: beginner, intermediate, professional. We get together after school on Fridays and play. Occasionally outside professionals come in to talk about some aspect of the guitar or the band business. The Guitar Club prides itself on being laid back and easy going. Sponsor: R. Russo

Habitat for Humanity – Raising money to build and construct homes for deserving families is Hinsdale Central Habitat’s primary mission. Habitat holds fundraisers for local, national, and international affiliates. The club ends the year with a house sponsorship and summer building trip to West Virginia. Habitat is open to students of all grades who are interested in raising awareness about the need for safe and affordable housing. Sponsors: D. Otahal/K. Griffin

Happy Club – Happy Club is a fun, unique student group dedicated to spreading positive energy throughout Hinsdale Central! We bring smiles to the faces of the Red Devils at school-wide events throughout the year. The meetings always have food, music, quotes, games and fun! Sponsor: S. Patel

History Club – Students meet on a weekly basis for History based discussions, lectures, guest speakers, films and more. All meetings are student lead and driven by club member interest levels. Sponsor: C. Ferrone

International Club - International Club’s aim is to promote cultural awareness and understanding, and to encourage students to share their cultural heritage. The club also offers opportunities to meet exchange student, learn about other cultures and to participate in an Ethnic Fair held in the spring. International Club is open to everyone who celebrates cultural diversity. Sponsors: J. Cummings/J. Convoy

Investment Club – Investment Club is the only activity at Hinsdale Central that truly lets you learn about the stock market and invest at the same time. The club meets every 2 or 3 weeks to discuss market trends, check up on our portfolio, or have a guest speaker from a local bank, company or investment firm come and give a presentation. Our main goal is learning and educating future business professionals about the market. Sponsor: M. Palmquist

Jazz Combo – Jazz Combo is intended for students who can already read music and who want to develop their skills in jazz improvisation. As many combos (rhythm section plus horns) as possible will be formed. The club will meet one day a week after school in Room 167. The combos may perform on the Fall and Spring Jazz Concerts with the Jazz Ensembles. Sponsor: M. Kurinsky

JETS (Junior Engineering and Technical Society) – JETS is a selective team which competes against other schools in two different paper-pencil academic challenges. WYSE (Worldwide Youth in Science and Engineering) features competition with other schools in academic tests in the areas of biology, chemistry, physics, English, computer science, and mathematics. TEAMS (Testing of Engineering Aptitude, Math, and Science) features teams of students working together to solve common Engineering problems that affect society or environmental issues. Sponsors: A. Breig/M. Breig

J. Kyle Braid (JKB) - The J. Kyle Braid Leadership Team is dedicated to improving Hinsdale Central and the surrounding community through leadership training, community service, character building, and supporting students throughout the school. JKB is involved with the Conflict Resolution Team and Mr. Hinsdale Pageant as well as other activities. Sponsors: B. Griffin/C. Wilbur

Junior Achievement – a club designed to help students understand free enterprise and how companies operate. In JA members start up and run “a company.” The students sell stocks, develop a Business Plan, elect board members, hold meetings, develop a product to sell, market the product, deal with the company finances, sell their product, pay investors

and finally liquidate the company in twelve weeks. This club is open to all Hinsdale Central Students and meets once a week. Board members may be required to meet at other times to develop an agenda for company meetings.

Sponsor: V. Ruth

Key Club (Kiwaniis Educated Youth) - The Key Club is an international service organization for high school students. Key Club's aim is the development of initiative, leadership ability and good citizenship practices. Members may attend conventions and engage in school and community service projects. Sponsor: S. Pendergrass/D. McPherrin

Ladies First- This club is open to all girls at Hinsdale Central. Ladies First is a singing group that meets after school September through February. They perform a variety of styles including pop, Broadway, and holiday music. Performances include Jingle Bell Java in December and other performances at school and in the community. Contact Mrs. Burkemper for more information at the start of the school year at jburkemp@hinsdale86.org Sponsor: J. Burkemper

Latin Club - The Latin Club promotes the understanding and appreciation of classical civilization and provides a forum for entertaining activities relating to the study of Latin and classical civilization. Sponsors: A. McCloud

Let's Help Out (LHO) – The purpose of LHO is to link students at Central with volunteer opportunities in our neighborhood. Throughout the school year, LHO will organize several drives to help numerous non-profit agencies in our community. LHO also coordinates a bulletin board outside the cafeteria where various volunteer opportunities are listed. Sponsor: TBD

LEAP club - Leap club mission is to raise money for the Leap school of Cape Town. Through moral and financial support, the hopes to provide the necessary provisions to help further education in the poverty stricken areas of South Africa. In the last 10 years we have gone there 3 times and given \$40,000 to the Leap Math & Science School in Cape Town. Sponsors: M. Cirlincione/P. Kalafut

Microfinance Club - This club strives to eliminate poverty in developing countries by providing entrepreneurs with the funds they need to augment their business, empower their communities, and promote sustainable economic development. Along with educating students and community members about microfinance and fair trade, the club also works to fundraise on behalf of programs like Kiva.org. Sponsor: A. Chokshi

Mock Trial Club - The Mock Trial program trains students in legal concepts and courtroom procedures in preparation for county, state, and national competitions. In these competitions students argue both sides of a case--portraying witnesses, making opening and closing statements, conducting direct and cross-examinations, and responding to objections. Tryouts for interested students are held in late October or early November. Sponsor: C. Freiler

Model United Nations - Model U.N. is designed to acquaint students with current global issues through simulating the workings of the United Nations. Delegates are assigned to a specific nation, research its positions on several issues, and represent that nation in a parliamentary debate at various regional conferences. The activity promotes an understanding of different cultures and assists students in developing their skills of negotiation and debate. Sponsor: M. Palmquist

Muslim Student Association - MSA is a club open to any student seeking friendship and understanding with Muslim students at Hinsdale Central. The club hosts discussions, speakers, fundraising, and social events which reflect the interests of its members. Sponsor: S. Rahman

National Art Honor Society - NAHS recognizes students who have shown outstanding ability in art. NAHS members use their creative skills to contribute to the school and the broader community. NAHS organizes field trips, special gallery shows, and guest speakers for its members. Eligible students must at least be a sophomore art student with a "B" or better average in their art classes. Sponsor: L. Milas

National Honor Society – The National Honor Society is an organization of seniors who are selected at the end of their junior year after being invited to apply for membership. The NHS Chapter establishes rules for membership that are based upon a student’s outstanding performance in the areas of scholarship, character, leadership and service to their school and community. The goal of this organization is to continue enhancing these traits throughout the year. Sponsors: K. Janicek/G. Chandler

Operation Snowball - This group is composed of students and staff members from both Hinsdale Central and Hinsdale South and provides social alternatives to alcohol and substance use. It is a year-long program that kicks off with a three-day camp retreat. The goal is to provide a greater sense of openness and trust among teens and adults to promote personal growth. Sponsors: J. Cave/C. Ferrone

Outdoor Adventure Club – This club is formed to discuss and participate in extreme sports. Main interest is in paintball, but other ideas are welcome. Sponsor: C. Brodell/D. Scheldrup

Peer Buddies – In Peer Buddies we strive to: 1) include all students in fun activities both in school and in the community; 2) make sure people understand the importance of inclusion in our school and community; and 3) promote being active social members of HC. Our club is open to all. Sponsors: S. Boheme/S. Pendergrass

Peer Leadership – The mentoring organization that works with all freshmen to make their transition to high school academically and socially successful. Leaders apply and are interviewed for selection mid-year for the following school year. Leaders are trained in the spring and fall to work with a small group of freshman during PE on all first semester late start days. This club requires responsibility and leadership beyond other groups. Sponsors: L. Milas/M. Jensen

Pep Band - The pep band performs at many of the boys and girls home basketball games and for pep assemblies as well. The repertoire focuses on current pop music. Participation is open to all band students. Sponsor: M. Kurinsky

Photography Club - This club further advances the students’ appreciation for photography by adding to their knowledge base and skill level within their chosen area of interest. Sponsor: J. Krueger

Poetry Club – This club was created so Hinsdale Central students might have a place to express themselves in a safe, free-thinking environment. Our intent is to expose club members to all sorts of poetry - slam, beat, traditional, anything - and to allow each member to explore different types of writing in an attempt to find their own style. Write what you want when you want; in Poetry Club, we hold nothing back. Certain members of Poetry Club for the Louder than a Bomb Slam Poetry Team early in the school year to begin preparing for the largest slam poetry competition in the country held in February of each year. Sponsor: R. Corelitz/E. Landry

Pom/Dance Team - These girls perform at all home football games, basketball games, and pep rallies. They not only are involved in numerous community service projects but also compete at IDTA sanctioned competitions. Any freshman, sophomore or junior girl may try out. Sponsors: TBD

Rugby Club- Rugby is a game that is a combination of football, wrestling, and soccer in one. A sport for all ages (fresh-Sr), all ability levels, who want to further their overall athletic abilities and competitive drive. The season starts in February with season completion at end of May. The season consists of a minimum of 7 games plus possible playoff games. Sponsor: N. Gebhart

Robotics Team - Computer Club / Robotics Team - The Computer Club / Robotics Team provides a way for students to explore and learn about computers, robots, engineering, and a variety of other fields as the team brainstorms, designs, builds, programs, debugs, and pilots a robot through the FRC First Robotics competition. Each year a unique challenge is unveiled and the team works together to design their robot. An intensive 6-week build period is followed by a 3-day

competition to pit our design against those of other student teams. No previous experience is required – we learn as we go from one another, and from professional engineers, programmers, etc. There are opportunities for students interested in computers/programming, engineering, math/science, graphic arts, business (we have to develop a business plan, make a budget, keep accounting records, reach out to local companies and professionals for support and mentoring, among other things)... It's an ideal chance to get an inside look at a lot of different career fields, meet a lot of smart people, and play with a lot of cool toys! Sponsor: S. Wilson/J. Schmidt

SADD (Students Against Destructive Decisions) - By presenting assemblies and publicity this group works to educate the student body of the dangers of drinking and driving. Sponsors: P. Richards/ T. Lillie

Scholastic Bowl – Central's Scholastic Bowl team participates with other West Suburban and Illinois schools in academic competition. Teams of five students answer toss-up and bonus questions on a wide variety of academic disciplines and current events. Central's team has a proud tradition of conference and state titles. Practice is twice per week and focuses on reviewing and learning new information and practice games. Sponsors: A. McCloud/E. Jensen

Science Olympiad – Science Olympiad is a team for very dedicated science students. Teams of fifteen students compete at 23 different events. The competition includes tests, experiments and building projects in the fields of biology, chemistry, physics, earth science, and engineering. Central's team has historically placed at state. Sponsors: K. Gabric/JR Paige/P. Pintz/J. Schmidt/J. Ludois

Solstice Art & Literary Magazine – Solstice is our award-winning magazine designed and produced by a dedicated staff of both graphic designers and writers. All design work is done on the IMAC in Adobe InDesign software. The literary staff reviews literary layout and develops the theme for the magazine. Solstice is produced once during the school year. The printed magazine is distributed to the students in May. We meet monthly, September thru November, and increase our meetings during production, March thru April. We are looking for dedicated people who enjoy art, poetry, and prose. To join Solstice, fill out an application or contact us at Solstice@hinsdale86.org. Sponsors: P. Potokar/J. DiDomenico

Spanish Club - Spanish Club is open to all students interested in the Spanish language and Hispanic cultures. It promotes cultural understanding and appreciation by participating in varied activities such as a visit to the Day of the Dead exhibit, language club Olympics, Hispanic meals and service projects. Sponsors: J. Conroy/B. Holland

Student Council - The Student Council provides student government and activities for the student body. Student Council runs all school elections, Homecoming, the Variety Show, and issues parking permits to seniors. Students must present petitions to be placed on the ballot. Meetings are held every Wednesday morning and are open to all students. Sponsors: S. Phillip/K. Bronke

Upper Room - People of all faiths and backgrounds are welcome. We participate in community service projects and are in charge of the Bunny Grams fundraiser used to support local charities. We also pray for the school and all of those in our community and the world. Sponsor: A. DeAngelis.

Variety Show – All-School Talent Show held during Pack the Place Week. Sponsors: K. Russo/R. Russo

Varsity Club - Varsity Club promotes school spirit through its organization of spirit week, homecoming pep rallies, election of the Homecoming court and Homecoming King and Queen, and the Homecoming Dance. In the winter, the club organizes the Clubs that Care gift drive and the Turnabout Dance. In addition, the club sponsors many other school spirit events throughout the year. Membership is open to all students. Sponsors: S. Hiffman/J. Tylk

Vegetarian Club – Vegetarian Club promotes the awareness of healthy and humane food options. Members meet twice a month to taste and share vegetarian and vegan recipes and also take part in community potlucks and movie viewings. All food appetites are welcome. Sponsor: C. Lopez

Video Game Club - Video Game Club is open to anyone who enjoys video games and fun. We meet at least 2 times per month after school and play a variety of games for Nintendo, PS, Xbox, PC and more! This club allows for its members to network with other gamers and to build friendships. Sponsor: S. Boheme

WHSD Radio Club - If you are interested in developing skills in broadcasting, engineering, announcing, producing and managing a radio station, then this club is for you. WHSD broadcasts music, athletic contests, and strives to meet community needs. There are tryouts at the start of each semester, in addition to year-round positions that need no audition. Sponsors: A. Hipskind/R. Russo

Youth and Government - This statewide organization provides students with the opportunity to draft, lobby for, and pass laws which they have created. After meeting with other high schools, the students will take their perfected bills down to the state’s capitol in Springfield for a 3-day weekend where they will attempt to have their bills written into law by debating their bill group’s merits. Sponsors: A. Hipskind

STEPS TO FORM A STUDENT-GENERATED CLUB:

After completed form has been returned to the Student Activities Office, the application goes through the following process:

1. Review of application by the Student Activities Director in light of criteria for school-sponsored clubs and conditions.
2. Meeting with potential student-found sponsor, students, Student Activities Director and new club committee made up of various members from the school’s Student Club Advisory Board.
3. Written recommendation by the Student Activities Director to Administration for acceptance or rejection of the club as a school-sponsored club.
4. If a club is accepted as a school-sponsored club, the club will be on “pilot” status for up to three full school years.
5. The sponsor, students and Student Activities Director will develop a plan once club reaches probationary stage. Two or more interested members of the new club committee will look in on three, non-sequential meetings to evaluate the progress, attendance, member participation and effectiveness of the pilot club meetings. Throughout this process, assistance will be offered from the Committee on how to improve the club.

NEW CLUB CRITERIA:

1. Availability of an appropriate adult sponsor.
2. Evidence of sufficient student interest and regular participation.
3. NO significant duplication of purpose, goals or activities of an EXISTING school-sponsored club.
4. A club cannot be joined at counter school if the club exists at the school in which the student is registered.
5. If club is not running at the school in which the student is registered, student must follow “*steps to form a student generated club*” pursuant to the *Student Handbook* at their home school.
6. The new club proposal request form must be completed and submitted to the Student Activities Director at home school for review and consideration.
7. New Club Committee and Student Activities Director reviews new club request and make a decision based on criteria of the request.

New Clubs must have survived for six complete school months in order to be included on a student’s college application.

STUDENT ACTIVITY GUIDELINES AND INFORMATION

Fundraisers

All organizations wishing to hold a fund raiser must be directly tied to a HC club/activity complete a Project Approval Form and obtain permission from the Student Activities Office.

Insurance

The School District does NOT carry a policy insuring students against accidents and injuries while participating in any student activity. However, an ACCIDENT INSURANCE PLAN is available to all students. The information and request form are included with the BOOK LIST mailed to every student registered at Central. Information concerning supplemental insurance coverage is available at Hinsdale Central Bookstore.

P.A. Announcements

P.A. Announcements must be submitted via a club sponsor to Central Announcements via email prior to 12:00 pm for the next day announcements. Email must include the following: name of club, dates to be announced, message to be broadcast and sponsor name.

Participation

It is expected that students who are involved in student activities display good citizenship, and character, follow the rules of the club, adhere to the HCHS activities code. To try out for an activity such as Pom Pons or cheerleading or run for an office, the student must be currently enrolled at Central.

Posters

All posters must be submitted to the Student Activities Office, Room 233, for approval before they are “put-up.” Only school sponsored posters will be approved. Posters may not be put on painted surfaces and are only to be hung in the designated areas labeled “For Your Red Devil Information”. Students who place posters on the wall are responsible for removing them. A maximum of twenty posters may be displayed for any single event. A posting wall for appropriate non-school sponsored functions is available along the north wall of the cafeteria, but must be pre-approved by Activities Director prior to hanging.

HINSDALE CENTRAL HIGH SCHOOL ACTIVITIES CODE

STATEMENT OF PHILOSOPHY

1. A Code is a system of guiding principles and rules that communicate norms and values and helps individuals distinguish between what is right and what is wrong. This Code outlines Hinsdale Central’s expectations for students who choose to be involved in our extracurricular program.
2. Hinsdale Central High School offers an extensive and diverse extracurricular program to provide additional learning opportunities to students who wish to develop special interests, skills, and talents to a higher level. Involvement in these activities is voluntary and a privilege; students choosing to participate take on extended responsibilities as representatives of their school and community. These extended responsibilities justify holding students who choose to participate in the extracurricular program to a higher standard of conduct as a condition of participation.
3. Students who choose to participate in the extracurricular program are responsible for behaving in accordance with this Code.

SPONSOR EXPECTATIONS

1. **The individual sponsor will be responsible for discussing with all club members the specifics of the new Code at the beginning of the year** (if a club starts meeting in November, the sponsor is expected to discuss the Code in November). Sponsors must be clear with their club members as to what is expected of them, which includes setting clear rules and expectations for club leaders. Students are encouraged to discuss any questions regarding the Code with sponsors. Interaction must exist between sponsor and members/leaders.

- Sponsors will discuss the Code in order to open lines of communication and can help students realize what we value as a community.
2. The sponsor may be asked to sit in on an Activities Panel to review infractions.
 3. All sponsors are to keep accurate attendance at meetings for the purpose of club rosters, eligibility, and accurate information for transcripts. Sponsors should update their rosters at the end of each 'season' (October, February, and May).
 4. All sponsors are expected to regularly report club events and news to the Activities Director.
 5. The sponsor must meet with the Activity Director at the end of the school year for his/her year-end review.

STUDENT EXPECTATIONS

There is a distinct difference between leader(s) and member(s) of any club or activity.

- a) **CLUB LEADERS/PRESIDENTS:** Leaders in the student activities program are also role models for others, and, in addition to meeting the same academic criteria as other leaders in athletics, activity leaders are bound to a code of EXEMPLARY BEHAVIOR; therefore, a high standard is established for club leaders. Leaders are governed by an additional stipulation that states that they must uphold the Code because they are role models and have been elected, been granted, or assumed leadership roles. Consequences for lack of exemplary behavior are REMOVAL FROM THE LEADERSHIP POSITION if there is **one** infraction. Leaders may continue membership in the club but cannot hold office. This EXEMPLARY BEHAVIOR expectation becomes active the day students become officers/leaders and have read the Code and acknowledge understanding of the code via signature kept on file with club sponsor, and this continues until the final day of their respective leadership positions (when someone else becomes the Club President or leader).
- b) **CLUB MEMBERS** must:
 1. realize the importance of academic excellence. (The IHSA and Hinsdale Central require the participant to receive passing grades in at least five classes.)
 2. not use or possess tobacco, alcohol, or illegal drugs. ("Possession" as used in this Code shall mean having any knowledge of, and any control, over an item.)
 3. practice good citizenship in all environments by respecting the property and rights of others (poor citizenship includes activities such as stealing, cheating, vandalism and other illegal acts).
 4. realize the existence and acceptance of and be held accountable for the individual rules as outlined by the coach or sponsor, other than those outlined in the Activities Code.

Conduct of all students involved in extracurricular activities will be of the highest caliber in the school, in the community, and during practices and games. Students who do not represent Hinsdale Central in a becoming manner or whose habits, conduct, or character IN OR OUT OF SCHOOL are such as to reflect discredit upon Hinsdale Central, shall be subject to disciplinary measures. This commitment begins with the first day of participation in the club until the club meetings end. If the club meets over the summer, then these expectations apply.

ACTIVITIES CODE INFRACTIONS AND/OR VIOLATIONS

NOTE: Disciplinary action for behavior in violation of school rules as described in the Hinsdale Central Handbook may also subject participants to disciplinary action under the Activities Code. Additionally, conduct resulting in the participant's arrest or conviction of an ordinance violation or crime may result in disciplinary action under the Activities Code.

Should code expectations be violated, the following happens:

1st Offense:

- a) A meeting including the participant and Activities Director will be conducted to discuss the infraction and an intervention meeting may be recommended. This meeting could include the parents (guardian), coach or sponsor.

- b) Officers/Presidents/Leaders – are asked to resign their leadership positions.
- c) In order to remain a part of the club or activity, the Officer/President/Leader must accept responsibility for his/her actions.
- d) Club Members – will be disqualified from any and all participation in club activities until assigned disciplinary action is completed. This disciplinary course of action will be assigned by the Activities Code Review Panel.

2nd Offense:

- a) A second infraction will require a more extensive disciplinary assignment designated by the Activities Code Review Panel.

3rd Offense:

- a) A third infraction will constitute an exemption from the club and membership in all Hinsdale Central High School clubs/activities for the remainder of his/her high school career.

ACTIVITIES CODE REVIEW PANEL

The Activities Director will handle infractions of the Activities Code and may consist of the Activities Director, Club Sponsor(s), and a police liaison if applicable. The panel will convene within a designated number of days of the infraction to discuss the severity of the infraction and decide, incident by incident, the appropriate consequence. Consequences for an activity infraction will occur as a result of direct observation by a school official and/or the result of an investigation by the school administration. Reports of infractions from non-school sources will not be acted upon unless school officials (activity sponsor or administration) substantiate the report through investigation. The student should be informed of the investigation and given an opportunity to speak about the accusation prior to the decision by the panel and the administration. Clubs and activities that have a possession-free foundation have the ability to terminate the student's participation based on the outcome of the investigation. All cases, except self-confession of an offender, are subject to an Activities Code Review Panel appeal. This appeal is an opportunity to present extenuating circumstances. Notice of an appeal must be made to the Activities Director within three days of the consequence being assigned.

Infraction consequences will be in the form of disciplinary actions as assigned by the Activities Director. Discipline action must be completed immediately in order to allow the student to return to his/her club. The Activities Director will decide what, where, whom, and which resources to use for disciplinary action. If assigned community service, the student will not be able to work with a family member, for instance, in order to have hours "signed off on." Service work will be done outside of the school day and be approved by the Activities Director. There will be a minimum number of service hours designated by the Activities Director, as well.

Students who are involved in a "guilt by association" circumstance will receive consequences deemed appropriate by the Activities Director.

ATTENDANCE PROCEDURES FOR STUDENT PARTICIPATION IN ATHLETICS AND ACTIVITIES

Students' primary responsibility is to attend school during the day in order to achieve their full academic potential. Therefore, student participation in any athletic or co-curricular activity requires a student to be present in school all day on the day of a practice, event, contest, or competition. ***Students who are not in attendance on the on the day of a practice, event, contest, or competition will be ineligible to participate.***

- Students and parents/guardians will sign the Participation Policy as a part of their Athletic and/or Activity Code paperwork.
- Students must contact their coach or sponsor on the day of a practice or event to report that they missed part or all of the school day due to illness. This is true whether the practice is before school or after school. The goal is to have the students stay home in order to get well, to concentrate on lessons they missed that day, and to limit the spread of illness to teammates.
- If a student fails to report an absence, the coach or sponsor will levy a sanction against that student for a lack of responsibility and respect for the Participation Policy.

- If a student misses part of the school day due to a dental or medical appointment, funeral, observance of a religious holiday, or family emergency, the student must notify the coach or sponsor, who will determine if participation will be allowed on that day or not.

2016-17 Exam Schedules

The dates for when semester exams will be administered have been established for the 2016-17 school year (see below). However, bell schedules have not been set. As soon as specific exam times and class periods have been determined, Hinsdale Central will provide detailed information, which will be shared and posted via the school website <http://hc.hinsdale86.org> as well as in an email message to parents, guardians and students.

First Semester Exam Schedule

<u>Time</u>	<u>Dec 19, 2016</u>	<u>Dec 20, 2016</u>	<u>Dec 21, 2016</u>
8:00 a.m. – 9:30 a.m.	Period 1	Period 3	Period 10
9:30 a.m. – 9:45 a.m.	Break	Break	Break
9:45 a.m. – 11:15 a.m.	Period 4/5	Period 6/8	Make-up
	Period 5/6	Period 7/8	
	Period 4/6	Period 6/7	
11:15 a.m. – 11:30 a.m.	Break	Break	Make-up
11:30 a.m. – 1:00 p.m.	Period 2	Period 9	

NOTE: If a student has 3 exams fall on the same day, the student can ask one of his/her teachers to move the exam to the “Make-Up” time slot.

Colleagues,

Second Semester Exam Schedule SENIORS

Date/Period:	Monday, May 22	Periods 9 and 10
	Tuesday, May 23	Periods 3,4,5,6,7,8
	Wednesday, May 24	Periods 1 and 2

Time: Senior exams will be held during the regular class periods.

NOTE: Mandatory graduation practice will follow the second period exam on May 18, at 10:00 a.m.

Second Semester Exam Schedule UNDERCLASSMEN

<u>Time</u>	<u>May 26, 2017</u>	<u>May 30, 2017</u>	<u>May 31, 2017*</u>
8:00 a.m. – 9:30 a.m.	Period 1	Period 3	Period 10
9:30 a.m. – 9:45 a.m.	Break	Break	Break
9:45 a.m. – 11:15 a.m.	Period 4/5	Period 6/8	Make-up
	Period 5/6	Period 7/8	
	Period 4/6	Period 6/7	
11:15 a.m. – 11:30 a.m.	Break	Break	Make-up
11:30 a.m. – 1:00 p.m.	Period 2	Period 9	

NOTE: If a student has 3 exams fall on the same day, the student can ask one of his/her teachers to move the exam to the “Make-Up” time slot on the last exam day.

***June 6 will be the last day of school unless there are emergency days. For each emergency school day added, the Final Exam Schedule will be pushed out the equivalent number of days.**

*This schedule reflects that the official last day of school is, May 31, 2017 if emergency days are not declared



- Self Management:**
- Regulating one's emotions
 - Regulating stress
 - Self-control
 - Self-motivation
 - Stress management
 - Setting and achieving goals

- Self-Awareness:**
- Labeling one's feelings
 - Relating feelings and thoughts to behavior
 - Accurate self-assessment of strengths and challenges
 - Self-efficacy
 - Optimism

- Social Awareness:**
- Perspective taking
 - Empathy
 - Respecting diversity
 - Understanding social and ethical norms and behavior
 - Recognizing family, school, and community supports

- Relationship Skills:**
- Building relationships with diverse individuals and groups
 - Communicating clearly
 - Working cooperatively
 - Resolving conflicts
 - Seeking help

- Responsible Decision Making**
- Considering the well-being of self and others
 - Recognizing one's responsibility to behave ethically
 - Basing decisions on safety, social and ethical considerations
 - Evaluating realistic consequences of various actions
 - Making constructive, safe choices for self, relationships, and school

August

2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10 Freshman Experience 8:00 AM - 11:30 AM	11 Teachers' Institute Day (No School)	12 Teachers' Institute Day (No School)	13
14	15 First Day of School - All School Assembly	16	17	18	19	20
21	22	23	24	25 Curriculum Night 7:00 PM	26	27
28	29	30 Junior Yearbook Photos Senior Family Night /Financial Aid Night 7:00 PM	31 Sophomore Yearbook Photos			

October

2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday				
1						Homecoming Parade 9:30 AM Homecoming Game 12:00 PM Homecoming Dance 8:00 PM - 11:00 PM SAT Testing not held at HC				
2	Rosh Hashanah	3	4	5	Freshman Play 7:00 PM	Freshman Play 7:00 PM	Freshman Play 7:00 PM			
9	Columbus Day (No School)	10	11	12	13	End of First Quarter	15			
16	17	18	PSAT/NMSQT Testing only for JUNIORS Choir Festival 7:00 PM	19	Parent/Teacher Conference 6:00 PM - 9:00 PM	20	Non-Attendance Day for Students Parent/Teacher Conferences	21	22	ACT Testing at HC
23	24	Choir Concert 7:00 PM	25	26	27	28	Bandamonium 6:30 PM	29		
30	Halloween	31								

November

2016

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
			Orchestra Concert 7:00 PM 1		2 Jazz Concert 7:00 PM		4 SAT Testing not held at HC	
Daylight Saving Time Ends	6	7	8	9	10	Veterans Day	11	12
	13 International College Fair 7:00 PM	14	15	16	17 Parent Participation Day Fall Play 7:00 PM	Fall Play 7:00 PM	18	Fall Play 7:00 PM 19
	20 Fall Recognition Assembly	21	22	23 Early Dismissal 11:30 AM	24 Thanksgiving Holiday	Thanksgiving Holiday	25	26
	27	28	29	30 Symphony Orchestra Concert 7:00 PM				

December

2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday						
				Jingle Bell Java 7:00 PM		SAT Testing not held at HC						
4	Madrigal Concert 7:00 PM	5	Winter Art Show	6	Winter Art Show	7	Winter Art Show	8		9	ACT Testing not at HC	10
11		12	Winter Concert - School Assembly Honor Student Art Show	13	Winter Concert 7:00 PM Honor Student Art Show	14	Honor Student Art Show	15		16		17
18	Semester Exams	19	Semester Exams	20	Semester Exams	21	Winter Break	22	Winter Break	23	Christmas Eve	24
Christmas Day Hanukkah Begins	25	Winter Break Kwanzaa Begins	26	Winter Break	27	Winter Break	28	Winter Break	29	Winter Break	30	31

January

2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
New Year's Day 1	Winter Break 2	Winter Break 3	Winter Break 4	Winter Break 5	Winter Break 6	7
8	School Resumes 9	10	11	12	Teachers' Institute Day (No School/ Emergency Day if needed) 13	14
15	Martin Luther King Holiday (No School/ Emergency Day if needed) 16	17	18	19	20	SAT Testing not held at HC 21
22	23	24	25	26	27	28
29	30	31				

February

2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			Variety Show 7:00 PM	Groundhog Day Variety Show 7:00 PM	Winter Pep Assembly	Turnabout Dance 8:00 PM - 11:00 PM
5 Sophomore Parent Night 7:00 PM	6 Jazz Concert 7:00 PM	7 Young Scholars Program 7:00 PM	8 Orchestra & Choir- Performance 7:00 PM	9 ACT Testing at HC	10	11
12	13 Valentine's Day Vocal Valentines	14 College Selection Process 7:00 PM	15 Band Concert 7:00 PM	16	17	18
19 Presidents' Day (No School/ Emergency Day if needed)	20	21	22	23	24	25
26	27	28				

May

2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
	AP Exams	1 AP Exams Spring Art Show Band Concert 7:00 PM	2 Spring Art Show AP Exams	3 Spring Art Show AP Exams Symphony Orchestra 7:00 PM	4 AP Exams	5 SAT Testing at HC	6
	7 AP Exams	8 Orchestra Concert 7:00 PM AP Exams Honors Portfolio Art Show	9 AP Exams Honors Portfolio Art Show	10 Choir Concert 7:00 PM AP Exams Honors Portfolio Art Show	11 AP Exams	12 24 Hour Theater Project	13
Mother's Day 14	15 Spring Recognition Assembly	16 NHS Induction 7:00 PM Awards Night 5:30 PM Advance Painting Art Show	17 Advance Painting Art Show	18 Music Awards Night 7:00 PM Advance Painting Art Show	19 Yearbook Distribution Dance Company Show 7:00 PM	20	
	21 Senior Exams	22 Senior Exams	23 Senior Exams Graduation Practice 10:00 AM	24 Graduation 7:00 PM	25 Semester Exams	26	27
28 Memorial Day (No School/ Emergency Day if needed)	29	30 Semester Exams	31 Semester Exams				

June

2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				Emergency Day 1	Emergency Day 2	SAT Testing at HC 3
4	Emergency Day 5	Emergency Day 6	Emergency Day 7	8	9	ACT Testing not held at HC 10
11	12	13	14	15	16	17
Father's Day 18	19	20	21	22	23	24
25	26	27	28	29	30	

July

2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	Independence Day 4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August

AUGUST 2016

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER 2016

S	M	T	W	T	F	S
		1	2	3		
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Fairness

- Play by the rules
- Take turns and share
- Be open-minded; listen to others
- Don't take advantage of others
- Don't blame others carelessly

Afterschool Activities

15 Monday	16 Tuesday
First Day of School - All School Assembly	
1	
2	
3	
4/5/6	
6/7/8	
9	
10	

17 Wednesday

18 Thursday

19 Friday

20 Saturday

21 Sunday



Long-Term Assignments

August

AUGUST 2016

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER 2016

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Caring

- Be Kind
- Be Compassionate and show you care
- Express gratitude
- Forgive others
- Help people in need

Afterschool Activities

22 Monday	23 Tuesday
1	
2	
3	
4/5/6	
6/7/8	
9	
10	

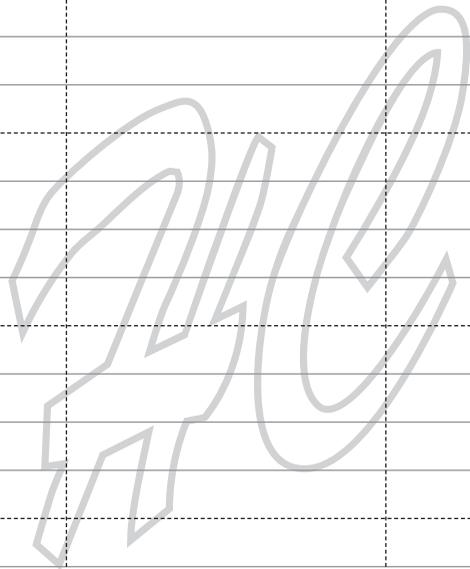
24 Wednesday

25 Thursday

26 Friday

27 Saturday

Curriculum Night 7:00 PM



28 Sunday

Long-Term Assignments

August

AUGUST 2016

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER 2016

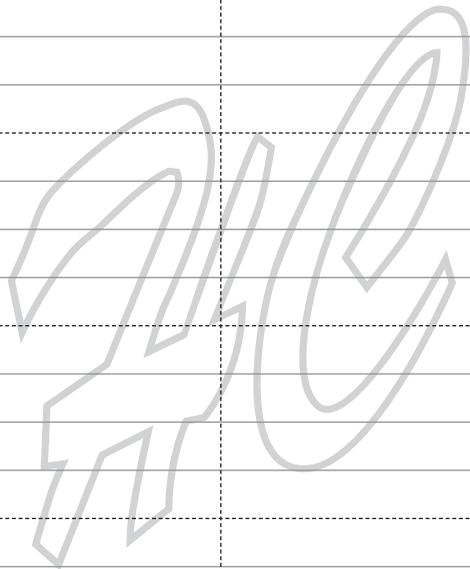
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				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Citizenship

- Do your share to make your school and community better
- Cooperate
- Stay informed, vote
- Be a good neighbor
- Obey laws and rules
- Respect authority
- Protect the environment

Afterschool Activities

29 Monday	30 Tuesday
	Junior Yearbook Photos Senior Family Night /Financial Aid Night 7:00 PM
1	
2	
3	
4/5/6	
6/7/8	
9	
10	



September

SEPTEMBER 2016

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER 2016

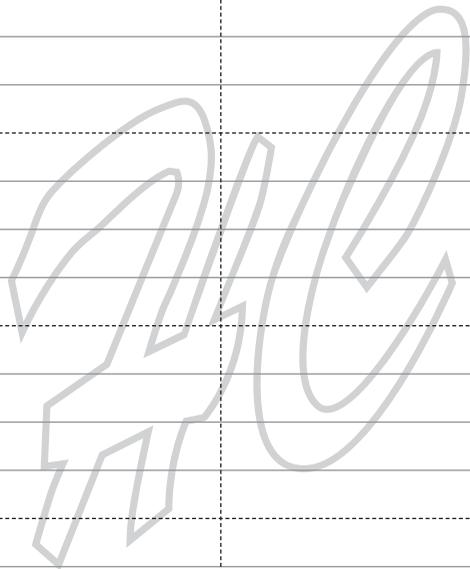
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						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Respect

- Treat others with respect; follow the Golden Rule
- Be tolerant of differences
- Use good manners, not bad language
- Be considerate of the feelings of others
- Don't threaten, hit or hurt anyone
- Deal peacefully with anger, insults and disagreements

Afterschool Activities

12 Monday	13 Tuesday
1	
2	
3	
4/5/6	
6/7/8	
9	
10	



14 Wednesday

15 Thursday

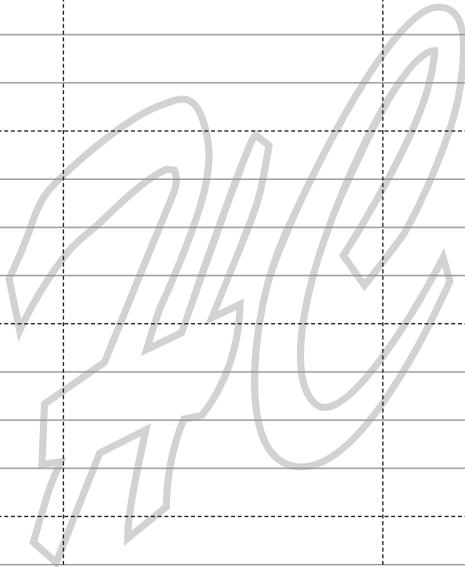
16 Friday

17 Saturday

18 Sunday

Habitat for Humanity Raise
the Roof 5K

Long-Term Assignments



September

SEPTEMBER 2016

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER 2016

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Responsibility

- Do what you are supposed to do
- Persevere; keep on trying
- Always do your best
- Use self-control
- Think before you act - consider the consequences
- Be accountable for your choices

Afterschool Activities

19 Monday	20 Tuesday
1	
2	
3	
4/5/6	
6/7/8	
9	
10	

21 Wednesday

22 Thursday

23 Friday

24 Saturday

25 Sunday

Homecoming Float Building
Powderpuff Football Game



Long-Term Assignments

September

SEPTEMBER 2016

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER 2016

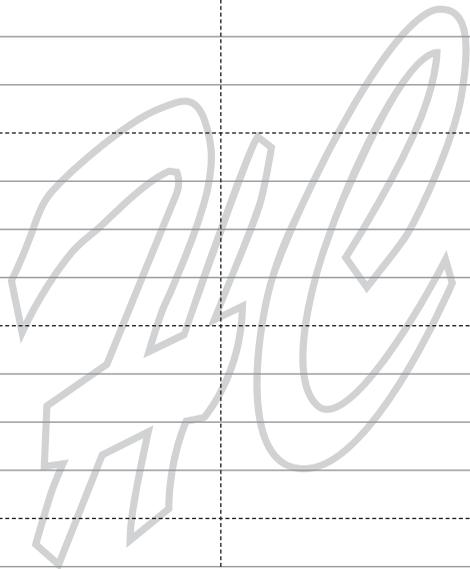
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Fairness

- Play by the rules
- Take turns and share
- Be open-minded; listen to others
- Don't take advantage of others
- Don't blame others carelessly

Afterschool Activities

26 Monday	27 Tuesday
Homecoming Art Show Homecoming Court Nominations Assembly	Homecoming Art Show
1	
2	
3	
4/5/6	
6/7/8	
9	
10	



October

OCTOBER 2016

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER 2016

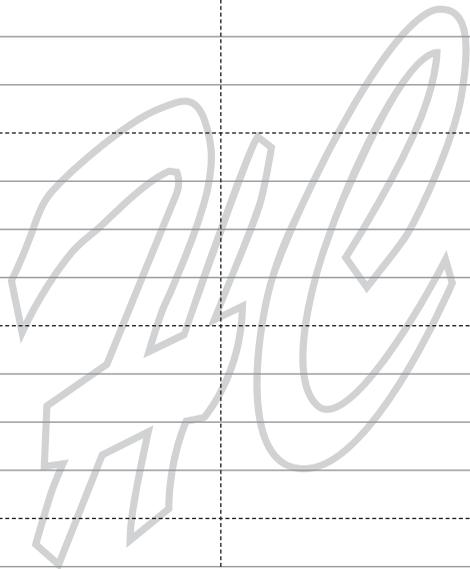
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Caring

- Be Kind
- Be Compassionate and show you care
- Express gratitude
- Forgive others
- Help people in need

Afterschool Activities

3 Monday	4 Tuesday
Rosh Hashanah	
1	
2	
3	
4/5/6	
6/7/8	
9	
10	



October

OCTOBER 2016

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER 2016

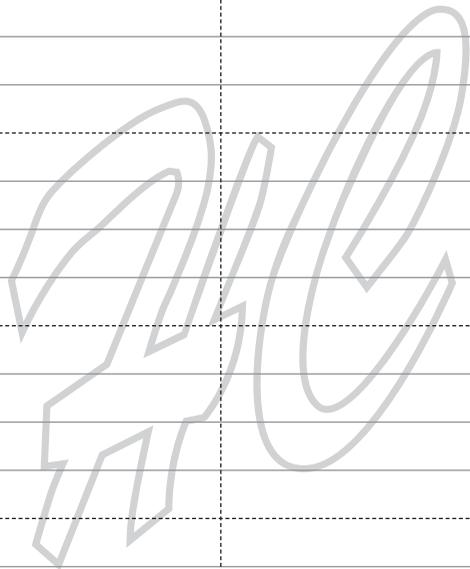
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Citizenship

- Do your share to make your school and community better
- Cooperate
- Stay informed, vote
- Be a good neighbor
- Obey laws and rules
- Respect authority
- Protect the environment

Afterschool Activities

10 Monday	11 Tuesday
Columbus Day (No School)	
1	
2	
3	
4/5/6	
6/7/8	
9	
10	



October

OCTOBER 2016

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER 2016

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Trustworthiness

- Be honest
- Don't deceive, cheat or steal
- Be reliable - do what you say you'll do
- Have the courage to do the right thing
- Build a good reputation
- Be loyal - stand by your family, friends and country

Afterschool Activities

17 Monday	18 Tuesday
1	
2	
3	
4/5/6	
6/7/8	
9	
10	

October

OCTOBER 2016

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER 2016

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Respect

- Treat others with respect; follow the Golden Rule
- Be tolerant of differences
- Use good manners, not bad language
- Be considerate of the feelings of others
- Don't threaten, hit or hurt anyone
- Deal peacefully with anger, insults and disagreements

Afterschool Activities

24 Monday	25 Tuesday
	Choir Concert 7:00 PM
1	
2	
3	
4/5/6	
6/7/8	
9	
10	

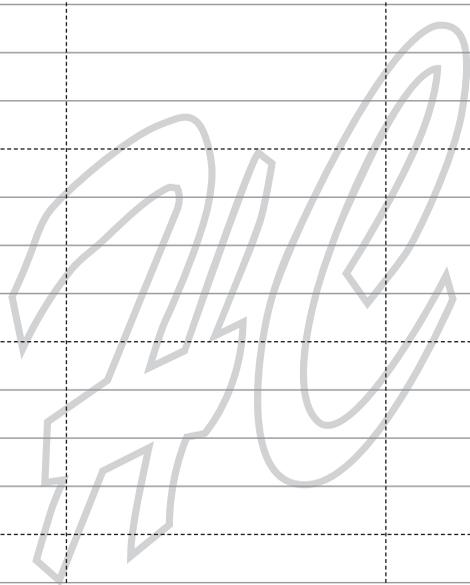
26 Wednesday

27 Thursday

28 Friday

29 Saturday

Bandamonium 6:30 PM



30 Sunday

Long-Term Assignments

November

NOVEMBER 2016

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER 2016

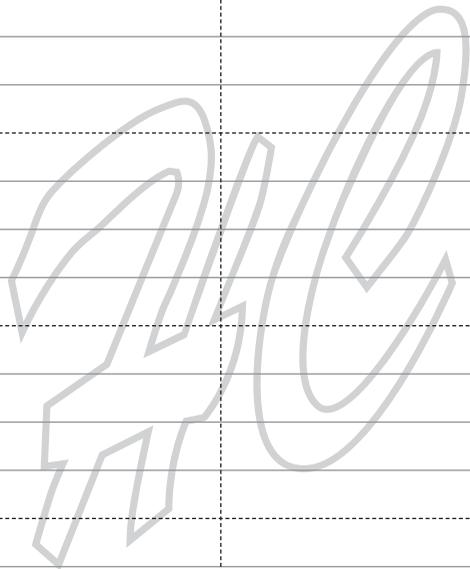
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Responsibility

- Do what you are supposed to do
- Persevere; keep on trying
- Always do your best
- Use self-control
- Think before you act - consider the consequences
- Be accountable for your choices

Afterschool Activities

31 Monday	1 Tuesday
Halloween	Orchestra Concert 7:00 PM
1	
2	
3	
4/5/6	
6/7/8	
9	
10	



November

NOVEMBER 2016

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

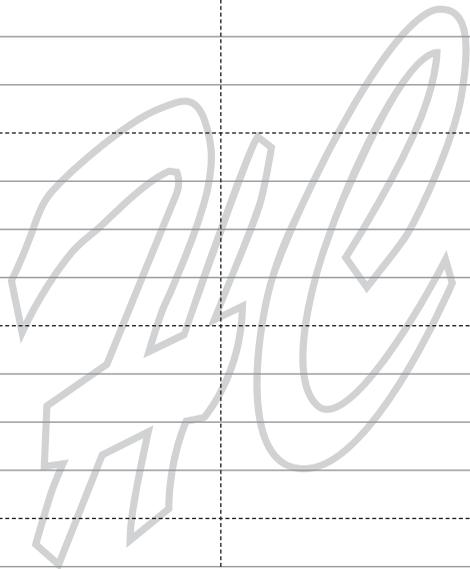
DECEMBER 2016

S	M	T	W	T	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Fairness

- Play by the rules
- Take turns and share
- Be open-minded; listen to others
- Don't take advantage of others
- Don't blame others carelessly

7 Monday	8 Tuesday
1	
2	
3	
4/5/6	
6/7/8	
9	
10	



Afterschool Activities

November

NOVEMBER 2016

S	M	T	W	T	F	S
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6	7	8	9	10	11	12
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20	21	22	23	24	25	26
27	28	29	30			

DECEMBER 2016

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18	19	20	21	22	23	24
25	26	27	28	29	30	31

Caring

- Be Kind
- Be Compassionate and show you care
- Express gratitude
- Forgive others
- Help people in need

Afterschool Activities

14 Monday	15 Tuesday
International College Fair 7:00 PM	
1	
2	
3	
4/5/6	
6/7/8	
9	
10	

November

NOVEMBER 2016

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER 2016

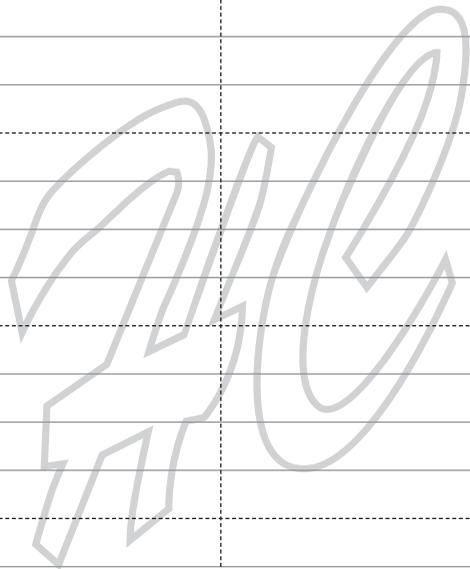
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18	19	20	21	22	23	24
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Citizenship

- Do your share to make your school and community better
- Cooperate
- Stay informed, vote
- Be a good neighbor
- Obey laws and rules
- Respect authority
- Protect the environment

Afterschool Activities

21 Monday	22 Tuesday
Fall Recognition Assembly	
1	
2	
3	
4/5/6	
6/7/8	
9	
10	



November

NOVEMBER 2016

S	M	T	W	T	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER 2016

S	M	T	W	T	F	S
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18	19	20	21	22	23	24
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Trustworthiness

- Be honest
- Don't deceive, cheat or steal
- Be reliable - do what you say you'll do
- Have the courage to do the right thing
- Build a good reputation
- Be loyal - stand by your family, friends and country

Afterschool Activities

28 Monday	29 Tuesday
1	
2	
3	
4/5/6	
6/7/8	
9	
10	

December

DECEMBER 2016

S	M	T	W	T	F	S
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18	19	20	21	22	23	24
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JANUARY 2017

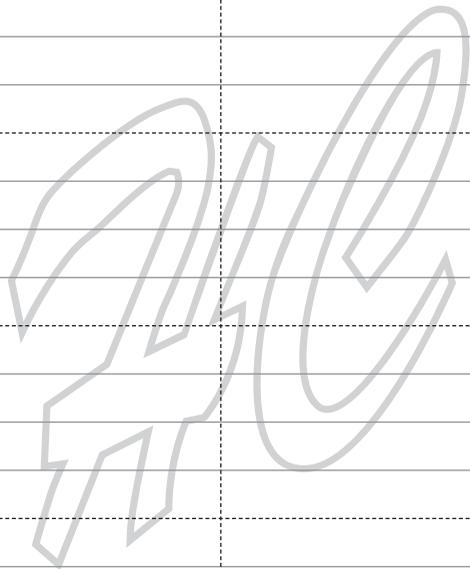
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Respect

- Treat others with respect; follow the Golden Rule
- Be tolerant of differences
- Use good manners, not bad language
- Be considerate of the feelings of others
- Don't threaten, hit or hurt anyone
- Deal peacefully with anger, insults and disagreements

Afterschool Activities

5 Monday	6 Tuesday
Madrigal Concert 7:00 PM	Winter Art Show
1	
2	
3	
4/5/6	
6/7/8	
9	
10	



December

DECEMBER 2016

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JANUARY 2017

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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Responsibility

- Do what you are supposed to do
- Persevere; keep on trying
- Always do your best
- Use self-control
- Think before you act - consider the consequences
- Be accountable for your choices

Afterschool Activities

12 Monday	13 Tuesday
	Winter Concert - School Assembly Honor Student Art Show
1	
2	
3	
4/5/6	
6/7/8	
9	
10	

14 Wednesday

15 Thursday

16 Friday

17 Saturday

Winter Concert 7:00 PM
Honor Student Art Show

Honor Student Art Show

18 Sunday

Long-Term Assignments



December

DECEMBER 2016

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JANUARY 2017

S	M	T	W	T	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Fairness

- Play by the rules
- Take turns and share
- Be open-minded; listen to others
- Don't take advantage of others
- Don't blame others carelessly

Afterschool Activities

19 Monday	20 Tuesday
Semester Exams	Semester Exams
1	
2	
3	
4/5/6	
6/7/8	
9	
10	

December

DECEMBER 2016

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JANUARY 2017

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Caring

- Be Kind
- Be Compassionate and show you care
- Express gratitude
- Forgive others
- Help people in need

Afterschool Activities

26 Monday	27 Tuesday
Kwanzaa Begins Winter Break	Winter Break
1	
2	
3	
4/5/6	
6/7/8	
9	
10	

January

JANUARY 2017

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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY 2017

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19	20	21	22	23	24	25
26	27	28				

Citizenship

- Do your share to make your school and community better
- Cooperate
- Stay informed, vote
- Be a good neighbor
- Obey laws and rules
- Respect authority
- Protect the environment

Afterschool Activities

2 Monday	3 Tuesday
Winter Break	Winter Break
1	
2	
3	
4/5/6	
6/7/8	
9	
10	

January

JANUARY 2017

S	M	T	W	T	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY 2017

S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

Trustworthiness

- Be honest
- Don't deceive, cheat or steal
- Be reliable - do what you say you'll do
- Have the courage to do the right thing
- Build a good reputation
- Be loyal - stand by your family, friends and country

Afterschool Activities

9 Monday	10 Tuesday
School Resumes	
1	
2	
3	
4/5/6	
6/7/8	
9	
10	

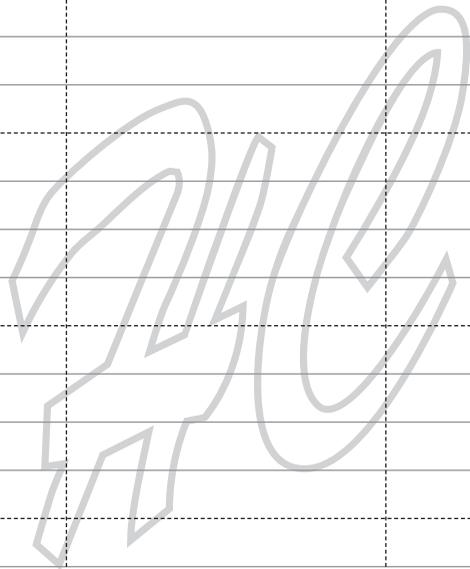
11 Wednesday

12 Thursday

13 Friday

14 Saturday

Teachers' Institute Day (No School/
Emergency Day if needed)



15 Sunday

Long-Term Assignments

January

JANUARY 2017

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22	23	24	25	26	27	28
29	30	31				

FEBRUARY 2017

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19	20	21	22	23	24	25
26	27	28				

Respect

- Treat others with respect; follow the Golden Rule
- Be tolerant of differences
- Use good manners, not bad language
- Be considerate of the feelings of others
- Don't threaten, hit or hurt anyone
- Deal peacefully with anger, insults and disagreements

Afterschool Activities

16 Monday	17 Tuesday
Martin Luther King Jr. Day (No School/Emergency Day if needed)	
1	
2	
3	
4/5/6	
6/7/8	
9	
10	

18 Wednesday

19 Thursday

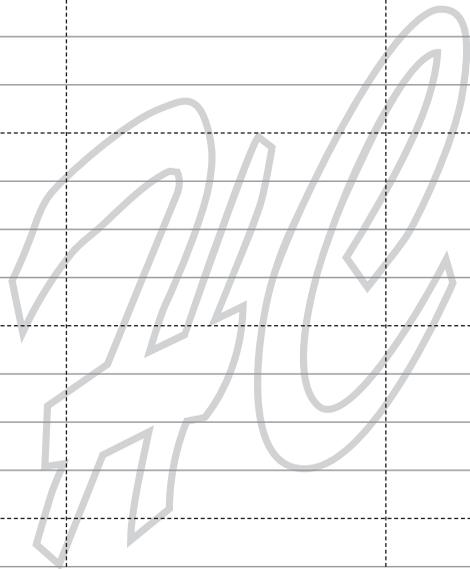
20 Friday

21 Saturday

SAT Testing not held at HC

22 Sunday

Long-Term Assignments



January

JANUARY 2017

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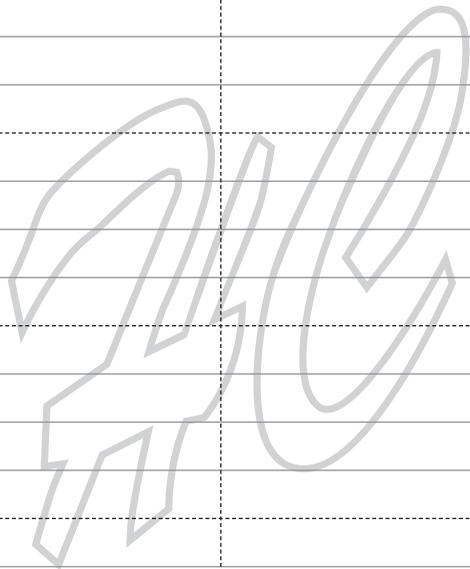
FEBRUARY 2017

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12	13	14	15	16	17	18
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26	27	28				

Responsibility

- Do what you are supposed to do
- Persevere; keep on trying
- Always do your best
- Use self-control
- Think before you act - consider the consequences
- Be accountable for your choices

23 Monday	24 Tuesday
1	
2	
3	
4/5/6	
6/7/8	
Afterschool Activities	
9	
10	



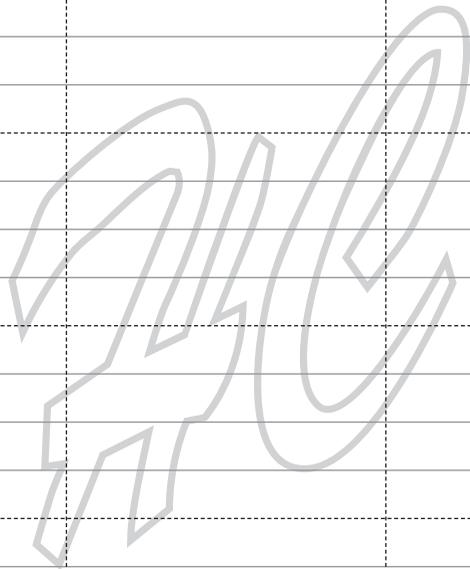
25 Wednesday

26 Thursday

27 Friday

28 Saturday

29 Sunday



Long-Term Assignments

February

FEBRUARY 2017

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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

MARCH 2017

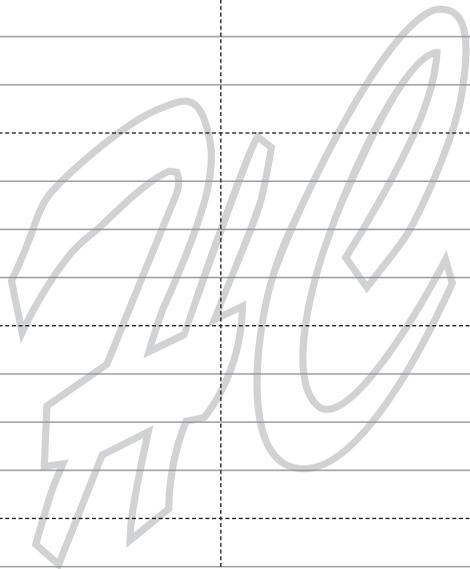
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26	27	28	29	30	31	

Fairness

- Play by the rules
- Take turns and share
- Be open-minded; listen to others
- Don't take advantage of others
- Don't blame others carelessly

Afterschool Activities

30 Monday	31 Tuesday
1	
2	
3	
4/5/6	
6/7/8	
9	
10	



February

FEBRUARY 2017

S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

MARCH 2017

S	M	T	W	T	F	S
			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Caring

- Be Kind
- Be Compassionate and show you care
- Express gratitude
- Forgive others
- Help people in need

Afterschool Activities

6 Monday	7 Tuesday
Sophomore Parent Night 7:00 PM	Jazz Concert 7:00 PM
1	
2	
3	
4/5/6	
6/7/8	
9	
10	

February

FEBRUARY 2017

S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
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MARCH 2017

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12	13	14	15	16	17	18
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26	27	28	29	30	31	

Citizenship

- Do your share to make your school and community better
- Cooperate
- Stay informed, vote
- Be a good neighbor
- Obey laws and rules
- Respect authority
- Protect the environment

Afterschool Activities

13 Monday	14 Tuesday
	Valentine's Day Vocal Valentines
1	
2	
3	
4/5/6	
6/7/8	
9	
10	

February

FEBRUARY 2017

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MARCH 2017

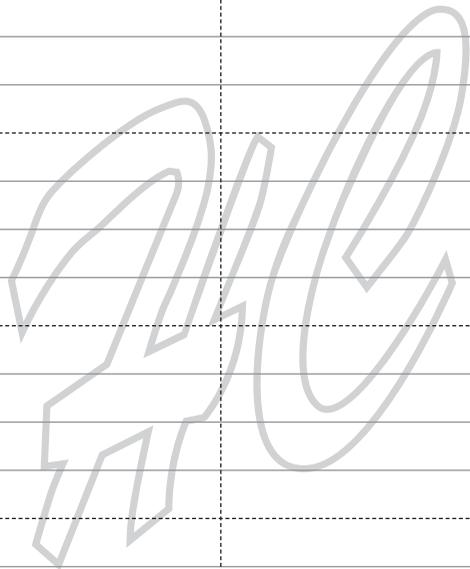
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12	13	14	15	16	17	18
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26	27	28	29	30	31	

Trustworthiness

- Be honest
- Don't deceive, cheat or steal
- Be reliable - do what you say you'll do
- Have the courage to do the right thing
- Build a good reputation
- Be loyal - stand by your family, friends and country

Afterschool Activities

20 Monday	21 Tuesday
Presidents' Day (No School/Emergency Day if needed)	
1	
2	
3	
4/5/6	
6/7/8	
9	
10	



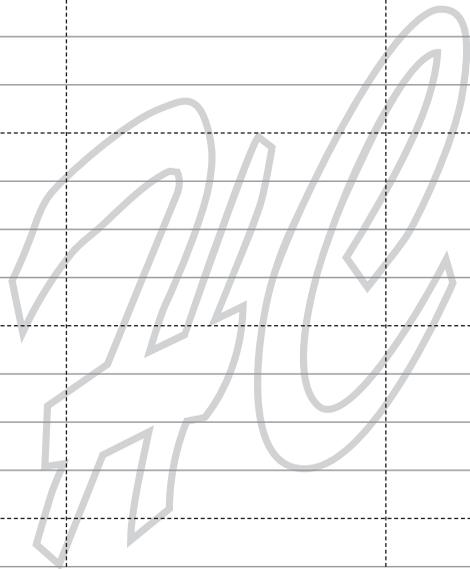
22 Wednesday

23 Thursday

24 Friday

25 Saturday

26 Sunday



Long-Term Assignments

March

MARCH 2017

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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL 2017

S	M	T	W	T	F	S
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23	24	25	26	27	28	29
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Respect

- Treat others with respect; follow the Golden Rule
- Be tolerant of differences
- Use good manners, not bad language
- Be considerate of the feelings of others
- Don't threaten, hit or hurt anyone
- Deal peacefully with anger, insults and disagreements

Afterschool Activities

27 Monday	28 Tuesday
1	
2	
3	
4/5/6	
6/7/8	
9	
10	

March

MARCH 2017

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APRIL 2017

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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Responsibility

- Do what you are supposed to do
- Persevere; keep on trying
- Always do your best
- Use self-control
- Think before you act - consider the consequences
- Be accountable for your choices

Afterschool Activities

6 Monday	7 Tuesday
1	
2	
3	
4/5/6	
6/7/8	
9	
10	

March

MARCH 2017

S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL 2017

S	M	T	W	T	F	S
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Fairness

- Play by the rules
- Take turns and share
- Be open-minded; listen to others
- Don't take advantage of others
- Don't blame others carelessly

Afterschool Activities

13 Monday	14 Tuesday
	Choir/Orchestra Concert 5:00 PM
1	
2	
3	
4/5/6	
6/7/8	
9	
10	

March

MARCH 2017

S	M	T	W	T	F	S
			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL 2017

S	M	T	W	T	F	S
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Caring

- Be Kind
- Be Compassionate and show you care
- Express gratitude
- Forgive others
- Help people in need

Afterschool Activities

20 Monday	21 Tuesday
Winter Recognition Assembly	
1	
2	
3	
4/5/6	
6/7/8	
9	
10	

March

MARCH 2017

S	M	T	W	T	F	S
			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL 2017

S	M	T	W	T	F	S
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Citizenship

- Do your share to make your school and community better
- Cooperate
- Stay informed, vote
- Be a good neighbor
- Obey laws and rules
- Respect authority
- Protect the environment

Afterschool Activities

27 Monday	28 Tuesday
Spring Break	Spring Break
1	
2	
3	
4/5/6	
6/7/8	
9	
10	

April

APRIL 2017

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY 2017

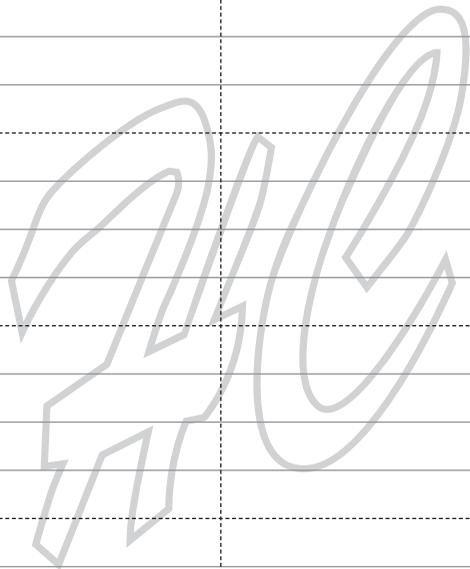
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Trustworthiness

- Be honest
- Don't deceive, cheat or steal
- Be reliable - do what you say you'll do
- Have the courage to do the right thing
- Build a good reputation
- Be loyal - stand by your family, friends and country

Afterschool Activities

3 Monday	4 Tuesday
School Reopens	
1	
2	
3	
4/5/6	
6/7/8	
9	
10	



5 Wednesday

6 Thursday

7 Friday

8 Saturday

9 Sunday



Long-Term Assignments

April

APRIL 2017

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY 2017

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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Respect

- Treat others with respect; follow the Golden Rule
- Be tolerant of differences
- Use good manners, not bad language
- Be considerate of the feelings of others
- Don't threaten, hit or hurt anyone
- Deal peacefully with anger, insults and disagreements

Afterschool Activities

10 Monday	11 Tuesday
	Passover Begins
1	
2	
3	
4/5/6	
6/7/8	
9	
10	

April

APRIL 2017

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY 2017

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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Responsibility

- Do what you are supposed to do
- Persevere; keep on trying
- Always do your best
- Use self-control
- Think before you act - consider the consequences
- Be accountable for your choices

Afterschool Activities

17 Monday	18 Tuesday
	ACT Testing at HC
1	
2	
3	
4/5/6	
6/7/8	
9	
10	

April

APRIL 2017

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
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23	24	25	26	27	28	29
30						

MAY 2017

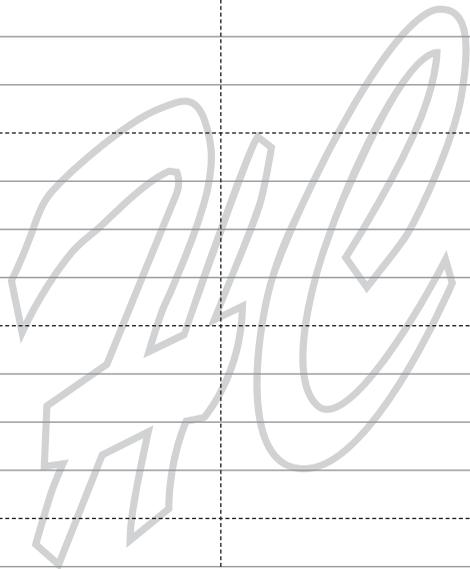
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Fairness

- Play by the rules
- Take turns and share
- Be open-minded; listen to others
- Don't take advantage of others
- Don't blame others carelessly

Afterschool Activities

24 Monday	25 Tuesday
	AP Studio Art Show Spring Jazz Concert 7:00 PM
1	
2	
3	
4/5/6	
6/7/8	
9	
10	



May

MAY 2017

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JUNE 2017

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Caring

- Be Kind
- Be Compassionate and show you care
- Express gratitude
- Forgive others
- Help people in need

Afterschool Activities

1 Monday	2 Tuesday
AP Exams	AP Exams Spring Art Show Band Concert 7:00 PM
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2	
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4/5/6	
6/7/8	
9	
10	

May

MAY 2017

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JUNE 2017

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Citizenship

- Do your share to make your school and community better
- Cooperate
- Stay informed, vote
- Be a good neighbor
- Obey laws and rules
- Respect authority
- Protect the environment

Afterschool Activities

8 Monday	9 Tuesday
AP Exams	Orchestra Concert 7:00 PM AP Exams Honors Portfolio Art Show
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2	
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4/5/6	
6/7/8	
9	
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May

MAY 2017

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JUNE 2017

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Trustworthiness

- Be honest
- Don't deceive, cheat or steal
- Be reliable - do what you say you'll do
- Have the courage to do the right thing
- Build a good reputation
- Be loyal - stand by your family, friends and country

Afterschool Activities

15 Monday	16 Tuesday
Spring Recognition Assembly	NHS Induction 7:00 PM Awards Night 5:30 PM Advance Painting Art Show
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4/5/6	
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May

MAY 2017

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JUNE 2017

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Respect

- Treat others with respect; follow the Golden Rule
- Be tolerant of differences
- Use good manners, not bad language
- Be considerate of the feelings of others
- Don't threaten, hit or hurt anyone
- Deal peacefully with anger, insults and disagreements

Afterschool Activities

22 Monday	23 Tuesday
Senior Exams	Senior Exams
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2	
3	
4/5/6	
6/7/8	
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10	

May

MAY 2017

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21	22	23	24	25	26	27
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JUNE 2017

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18	19	20	21	22	23	24
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Responsibility

- Do what you are supposed to do
- Persevere; keep on trying
- Always do your best
- Use self-control
- Think before you act - consider the consequences
- Be accountable for your choices

Afterschool Activities

29 Monday	30 Tuesday
Memorial Day (No School/Emergency Day if needed)	Semester Exams
1	
2	
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4/5/6	
6/7/8	
9	
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