

# INCOME SHEET

Date .....

CLIENT (s) ..... Occupation/Employer .....

..... Occupation/Employer.....

Address.....

..... Tel no.....

Age(s)..... Dates of birth.....

Household:- Adults..... Children under 14..... Children over 14..... Vehicles .....

The income figures should be the amount you **receive**, i.e after deductions. Please show if you are paid “weekly” or “monthly”. If your income varies due to overtime etc., or is received at irregular times, please record this under “Notes”

	SALARY/WAGES	AMOUNT	W/M	NOTES
1	Client (Take Home)			
2	Spouse/Partner (Take Home)			
4	Other Income			
4a	<b>TOTAL SALARY/WAGES</b>			
	<b>OTHER INCOME</b>			
5	Maintenance received			
6	Income from Boarders or Lodgers			
7	Contributions from non-dependants			
9	Other			
9a	<b>TOTAL OTHER INCOME</b>			
	<b>BENEFITS</b>			
12	Supplementary Benefit			
15	Family Allowance			
16	Unemployment/Sickness Benefit			
17	Incapacity/Attendance Benefit			
20	Other Benefits			
20a	<b>TOTAL OTHER BENEFITS</b>			
	<b>PENSIONS</b>			
22	Guernsey / UK Old Age Pension(s)			
23	Private or work pension(s)			
25	Other pension(s)			
25a	<b>TOTAL PENSIONS</b>			
	<b>TOTAL INCOME</b>			

	<b>ASSETS &amp; EQUITY</b>	<b>AMOUNT</b>		<b>NOTES</b>
	House or Flat			
<b>26</b>	Total value of properties			
<b>27</b>	Mortgage outstanding			
<b>28</b>	Secured loan(s) outstanding			
<b>28a</b>	<b>TOTAL EQUITY</b>			
	<b>OTHER ASSETS</b>			
<b>29</b>	Value of vehicle(s) less HP			
<b>30</b>	Savings			
<b>31</b>	Other Assets			
<b>31a</b>	<b>TOTAL OTHER ASSETS</b>			

**Can any assets be sold to make lump sum payments YES/NO**

**EXPENDITURE: Please show as W (weekly), M (monthly), Q (quarterly), A (annually).**

	<b>ESSENTIAL EXPENDITURE</b>	<b>AMOUNT</b>	<b>W/M/Q/A</b>	<b>NOTES</b>
<b>32</b>	Rent			
<b>33</b>	Service Charges			
<b>34</b>	Mortgage			
<b>35</b>	Other secured loans			
<b>36</b>	Mortgage endowment			
<b>37</b>	Buildings/contents insurance			
<b>38</b>	Pension and life insurance			
<b>39</b>	Parish Rates & T R P			
<b>40</b>	Gas			
<b>41</b>	Electricity (incl H.P ?) Y/N			
<b>42</b>	Water Rates			
<b>43</b>	Other Utilities (coal, oil, calor gas)			
<b>44</b>	TV Licence			
<b>45</b>	Court fines/ Wage Arrests			
<b>46</b>	Child Maintenance payable			
<b>47</b>	Hire purchase ( incl. cars )			
<b>48</b>	Child care costs			
<b>49</b>	Adult care costs			
<b>50</b>	Other			
<b>51</b>	Other			
<b>52a</b>	<b>TOTAL ESSENTIAL EXPENDITURE</b>			
	<b>TELEPHONE</b>			
<b>53</b>	Home Landline & calls (excl broadband)			
<b>54</b>	Mobile telephone			
<b>55a</b>	<b>TOTAL TELEPHONE</b>			

	<b>EXPENDITURE</b>	<b>AMOUNT</b>	<b>W/M/Q/A</b>	<b>NOTES</b>
	<b>TRAVEL</b>			
<b>56</b>	Buses (work,school, shopping)			
<b>57</b>	Other (e.g. taxis)			
<b>58</b>	Car Insurance			
<b>60</b>	Fuel (Petrol, Oil, Diesel etc)			
<b>61</b>	Car Maintenance			
<b>62</b>	Breakdown or Recovery			
<b>63</b>	Parking charges			
<b>64</b>	Other car costs			
<b>64a</b>	<b>TOTAL TRAVEL</b>			
	<b>HOUSEKEEPING</b>			
<b>65</b>	Food and Milk			
<b>66</b>	Cleaning and toiletries			
<b>67</b>	Newspapers and Magazines			
<b>68</b>	Cigarettes, tobacco and sweets			
<b>69</b>	Alcohol ( for home consumption)			
<b>70</b>	Laundry and dry cleaning			
<b>71</b>	Clothing and footwear			
<b>72</b>	Nappies and baby items			
<b>73</b>	Pet Food			
<b>74</b>	Other			
<b>74a</b>	<b>TOTAL HOUSEKEEPING</b>			
	<b>OTHER EXPENDITURE</b>			
<b>75</b>	Health (dentist, glasses, prescript, hearing)			
<b>76</b>	Repairs/house maint. (incl window clg)			
<b>77</b>	Hairdressing/haircuts			
<b>78</b>	Satellite, internet (broadband)			
<b>79</b>	TV, video, other appliance <b>rental</b>			
<b>80</b>	School meals and meals at work			
<b>81</b>	Pocket money and school activities			
<b>82</b>	Lottery and pools			
<b>83</b>	Hobbies/leisure/sport (inc. pub, gym			
<b>84</b>	Gifts (Christmas, birthdays, charity			
<b>85</b>	Vet bills/pet insurance			
<b>86</b>	<b>Doctor, health insurance, Ambulance Sub</b>			
<b>87</b>	Other			
<b>87a</b>	<b>TOTAL OTHER EXPENDITURE</b>			

