

Hourly Service Invoice Template in PDF Format

Hourly Service Invoice Template was initially released on <http://www.InvoicingTemplates.com> on Sunday, September 28, 2014, and is categorized as [Service](#), [Consulting](#). As always **Hourly Service Billing Statement** was published in two editions - one free **Hourly Service Invoice Template**, and another Uniform Invoice Software version that is able to turn **Hourly Service Invoice Template** into a complete invoicing system. This "**Hourly Service Invoice Template in PDF Format**" document includes brief description about the template, as well as a PDF invoice form exported from "hourlyservice.xlsx".

Like *Hourly Service Invoice Template*? Visit [Hourly Service Invoice Template](#) to download it for free.

Hourly Service Invoice Template Features and Facts

The default invoice template calculates line totals from Quantity and Unit Price. This simple sample service invoice template simply change the headings to Hours and Rate so that it becomes an hourly service invoice template.

If you are in the service business and you charge your customers based on the time (hours) spent to render the service, this template should be a welcome addition to you if you think the item-based form layout, which is implemented in the default invoice template shipped with Uniform Invoice Software, never quite matches the nature of your business. This ready-to-use template could be your favor on creating invoices, quotes or estimates. It offers a professional yet simple Hourly Invoice Template that can help you in creating service based invoices quickly and effectively. This invoice template is created using Microsoft excel format so that anyone can easily use it for his/her own purpose.

This implementation of our hourly billing statement is currency-neutral - meaning it does not show currency symbol on the figures. It is suitable for many different countries and regions, such as United Kingdom (UK), France, Italy, Greece, Switzerland, Ireland, Netherlands, Denmark, Sweden, Austria, Portugal, Spain, Czech Republic, Germany, Norway, Poland, Belgium, Luxembourg, Latvia, Georgia, Romania, Finland, Estonia, Belarus, Slovakia, Lithuania, Serbia, Slovenia, Ukraine, Russia, Asia country or region like China, Taiwan, Mongolia, India, Japan, Korea, Philippines, Sri Lanka, Pakistan, Macau, Hong Kong, Malaysia, Singapore, Timor-Leste, Indonesia, Thailand, Brunei Darussalam, or Croatia, Mauritius, Maldives, Malta, Cyprus, United Arab Emirates, Saudi Arabia, Egypt, Bahrain, Qatar, Kuwait, Oman, Turkey, Bulgaria, Lebanon, South Africa, Angola, Kenya, Tanzania, Mozambique, Namibia, Nigeria, Zimbabwe, Zambia, Brazil, Barbados, Paraguay, Puerto Rico, Costa Rica, Mexico, Argentina, Venezuela, Peru, Uruguay, Chile, Panama, Aruba, Trinidad and Tobago, Colombia, Honduras, Guatemala,

Bermuda, United State (US) and Canada, or Australia, New Zealand, Papua New Guinea. If you want accuracy by showing your currency symbol on the form, see the sample invoice template at [Hourly Service Invoice Template \(UK Currency\)](#).

While all the invoicing templates online here on InvoicingTemplates.com is has the final common source - the default invoice template shipped with Uniform Invoice Software, our invoicing software that is able to turns a pure Excel-formatted invoice template into a complete invoicing program, the direct source of this invoice template, **Hourly Service Invoice Template** (or **Hourly Service Billing Statement**) is actually based on c4001 [Invoice Template with 4 Columns](#).

c4001 Invoice Template with 4 Columns was created from the default invoice template shipped with Uniform Invoice Software, by moving the Product# column out of the printable invoicing form and placing it before the taxable column. We don't remove the product# mainly for two reasons. First, with Uniform Invoice Software the Product# is a standard field that is required. Second, with Uniform Invoice Software installed, you can retrieved item descriptions, prices and other related information from the backend database by simply entering the item# into the Product# field. This feature is called in-cell lookup, and it is useful even you are running a service business, because it helps you avoid typing same content again and again once it is save to database.

To create **Hourly Service Invoice Template** from c4001 Invoice Template with 4 Columns, we moved out the Shipping Address section because this is a service invoice template, and then change the column headings from Quantity and Unit Price to Hours and Rate. It is a basic sample on how we customize the invoicing templates here on InvoicingTemplates.com. As long as you follow the guidelines detailed in the Uniform Invoice Software documents, all templates customized in this way will work with Uniform Invoice Software without problem. One last word, however, always protect the Invoice worksheet once you have done your customization. This prevents unexpected modifications to the format and layout of the template.

The protection of the Invoice worksheet in **Hourly Service Invoice Template** prevents accidental modifications to layouts and formulas. If you have Uniform Invoice Software installed, it could even display a warning message when you close a template without protecting the invoice worksheet. However for the purpose of this sample, we should firstly unprotect the Invoice worksheet in **Hourly Service Invoice Template**.

While the free version of Hourly Service Invoice Template is simple, the result invoice created by using this template is as beautiful and professional as many commercial invoicing software program, or even better. It is an ideal tool for small businesses and freelances who offer services and don't need a shipping section on their invoicing form. It is a good service invoice creator, but if you need more features, like management of customers, products / service items, invoices and payments, just install Uniform Invoice Software to make all the buttons on Hourly Service Invoice Template work for you.

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Your Service Company Name

Street Address
City, ST ZIP Code
[Phone Number, Web Address, etc.](#)

INVOICE

DATE:
INVOICE #

BILL TO

P.O. #	Sales Rep. Name	Terms	Due Date

Description	Hours	Rate	Amount

SUBTOTAL	-
GST 10.00%	-
SHIPPING & HANDLING	
TOTAL	-
PAID	-
TOTAL DUE	-

THANK YOU FOR YOUR BUSINESS!